

**AGENDA BRIEFING AND WORK SESSION MEETING  
OCTOBER 2, 2023  
MINUTES**

The Rural Hall Town Council held their agenda briefing and workshop meeting on October 2, 2023, at 3:00 PM in Town Hall Council Chambers. The following members and staff were present: Mayor Timothy M. Flinchum - presiding; Mayor Pro Tem Susan H. Gordon; Councilman Terry M. Bennett; Councilwoman Janet M. Carithers; Councilman Eddie Horn; Interim Town Manager Ron Niland; Interim Finance Director Homer Dearmin; Public Works Director Jason Hill; Fire Chief Mike Simone; and Town Clerk Lynette E. Hendrick.

The Pledge of Allegiance to the flag was led by Town Clerk Lynette E. Hendrick.

A moment of silence was held.

**Adoption of Agenda:**

Councilman Eddie Horn made the motion, seconded by Councilwoman Janet Carithers to adopt the agenda. Motion passed unanimously.

**Announcements and Meeting Updates:**

October 28<sup>th</sup> Rural Hall Flat and Fast 5/10K

October 28<sup>th</sup> Hall-o-ween movie & trunk-or-treat

October 16<sup>th</sup> Candidate Forum

**Update from FCSO** – Deputy Michael Collins reported that there have been fewer speeding complaints. The Rural Hall Elementary School loves having him at drop-off and pick-up.

**Unfinished Business**

License Plate Agency Report on Public Improvements – Public Works Director Jason Hill reported the contract quote was \$32,600 to complete the stairs which is a savings of \$12,250 from the previous quote. Public Works Director Jason Hill said if the purchase order is approved the stair construction would start next month.

Digital Sign at Town Hall – Public Works Director Jason Hill said he and his crew will be removing the old sign and running the conduit for the new sign. Once all the material comes in, the contractor can get started with the new sign. He anticipates the project being completed by the middle of November.

Public Works Director Jason Hill stated the paving of the License Plate Agency parking lot will start next week and be completed the middle of October.

Interim Manager Ron Niland stated there will need to be a budget amendment of \$20,000.00 to complete this project. Both projects were voted on in the FY 2023/2024 Budget.

Interim Manager Ron Niland gave a Legislative update, stating the Town of Rural Hall has been awarded \$3.8 million to be used on the New Fire House.

**New Business/ Items of Discussion:**

Town's Peddlers and Solicitors Policy – Interim Manager Ron Niland stated an ordinance carried more weight than a policy, but the requirements are a 15-day notice for a public hearing. This item will be on the November agenda.

TIP U-6005 Agreement between NCDOT and the Town of Rural Hall - This project is scheduled to be let July 2023, and this is a two-year contract. The amount of this contract that the town will be responsible for is \$39,950, which will be projected over two years. Public Works Director Jason Hill stated he and Interim Manager Ron Niland met with NCDOT about some improvements that could be added to this project, which include decorative lighting, black mast arms at the intersections (instead of streetlights on cable), and beautification at the traffic circles.

The Financial Report was given by the Interim Finance Director Homer Dearmin and Finance Officer Donna Watson.

Mayor Timothy Flinchum stated he would like to have a closed session at the October 9 regular meeting to review the applications for Town Manager and narrow the list to 4 or 5 applicants.

**Board Comments/Questions**

The Council expressed their gratitude to everyone that came to the meeting and the hard work of staff.

Councilman Eddie Horn made the motion to adjourn the meeting at 3:47 pm.

Lynette E. Hendrick  
Town Clerk

APPROVED