

REQUEST FOR NOTIFICATION  
OF MEETINGS OF THE  
TOWN OF RURAL HALL TOWN COUNCIL

P. O. Box 549

423 Bethania-Rural Hall Rd.

Rural Hall NC 27045

Date: \_\_\_\_\_

All agendas & agenda packets & minutes for Town Council meetings will be posted online. You may view/download the agenda's, packets, and minutes you wish for free by visiting the following link: [Rural Hall, NC - Garden Spot of the World](#). This link is on the Town's website under the "Government" tab and then "Administrative/Staff" and then "Agenda and Minutes". Please download the packet the day of the meeting to ensure you receive and additional materials that may be updated in the packet. You may view archived minutes, packets at the same location. Because the agendas and agenda packets are now available online, we will no longer be emailing them out. By law we are required to give notice of Town Council meetings to those who request it. **If you would like to receive notice of meetings, please fill out this form and submit it to the City Clerk by mail or email at: Town of Rural Hall, Town Clerk, P. O. Box 549, Rural Hall NC 27045. [townclerk@ruralhall.com](mailto:townclerk@ruralhall.com).**

**Contact information:**

Name: \_\_\_\_\_

Organization/Contact Number \_\_\_\_\_

**Please check one:**

- News media – Free (**notice of meetings**)
- Email notification – Free (**notice of meetings**)
- I have enclosed \$10.00 for (1) year. (**notice of meetings by U.S. Postal Service or Fax**)

**\*Checks payable to:** Town of Rural Hall, P. O. Box 549, Rural Hall NC 27045

**\* Subject Line:** Annual Notice of Mailing Fee

**Notification preference: (check one)**

- E-Mail - Email Address: \_\_\_\_\_
- US Mail - Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature(required)

For additional information on questions please contact the Town Clerk at (336) 969-6856

In accordance with NCGS 143-318.12 (b) (2) Each newspaper, wire service, radio station, and television station must submit a written request to the Clerk to the Board and must renew the request annually. Persons who request notice of meetings by U.S. Postal Service or Fax, other than the media, shall be required to pay ten dollars (\$10.00) per calendar year, and are required to renew their request annually. (Email notification is Free) **Fees, if applicable, not paid within 30 days of receipt of this notice will result in no notice being sent.**