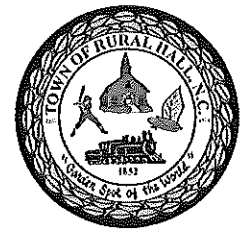


**Town of Rural Hall
Council Meeting
March 11, 2024 7:00 PM**



Meeting called to order by Mayor Terry Bennett

Pledge of Allegiance led by Town Clerk Lynette Hendrick
*Please remain standing for a moment of silence

Announcements:

- 50th Anniversary Committee Meeting – March 18, 6:00 PM
- Easter Egg Hunt – March 29, 2024
- Town Mulch Program – April 15-20, 2024; Sign up by April 11, 2024
- Med & Shred/Community Health Fair - May 4, 2024, 9 am – 12 pm
- Easter Event Celebration (more information to come)
- Town of Rural Hall 50th Anniversary Celebration - May 31 – June 2, 2024

Adjustments or Adoption of Agenda

Mayor's Comments

Proclamation for Senior Services Month

Introduction of New Employee - Ross Banner, Maintenance Technician

Public Comment

This agenda item is included to allow input to the Town Council from any citizen who wishes to address the Council without requesting to be on the agenda. Those who wish to address the Council are requested to sign up before the meeting and provide their name, address, including city/county of residence and topic. A speaker will be allowed up to 6 minutes to speak. The Council will only listen and not respond but may decide to place a topic on a future agenda.

Consent Agenda

- February 5, 2024 & February 12, 2024 meeting minutes (Attachment A)

Public Forum for New Fire Department Design (Attachment B)

Public Forum for Parks and Recreation Master Plan (Attachment C)

New Business/Items of Discussion

- ABC Permit for Public Events (Attachment D)
- FY 2023-2024 Budget Amendment (Attachment E)
- Financing for New Fire Station (Attachment F)
- FY 2024-25 Budget Calendar (Attachment G)

Department Reports (Attachment H)

Council Member Comments

Adjourn

**A PROCLAMATION PROCLAIMING MARCH 2024 AS THE
22nd ANNUAL MARCH FOR MEALS MONTH**

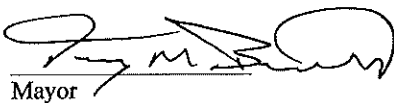
- WHEREAS:** On March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for seniors 60 years and older; and
- WHEREAS:** Meals on Wheels America established the March for Meals campaign in March 2002 to recognize the historic month and the importance of the Older Americans Act Nutrition Program, both congregate and home-delivered, and raise awareness about the escalating problem of senior hunger in America; and
- WHEREAS:** The 2024 observance of March for Meals provides an opportunity to support Meals-on-Wheels programs that deliver vital and critical services by donating, volunteering, and raising awareness about senior hunger and isolation, including the Meals-on-Wheels program of Senior Services, Inc., which has served the Winston-Salem/Forsyth County community admirably for 62 years; and
- WHEREAS:** The Senior Services, Inc., Meals-on-Wheels program provides nutritious meals to seniors throughout the Winston-Salem/Forsyth County area, helping them maintain their health and independence, thereby preventing unnecessary falls, hospitalizations and/or premature institutionalization and acts as a powerful socialization opportunity for thousands of seniors to help combat loneliness and isolation; and
- WHEREAS:** The Meals-on-Wheels program of Senior Services, Inc., and its volunteers who are the backbone of the program, deliver nutritious meals to individuals who are at significant risk of hunger and isolation, as well as caring concern and attention to their welfare, deserve recognition for the contributions they have made and will continue to make to local communities, our State and our Nation.

NOW, THEREFORE, I, Terry Bennett Mayor of the Town of Rural Hall, Rural Hall NC, do hereby proclaim March, 2024 as

MARCH FOR MEALS MONTH

Given under my hand and seal this March 11, 2024.

Terry Bennett


Mayor



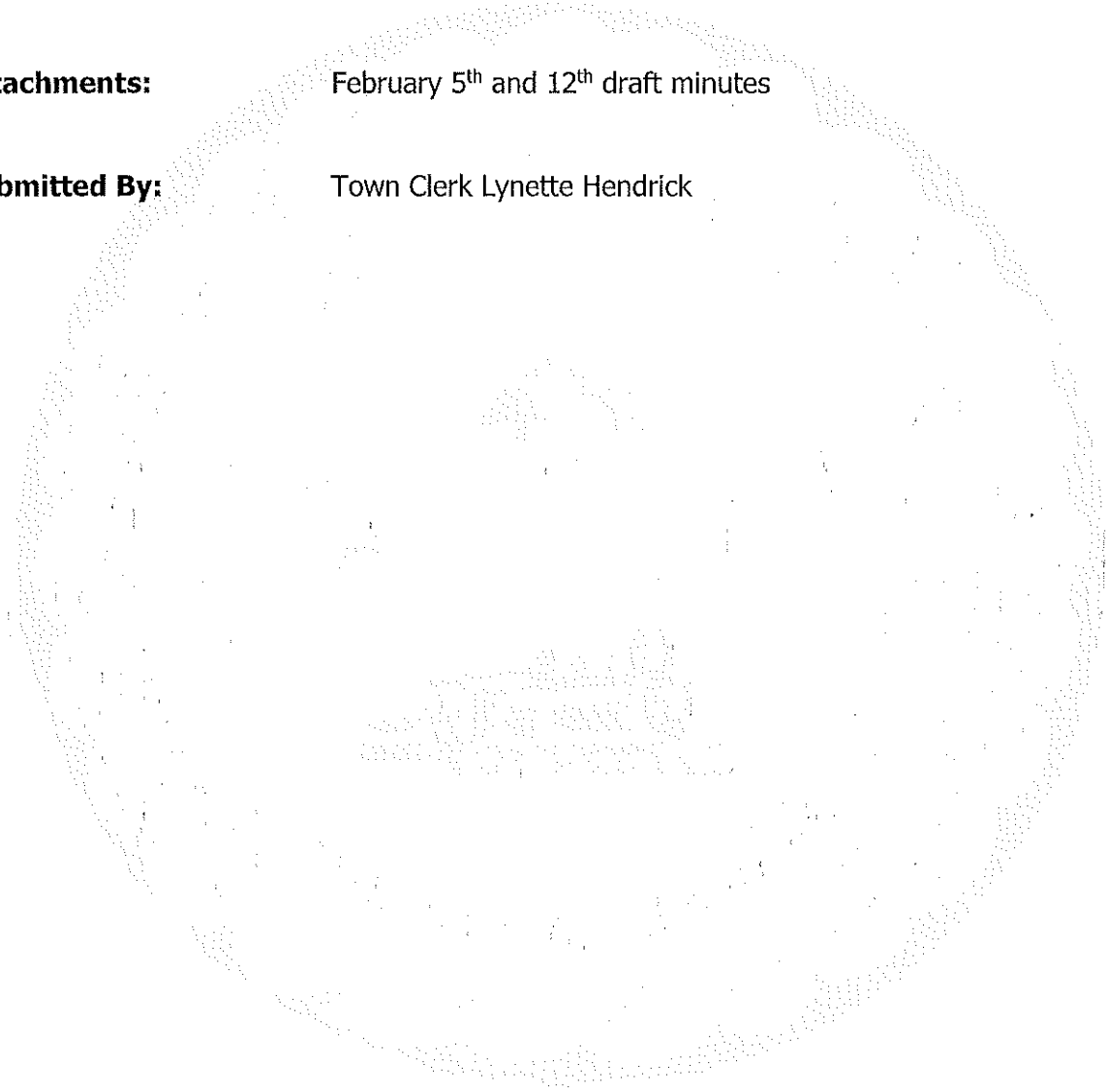
Attachment A

Subject: Council Meeting Minutes

Action Requested: Approval of Minutes

Attachments: February 5th and 12th draft minutes

Submitted By: Town Clerk Lynette Hendrick



REGULAR COUNCIL MEETING
February 5, 2024
MINUTES

The Rural Hall Town Council held their regular council meeting on February 5, 2024, at 7:00 PM in Town Hall Council Chambers. The following members were present: Mayor Terry M. Bennett - presiding; Mayor Pro Tem Eddie Horn; Councilman Mark Lane; Councilwoman Anita Ring; Councilman Michael Woodcock; Interim Town Manager Homer Dearmin; Town Clerk Lynette E. Hendrick; Finance Clerk Donna Watson; LPA Supervisor Dawn Tysor; PIO Alston Brown; Public Works Director Jason Hill; and Fire Chief Mike Simone.

The Pledge of Allegiance to the flag was led by Town Clerk Lynette E. Hendrick.

A moment of silence was held.

Adoption of Agenda:

Mayor Pro Tem Eddie Horn made the motion, seconded by Councilman Mark Lane to adopt the agenda. Motion passed unanimously.

Announcements and Meeting Updates:

Visioning Retreat set for February 7, 2024 has been canceled.

Staff Report

Each of the following departments gave a quick overview of what they have been doing over the past month: Dawn Tysor Supervisor of the LPA, Donna Watson Accounting Clerk, Jason Hill Public Works Director, Mike Simone Fire Department and Deputy Michael Collins with FCSO.

Unfinished Business

Alston Brown, PIO gave an update on the 50th Anniversary Celebration. He stated the Friday night Car Show event has been finalized and will be receiving applications until May 1. He continues to work to finalize Saturday and Sunday events.

Alston Brown, PIO stated the annual Med and Shred event on May 4 from 9 am to 12 pm will also include a Health Fair. We will be partnering with Forsyth County Health and Human Services.

Alston Brown, PIO stated the Park and Recreation Master Plan will be presented at the February 12 Council meeting.

Alston Brown, PIO stated the Garden Spot Newsletter will be mailed out quarterly instead of monthly, but we will still be sending information through email to advertise events and update the community with pertinent information.

Mayor Terry Bennett stated the Town will be opening the application process back up for the Town Managers Position. The reason for this is we have three new board members who were not involved in reviewing applications from the first advertisement. All Council members would like to be involved in this process from the beginning to the final decision of who is hired as Town Manager. Those who applied previously will not be required to do so again.

New Business/ Items of Discussion

Interim Town Manager Homer Dearmin was approached by a homeowner on Jackson St. to see if the Town was interested in purchasing the property. This property connects to Covington Park and the asking price is \$68,000. Interim Town Manager Homer Dearmin stated it would take about \$20,000 to get the property cleaned up.

Mayor Terry Bennett stated the Visioning Retreat will be on March 11, 2:00 PM along with the Budget Workshop.

Mayor Terry Bennett set the Public Hearing for the Unnamed Alley off Broad Street for April 8, 2024 7:00 PM

Interim Manager Homer Dearmin stated a Public Forum for the Fire Department Design would take place on March 11, 7:00 Council Meeting.

Mayor Terry Bennett stated he would like to get the Council's opinion of setting the Agenda Briefing Meeting to the same day as the Regular Council Meeting. Mayor Terry Bennett recognized Carol Newsome as she had concerns regarding both meetings being on the same day. There was a brief discussion by the Council. This item will be added back to the agenda for the February 12 meeting to be voted on by the Council.

Board Comments/Questions

There were no comments from the Council.

Mayor Pro Tem Eddie Horn made the motion to adjourn at 4:37 PM.

Lynette E. Hendrick
Town Clerk

REGULAR COUNCIL MEETING
February 12, 2024
MINUTES

The Rural Hall Town Council held their regular council meeting on February 12, 2024, at 7:00 PM in Town Hall Council Chambers. The following members were present: Mayor Terry M. Bennett - presiding; Mayor Pro Tem Eddie Horn; Councilman Mark Lane; Councilman Michael Woodcock; Councilwoman Anita Ring; Interim Town Manager Homer Dearmin; Finance Clerk Donna Watson; LPA Supervisor Dawn Tysor; PIO Alston Brown; Public Works Director Jason Hill; and Fire Chief Mike Simone.

The Pledge of Allegiance to the flag was led by PIO Alston Brown.

A moment of silence was held.

Adoption of Agenda:

Mayor Pro Tem Eddie Horn made the motion, seconded by Councilman Mark Lane to amend the agenda by adding setting a public forum for the Park and Recreation Master Plan for March 11, 2024 and setting a public hearing for the Park and Recreation Master Plan for April 8, 2024 under new business. Motion passed unanimously.

Adoption of Minutes

Mayor Pro Tem Lane made the motion, seconded by Councilman Michael Woodcock, to approve the minutes from January 8, Regular Meeting and Closed Session Meeting January 8. Motion passed unanimously.

Public Comment Period:

Carol Newsome 8495 Broad St., Rural Hall, NC
 Janet Carithers, 7439 Church St. Rural Hall, NC
 Janice Davis 7390 Brookvalley Rd, Rural Hall, NC
 June Koehn, 430 College St. Rural Hall, NC
 Randy Thomas 521 Academy St. Rural Hall, NC

Announcements and Meeting Updates:

Med and Shred along with Community Health Fair Event May 4, 9-12
 Rural Hall Garden Club Plant Sale May 4
 Town of Rural Hall's 50th Anniversary Celebration May 31- June 2.
 A Flag was purchased by the Senior Citizens of Rural Hall in memory of Penny Hamby.

Alston Brown, PIO gave an update regarding the 50th Anniversary Celebration. All bands have been confirmed. Friday we will be having a car show, food truck and the band Chasing Daylight will perform. Saturday The 70's Tribute Band will perform from 3 to 6:00 PM and Catalinas will perform from 7 to 9:00 PM. Alan Bibey & Grasstowne, a well-known bluegrass band, will be performing on Sunday.

Alston Brown, PIO mentioned the 50th Anniversary Committee will be meeting at Town Hall Tuesday March 20 at 9:00 AM. The next phase we will be working on promoting the event. Mayor Pro Tem Eddie Horn asked if Alston had a chance to check into the ABC licensing required for selling alcoholic beverages at Town Events. Mayor Terry Bennett mentioned there was a "Time Capsule" that will be opened on the Saturday event. Alston will report back to Council on this after the March meeting.

Shannon Denison auditor with Anderson Smith & Wike, PLLC presented the town's audit report for FY 2022-2023. The town received an unmodified opinion, which is the best report the town can receive. Mayor Pro Tem Eddie Horn made the motion, seconded by Councilwoman Anita Ring to accept the FY 22-23 Audit prepared by Shannon Dennison, Anderson Smith & Wike, PLLC.

Unfinished Business

Brian Starkey with Withers and Ravenel gave a presentation of the Parks & Recreation Master Plan. Councilman Michael Woodcock made the motion seconded by Councilman Mark Lane to accept the Parks and Recreation Master Plan presented by Withers and Ravenel. Motion passed unanimously.

Mayor Terry Bennett stated a proposed timeline for hiring a Town Manager is as follows: application will be accepted until March 20, interview those selected the week of March 25 and hiring a Town Manager by April 8. Councilman Mark Lane made the motion, seconded by Councilwoman Anita Ring to adopt the timeline for hiring a Town Manager. Motion passed unanimously.

Mayor Terry Bennett proposed the new date for the Budget Workshop and Visioning Meeting be set for March 11, at 2:00 PM with a break for dinner at Town Hall. Regular Council Meeting will follow at 7:00 PM. Mayor Pro Tem Eddie Horn made the motion, seconded by Councilwoman Anita Ring to schedule the Budget Workshop and Visioning meeting for March 11 at 2:00 PM. Motion passed unanimously.

New Business/ Items of Discussion

Mayor Pro Tem Eddie Horn made the motion, seconded by Councilman Michael Woodcock to adopt a Resolution of Intent to Close an unnamed 10' alley off Broad St. and set the public hearing for April 8, 2024 7:00 PM. Motion passed unanimously.

Councilman Mark Lane made the motion, seconded by Mayor Pro Tem Eddie Horn to adopt the date of March 11 for the public forum to discuss the fire department design. Motion passed unanimously.

Mayor Pro Tem Eddie Horn made the motion, seconded by Councilwoman Anita Ring to set the public forum for Parks and Recreation Master Plan for March 11. Motion passed unanimously.

Mayor Pro Tem Eddie Horn made the motion, seconded by Councilman Mark Lane to set the public hearing on the Park and Recreation Master Plan for April 8 at 7:00 PM. Motion passed unanimously.

Councilman Michael Woodcock made the motion, seconded by Councilman Mark Lane to adopt the Revised Town Council Meeting Schedule. Motion passed unanimously. The revised meeting schedule will eliminate all agenda briefing meetings. The Council will have one scheduled meeting on the second Monday of each month at 7:00 PM.

Board Comments/Questions

Mayor Pro Tem Eddie Horn thanked the staff for their hard work on the FY 22-23 audit. Mayor Terry Bennett thanked everyone for coming to the meeting and stated if anyone has concerns, please reach out a Council member at any time.

Mayor Pro Tem Eddie Horn made the motion to adjourn at 8:21 pm.

Lynette E. Hendrick
Town Clerk

Attachment B

Subject: Public Forum For New Fire Department Design

Action Requested: Hold public forum to receive feedback on new Fire Department design.

Attachments: None

Submitted By: Homer T. Dearmin, Interim Town Manager

Introduction and Background

The Town of Rural Hall is in the final stages of designing its new Fire Department, with construction slated to begin in the summer of 2024.

In 2023, the Town selected Bobbitt Construction, Inc. & Bobbitt A&E, PLLC to be the Town's contracted design-build firm for this project. With feedback from a building committee comprised of Rural Hall firefighters, the Town's Interim Management, two Council members, and staff from Bobbitt A&E, PLLC, a design for the Fire Department was finalized, and elevations were presented to the Town Council at the January 8, 2024 Council meeting.

During the process, Town of Rural Hall officials promised an opportunity for the public to provide any feedback for the Council to consider before beginning construction. This scheduled public forum is an opportunity for the Council to receive feedback from the public on the design of the new Fire Station. If the Town pursues financing for the project, a separate public hearing will be held before the Town enters into a financing agreement, pursuant to North Carolina State Statutes.

Recommendation:

Hold public forum to receive input on the design of a new fire station for the Rural Hall Fire Department.

Attachment C

Subject: Public Forum For Parks and Recreation Master Plan

Action Requested: Hold public forum to receive feedback on Parks and Recreation Master Plan

Attachments: None

Submitted By: Homer T. Dearmin, Interim Town Manager

Introduction and Background

In 2023, the Town of Rural Hall established a Parks and Recreation Advisory Committee, and contracted with WithersRavenel, an engineering firm that specializes in developing Park Plans to develop a Master Plan for Rural Hall's Parks and Recreation facilities. Additionally, WithersRavenel is assembling an application for grant funding from North Carolina's Parks and Recreation Trust Fund (PARTF) to fund a large portion of the proposed park improvements.

Utilizing public feedback received during a drop-in meeting on November 2, 2023 and at a second community input opportunity on November 30, 2023, the Parks and Recreation Advisory Committee and representatives from WithersRavenel have met several times over the past year to develop a Master Plan, which was presented to the Town Council at the February 12, 2024 Council meeting.

A major aspect of the PARTF grant application is public interest and participation. In addition to a public hearing on the grant application scheduled for April 8, 2024, this public forum is offered as another opportunity for the public to offer feedback and show support for improvements to Covington Park and other recreational facilities in the Town of Rural Hall.

Recommendation:

Hold public forum to receive feedback on the Rural Hall Parks and Recreation Master Plan.

Attachment D

Subject: Alcohol Sales for 50th Anniversary Celebration

Action Requested: Council Review/Determination on Allowing Alcohol Sales at Upcoming RuralFest Event

Attachments: Coates' Canon NC Local Government Law Article: "Serving Alcohol At City or County Events: What are the Rules?"

Submitted By: Alston H. Brown, Public Information Officer

Introduction and Background

At the February Agenda Briefing, I noted that I would present to the Council at the March meeting more information regarding the potential for alcohol sales on one day of the upcoming RuralFest event (Saturday, June 1st). Upon further research, I have found that local governments may have alcohol sales at an event as long as 1) the local government themselves are not the ones selling the alcohol, or 2) a city or county does not have an existing ordinance prohibiting this action on town property. There is nothing in ABC law (NCGS Ch. 18B) that prohibits the possession, or consumption of beer and wine on city or county property.

Recommendation:

Council to make determination if the town will allow a beer/wine vendor to sell alcohol in a controlled environment on Saturday, June 1st at Covington Memorial Park.



Coates' Canons NC Local Government Law

Serving Alcohol at City or County Events: What are the Rules?

Published: 07/24/12

Author Name: Michael Crowell

Every now and then a city or county wants to serve beer and wine, or maybe even mixed drinks, at an official event. It might be a retirement party in the council chambers or perhaps a reception for a new citizens committee or a visit by a delegation from a sister city. Sometimes someone else, say a local business group, is using city or county space for its own meeting and wants to make beer and wine available to the participants. Is there any prohibition on alcohol use on city or county property?

The answer is no. There is no prohibition, and for the most part it is okay have alcohol at city or county events, and on city and county property. But exactly what you can do depends on the kind of alcohol.

The answers are simpler for beer and wine than for hard liquor.

Key differences in the rules: hard liquor vs. beer and wine; sale vs. possession

The general rule to remember is that in North Carolina it is okay to possess, serve and consume beer and wine anywhere and anytime unless there is a statute specifically prohibiting it. For spirituous liquor — the bourbon and gin and vodka that goes in mixed drinks — the rule is just the opposite. Hard liquor may be possessed, served and consumed only where the law specifically says it is allowed.

Notice that both of those statements are about possessing, serving and consuming alcohol, not about sales. No alcohol of any kind may be sold anywhere in the state unless the sale of that kind of alcohol is lawful in that city or county and the seller has the proper permit from the state Alcoholic Beverage

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Now, to the specifics about local government events and property.

Serving beer and wine

There is nothing in the ABC law, Chapter 18B of the General Statutes, that prohibits the possession, service or consumption of beer and wine on city or county property. Thus, under state law a city or county may serve — but not sell — beer and wine at its own events on its own property, or may allow others who are using the property to do so. The one hitch is that under G.S. 18B-300(a) a city or county by ordinance may prohibit possession of beer and wine on city or county property. If your local government has such an ordinance, then, depending on the wording, it could keep the city or county from having alcohol at its own events.

Selling beer and wine

Selling beer or wine is a different subject. First, the sale of beer and wine would have to have been approved in a local referendum for the city or county to even think of getting into that business. Second, the facility in which the sales are to be made would have to be a kind of establishment that qualifies for a permit under G.S. 18B-1001(1) or (3). Cities and counties generally do not operate restaurants and hotels, but they may have cafes or snack bars at local parks and those kinds of places can get permits. A city or county also may have a convention center or community theater that is eligible for a permit. And some local governments own and operate ball parks which would qualify as retail businesses for beer and wine permits.

Even without regular ABC permits to sell beer and wine there is a circumstance when the city or county can use alcohol to make money on a one-time basis. Under G.S. 18B-1002(a)(5) a one-time permit may be issued to a local government to serve beer, wine and even mixed drinks at a ticketed fundraising event. Let's say a county wanted to raise money for a new county historical museum and decided to have an auction. The county could sell tickets to that fundraiser and with the one-time permit from the ABC Commission could serve beer, wine, and mixed drinks to the people who attended. It's not a direct sale of alcohol, but the local government profits from the tickets.

Mixed drinks

Except for that ticketed fundraiser, a city or county's ability to serve mixed drinks is limited by the rule mentioned earlier, that spirituous liquor may be possessed and consumed only where specifically authorized by law. A city or county can get in the business of selling mixed drinks only if liquor by the drink ~~is beer approved for the community and the local government operates a facility that~~ ^{qualifies} using this website, you consent to UNC-Chapel Hill's cookie usage in accordance with their [Privacy Notice](#). The kinds of places that can get mixed drink permits are more limited than for beer and wine, but convention centers and community theaters qualify. And if a city or county operates

a 36-seat restaurant it is eligible for a mixed drink permit. As with other ABC permits, the mixed drink permit comes with a diagram of the approved premises, and sales are lawful only within that area. Thus, if a city operates a convention center and has beer, wine, and mixed drink permits, those permits will define the part of the building where sales are allowed and it still will be unlawful to sell elsewhere in the building.

Renting space and special occasion permits

What about allowing others to have alcohol on city or county property? Because the possession, service and consumption of beer and wine on local government property is lawful and does not require a permit, a city or county can allow anyone using its space to serve beer and wine, or can tell them they cannot do it.

There also is a means to allow others to serve — not sell — mixed drinks on city or county property. Say a citizen wants to use a large room in a city or county building for a wedding reception, or a local nonprofit wants to hold a raffle there, or a company wants to have a board meeting with a catered dinner. With the permission of the local government property owner, that person or organization could apply for and get a limited special occasion permit from the ABC Commission under G.S. 18B-1001(9). Such a permit authorizes them to bring spirituous liquor to that location for that event and serve it to the guests or participants.

There is another variation of the special occasion permit in G.S. 18B-1001(8). Using that subsection of the statute, the city or county itself could get a special occasion permit for a qualifying facility (say a restaurant or other eating establishment, or a convention center) owned by the local government and then it could allow the person renting space at that facility for a particular event to bring in spirituous liquor to serve to guests.

Conclusion

If a city or county wants to serve beer or wine at one of its functions, or wants to allow others using government space to do so, it usually is lawful and requires no ABC permit. Selling beer and wine, on the other hand, always depends on a permit, as does both serving and selling mixed drinks. And the number and kind of local government facilities that might be eligible for such permits is limited, especially for mixed drinks.

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<https://canons.sog.unc.edu/2012/07/2012-07-serving-alcohol-at-city-or-county-events-what-are-the-rules/>
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Attachment E

Subject: FY 2023-24 Budget Amendment

Action Requested: Adopt proposed FY 2023-24 Budget Amendment

Attachments: Proposed FY 2023-24 Budget Amendment

Submitted By: Homer T. Dearmin, Interim Town Manager

Introduction and Background

An amendment to the FY 2023-24 Annual Budget is presented in order to reflect additional expenses incurred since the adoption of the budget in June, 2023.

Audit expenses are increased due to the federal requirement of a single audit, resulting from the spending of ARP funds to cover salary reimbursement. Continuing education and professional development expenses for the Clerk and Manager are increased due to training costs, and advertising expenses are increased due to the unforeseen alley closure and related required advertising, as well as the re-advertising of the Town Manager position. The capital outlay for buildings is increased due to the expense of the fire alarm system upgrade and the costs associated with the installation of the new digital sign.

In the License Plate Agency, additional funds are allocated for internet, due to a new and separate service line required to handle NC Wildlife permit applications, which the agency will begin offering in late spring or early summer. Departmental supply expenses are adjusted to reflect the cost of supplies needed to operate the LPA.

Finally, the Public Works budget is adjusted to reflect the costs of mailboxes and yard carts, which are purchased from the Town by citizens and installed by our Town Maintenance employees. These upward adjustments in General Fund Departments are offset by an upward adjustment to Fund Balance Appropriated in General Fund revenues.

Recommendation:

Adopt proposed FY 2023-24 Budget Amendment

AMENDMENT TO THE 2023-2024 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Councilmen of the Town of Rural Hall, North Carolina:

WHEREAS, the 2023-2024 Budget Ordinance for the Town of Rural Hall, North Carolina, adopted on June 1, 2023, and appearing on Page 01 of Minute Book No. 12 of the Town of Rural Hall, North Carolina is hereby amended as provided by Section 159-15 of the General Statutes of North Carolina as follows:

Section 1 – Expenditures are hereby increased from \$3,085,759 to \$3,112,909 as shown as follows:

General Government

10-4100-0402		
	Audit Fees	+\$3,250.00
10-4100-1403		
	Conference, School – Manager	+\$2,900.00
10-4100-1404		
	Conference, School – Clerk	+\$4,000.00
10-4100-2600		
	Advertising	+\$2,000.00
10-4200-7200		
	Capital Outlay – Buildings	+\$10,000.00

License Plate Agency

10-4500-1101		
	Internet & Webpage	+\$ 2,500.00
10-4500-3300		
	Departmental Supplies	+\$ 500.00

Public Works

10-5500-4800		
	Purchase for Resale	+\$ 2,000.00

Section 2 – Revenue is hereby increased from \$3,085,759 to \$3,112,909 as shown as follows:

<i>Appropriated Fund Balance</i>	
10-2990-0010	
Appropriated Fund Balance	\$27,150.00

This Ordinance is effective upon its adoption. Adopted this the 11th day of March, 2024.

Terry M. Bennett, Mayor

ATTEST:

Lynette Hendrick
Town Clerk

Attachment F

Subject: Financing for New Fire Station

Action Requested: Determine whether the Town of Rural Hall should seek outside financing for the construction of a new fire station, or if it should self-finance the project

Attachments: Estimated Amortization Schedule
Draft Request for Proposals (RFP)

Submitted By: Homer T. Dearmin, Interim Town Manager

Introduction and Background

Construction on the Town's new Fire Station is slated to begin in the summer of 2024, and the Town of Rural Hall must determine its plan for financing the construction. The Town of Rural Hall has been granted \$3.8 million through the State Budget, and must determine how it will finance the remaining estimated \$2.3 million project cost. Included in cost is a recommended \$402,000 (7%) contingency.

On February 7, the Town's Management team met with representatives of the North Carolina Local Government Commission to discuss the possibility of bank financing for this project. LGC staff provided us with the NC Bank RFP Distribution list, and informed us that we need to send at least three or four RFPs if we intend to pursue bank financing.

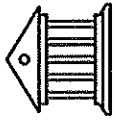
There is a debt application process that the Town must complete, along with an application to the Joint Legislative Committee (JLC) and the earliest we can get on the LGC agenda will be June if the Council determines that financing is the best option.

Conversely, the Town can consider self-financing the project, drawing the remaining \$1.9-\$2.3 million from its fund balance. As of June 30, 2023, the Town has an unassigned fund balance of \$4,683,390, and could just as easily self-finance the project, though doing so would mean using funds that might be better spent on other future projects.

Informal conversations with some banks on the State's RFP distribution list have indicated that interest rates for a 10 or 15-year loan would be around 5.1%. Estimated debt service on a 15-year \$1.5 million loan would be around \$145,000 annually. Given the Town's healthy fund balance, it may be prudent to consider borrowing the money from ourselves, and repaying an annual amount to ourselves each year.

Recommendation:

Pursue bank financing for \$1.5 million, and self-finance \$402,000 recommended contingency. Authorize staff to distribute RFP and prepare LGC debt application. The Town will continue to pursue other funding sources to further mitigate the total project cost.



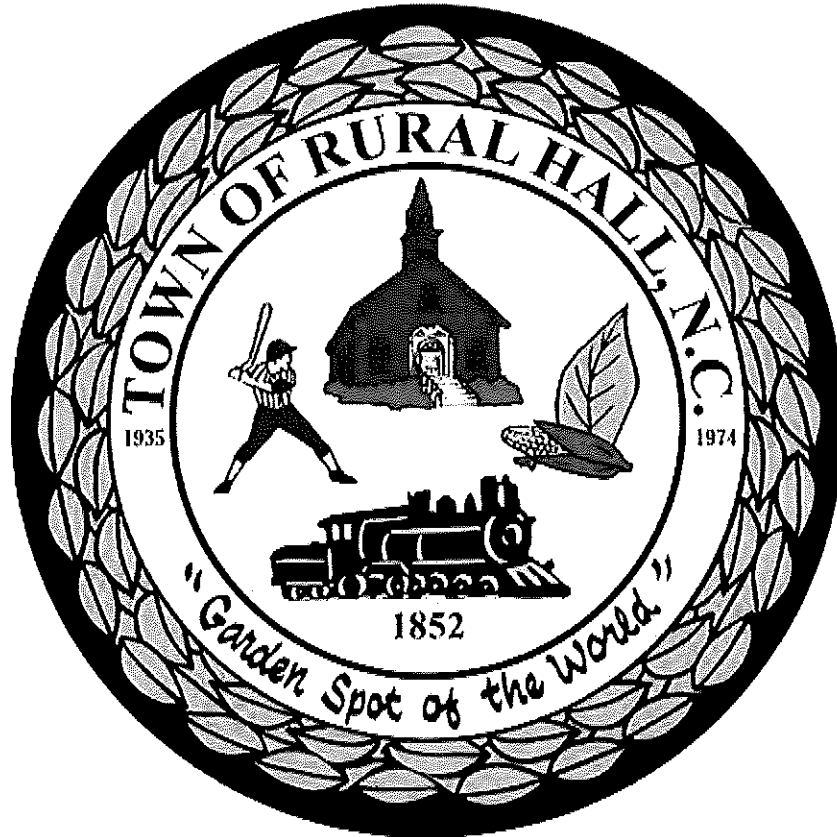
Loan amortization schedule

Enter values

Loan amount	\$1,500,000.00	Scheduled payment	\$145,491.89
Annual interest rate	5.10%	Scheduled number of payments	15
Loan period in years	15	Actual number of payments	1
Number of payments per year	1	Total early payments	1+18
Start date of loan	7/1/2024	Total interest	\$682,378.36

Loan summary

Optional extra payments		Lender name		Total		Principal		Interest		Ending balance		Cumulative interest	
Payment number	Payment date	Beginning balance	Scheduled payment	Extra payment	Total payment	Principal	Interest	Ending balance	Interest	Ending balance	Cumulative interest	Ending balance	Cumulative interest
1	7/1/2024	\$1,500,000.00	\$145,491.89	\$0.00	\$145,491.89	\$68,991.89	\$76,500.00	\$1,431,008.11	\$76,500.00	\$1,431,008.11	\$76,500.00	\$1,431,008.11	\$76,500.00
2	8/1/2024	\$1,431,008.11	\$145,491.89	\$0.00	\$145,491.89	\$72,510.48	\$72,981.41	\$1,358,497.63	\$72,981.41	\$1,358,497.63	\$149,481.41	\$1,358,497.63	\$149,481.41
3	9/1/2024	\$1,358,497.63	\$145,491.89	\$0.00	\$145,491.89	\$76,208.51	\$69,283.38	\$1,282,289.12	\$69,283.38	\$1,282,289.12	\$218,764.79	\$1,282,289.12	\$218,764.79
4	10/1/2024	\$1,282,289.12	\$145,491.89	\$0.00	\$145,491.89	\$80,095.15	\$65,396.75	\$1,202,193.97	\$65,396.75	\$1,202,193.97	\$284,161.54	\$1,202,193.97	\$284,161.54
5	11/1/2024	\$1,202,193.97	\$145,491.89	\$0.00	\$145,491.89	\$84,180.00	\$61,311.89	\$1,118,013.98	\$61,311.89	\$1,118,013.98	\$345,473.43	\$1,118,013.98	\$345,473.43
6	12/1/2024	\$1,118,013.98	\$145,491.89	\$0.00	\$145,491.89	\$88,473.18	\$57,018.71	\$1,029,540.80	\$57,018.71	\$1,029,540.80	\$402,492.14	\$1,029,540.80	\$402,492.14
7	1/1/2025	\$1,029,540.80	\$145,491.89	\$0.00	\$145,491.89	\$92,985.31	\$52,506.58	\$936,555.49	\$52,506.58	\$936,555.49	\$454,998.72	\$936,555.49	\$454,998.72
8	2/1/2025	\$936,555.49	\$145,491.89	\$0.00	\$145,491.89	\$97,727.56	\$47,764.33	\$838,827.93	\$47,764.33	\$838,827.93	\$502,763.05	\$838,827.93	\$502,763.05
9	3/1/2025	\$838,827.93	\$145,491.89	\$0.00	\$145,491.89	\$102,711.67	\$42,780.22	\$736,116.26	\$42,780.22	\$736,116.26	\$545,543.28	\$736,116.26	\$545,543.28
10	4/1/2025	\$736,116.26	\$145,491.89	\$0.00	\$145,491.89	\$107,949.96	\$37,541.93	\$628,166.30	\$37,541.93	\$628,166.30	\$583,085.21	\$628,166.30	\$583,085.21
11	5/1/2025	\$628,166.30	\$145,491.89	\$0.00	\$145,491.89	\$113,455.41	\$32,036.48	\$514,710.89	\$32,036.48	\$514,710.89	\$615,121.69	\$514,710.89	\$615,121.69
12	6/1/2025	\$514,710.89	\$145,491.89	\$0.00	\$145,491.89	\$119,241.64	\$26,250.26	\$395,469.25	\$26,250.26	\$395,469.25	\$641,371.94	\$395,469.25	\$641,371.94
13	7/1/2025	\$395,469.25	\$145,491.89	\$0.00	\$145,491.89	\$125,322.96	\$20,168.93	\$270,146.30	\$20,168.93	\$270,146.30	\$661,540.88	\$270,146.30	\$661,540.88
14	8/1/2025	\$270,146.30	\$145,491.89	\$0.00	\$145,491.89	\$131,714.43	\$13,777.46	\$138,431.87	\$13,777.46	\$138,431.87	\$675,318.34	\$138,431.87	\$675,318.34
15	9/1/2025	\$138,431.87	\$145,491.89	\$0.00	\$145,491.89	\$131,371.84	\$7,060.03	\$0.00	\$7,060.03	\$0.00	\$682,378.36	\$0.00	\$682,378.36



Request for Proposals
For
Installment Loan Financing
By
Town of Rural Hall, NC
March 12, 2024

*Due Date: Friday, May 10, 2024
By 11:00 AM*

**423 Bethania-Rural Hall Road
Rural Hall, North Carolina
FORSYTH COUNTY, NORTH CAROLINA
REQUEST FOR PROPOSALS
INSTALLMENT LOAN FINANCING**

The Town of Rural Hall, North Carolina (hereinafter called the "Town") desires to enter into an installment financing agreement pursuant to N.C. General Statute §160A-20 in the principal amount not to exceed \$1,500,000 for the purpose of financing the cost of the project described below. The Town is soliciting your proposal to provide the necessary financing for this project, subject to the terms and conditions set forth in this Request for Proposals.

PERTINENT INFORMATION

The Town seeks to finance \$1,500,000 for its Fire Station construction project and related improvements.

The existing Rural Hall Fire Station has served the Town of Rural Hall and its surrounding fire district since approximately 1949 and was remodeled in 1988. In 2019, a space needs assessment identified the need for further remodeling and significant improvements, however, staffing changes and the need for additional space since that time have resulted in the Rural Hall Town Council's decision to demolish the existing structure and construct a new state of the art facility.

In 2023, the Town selected Bobbitt Construction, Inc. & Bobbitt A&E, PLLC of Raleigh, NC as its design-build contractor. A committee comprised of Rural Hall firefighters and Town management and elected officials have finalized a design, and the Town has received a legislative appropriation of \$3,800,000 in the current state budget toward this project. Construction is scheduled to begin in the summer of 2024. The total estimated cost of the project is \$6,142,335. Included in the estimated cost is a recommended \$401,835 (7%) contingency, which the Town of Rural Hall plans to self-finance.

This financing will be bank eligible under Section 265 of the Internal Revenue Code of 1986.

Town staff will seek the North Carolina Local Government Commission's ("LGC's) approval of the Town's entering into an Installment Financing Agreement as outlined herein. The Town anticipates it will obtain the LGC's approval in June of 2024.

CONTRACT SPECIFICATIONS

1. The desired amount of the financing is an amount not to exceed \$1,500,000.
2. The desired term of the financing agreement ten or fifteen is (10 or 15) years. The Town desires the debt service payment schedule to reflect amortization over a ten or fifteen (10 or 15) year fiscal period. The Town's fiscal year begins July 1 and runs through June 30.
3. Installment payments are to be made annually (both principal and interest in arrears).
4. The interest rate shall be fixed for the term.
5. The interest rate proposed must be guaranteed until July 9, 2024.

6. Prepayment terms will be negotiated between the Town and the successful bidder. The Town desires prepayment of principal at any time without penalty.

7. The Town's obligations under the installment financing agreement will be secured by a deed of trust or security interest in all or a portion of the project being financed as negotiated between the Town and the successful bidder. No deficiency judgment may be rendered against the Town for breach of a contractual obligation under the Installment Financing Agreement, and the taxing power of the Town will not be pledged to secure payment thereunder.

8. The Installment Financing Agreement must not contain a non-substitution clause and there must not be a non-appropriation clause in the Agreement.

SUBMISSION OF PROPOSAL

Responses to this Request for Proposal must be submitted no later than 11:00 AM on Friday, May 10, 2024. Responses may be either mailed or emailed. Please address your response to the attention of:

Lynette Hendrick, Town Clerk
Town of Rural Hall
423 Bethania-Rural Hall Road
PO Box 549
Rural Hall, NC 27045
lhendrick@ruralhall.com

Proposals must specify, at a minimum, the following information:

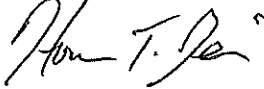
1. The term of the financing.
2. The interest rate and total interest cost of the financing.
3. The terms of repayment (please attach a proposed amortization schedule showing the interest and principal payments due over the ten or fifteen (10 or 15) year fiscal period.
4. Proposed terms for optional prepayment. Please also conspicuously state whether you would allow a prepayment without penalty.
5. A list of all additional costs to be associated with this transaction, including origination or placement fees, escrow fees, counsel fees, and any other expenses.
6. A statement as to whether or not any of such fees or expenses can, or will be, capped or waived.
7. A statement acknowledging and confirming that your institution agrees to the contract specifications set forth in the section labeled "Contract Specifications" of this Request for Proposals.
8. A description of the collateral you propose/require to secure financing and the method for creating the lien or security interest in such collateral.
9. Bids should be based on gross funding of the Project (without consideration of investment earnings).

The Town reserves the right to request additional information from the bidders and reserves the right to reject all proposals and to waive any irregularity or informality. Although the lowest total financing cost (including both interest cost and upfront fees and expenses) will substantially influence the Town's selection, the Town reserves the right to select the bidder that best meets the needs of the Town as determined by the Town in its sole discretion.

Your proposal should address the matters set forth in Rider A attached hereto. If further information is needed or if you have any questions regarding this Request for Proposal, please email your questions to Homer Dearmin, Interim Town Manager at manager@ruralhall.com.

Thank you in advance for your consideration of this request for proposals.

Sincerely,

A handwritten signature in black ink, appearing to read "Homer T. Dearmin". The signature is written in a cursive style with a prominent initial "H".

Homer T. Dearmin
Interim Town Manager

**RIDER A TO REQUEST FOR PROPOSALS
FOR TAX EXEMPT INSTALLMENT LOAN FINANCING
BY TOWN OF RURAL HALL NORTH CAROLINA**

March 12, 2024

Legal counsel for the Town will either (1) review documents prepared by the chosen bank/lender or (2) draft such documents for the bank/lender's review. For the Town to take the most cost-effective action, please indicate your fees associated with (1) the bank/lender drafting/processing the documents for the Town's legal counsel to review and (2) your fees in the event if the Town's legal counsel drafts the documents for the bank/lender's review.

Attachment G

Subject: FY 2024-25 Budget Calendar

Action Requested: Adopt proposed FY 2024-25 Budget Calendar

Attachments: Proposed FY 2024-25 Budget Calendar

Submitted By: Homer T. Dearmin, Interim Town Manager

Introduction and Background

The Town has customarily adopted a budget calendar each fiscal year in order to inform the public, staff, and Council of budget submission deadlines and a general timeline for the budget process. The Town is subject to the Local Government Budget and Fiscal Control Act, which sets the following calendar requirements in the annual budget process:

- Before April 30 – Budget requests, revenue projections, and current fiscal data submitted to Budget Officer (NCGS § 159-10)
- Not later than June 1 – Budget and budget message submitted to Governing Board and published to the public (NCGS § 159-11)
- Not earlier than 10 days after budget presented to Board and before July 1, and following a public hearing – Board shall adopt a budget ordinance (NCGS § 159-12 & 13)

This proposed budget calendar meets statutory requirements and provides a timeline for the FY 2024-25 budget process.

Recommendation:

Adopt proposed FY 2024-25 Budget Calendar



**Town of Rural Hall
Budget Calendar
FY 2024 - 2025**

<u>Event</u>	<u>Date</u>
Town Council Visioning Workshop	March 11, 2024
Operating Budget Templates sent to departments	March 15, 2024
Operating Budgets due from departments	April 5, 2024
Department Budget Review with Manager	April 15-26, 2024
FY 24-25 Budget presented to Town Council	May 13, 2024
Budget Public Hearing	June 10, 2024
Budget Adoption	June 10, 2024 or any time before June 30, 2024

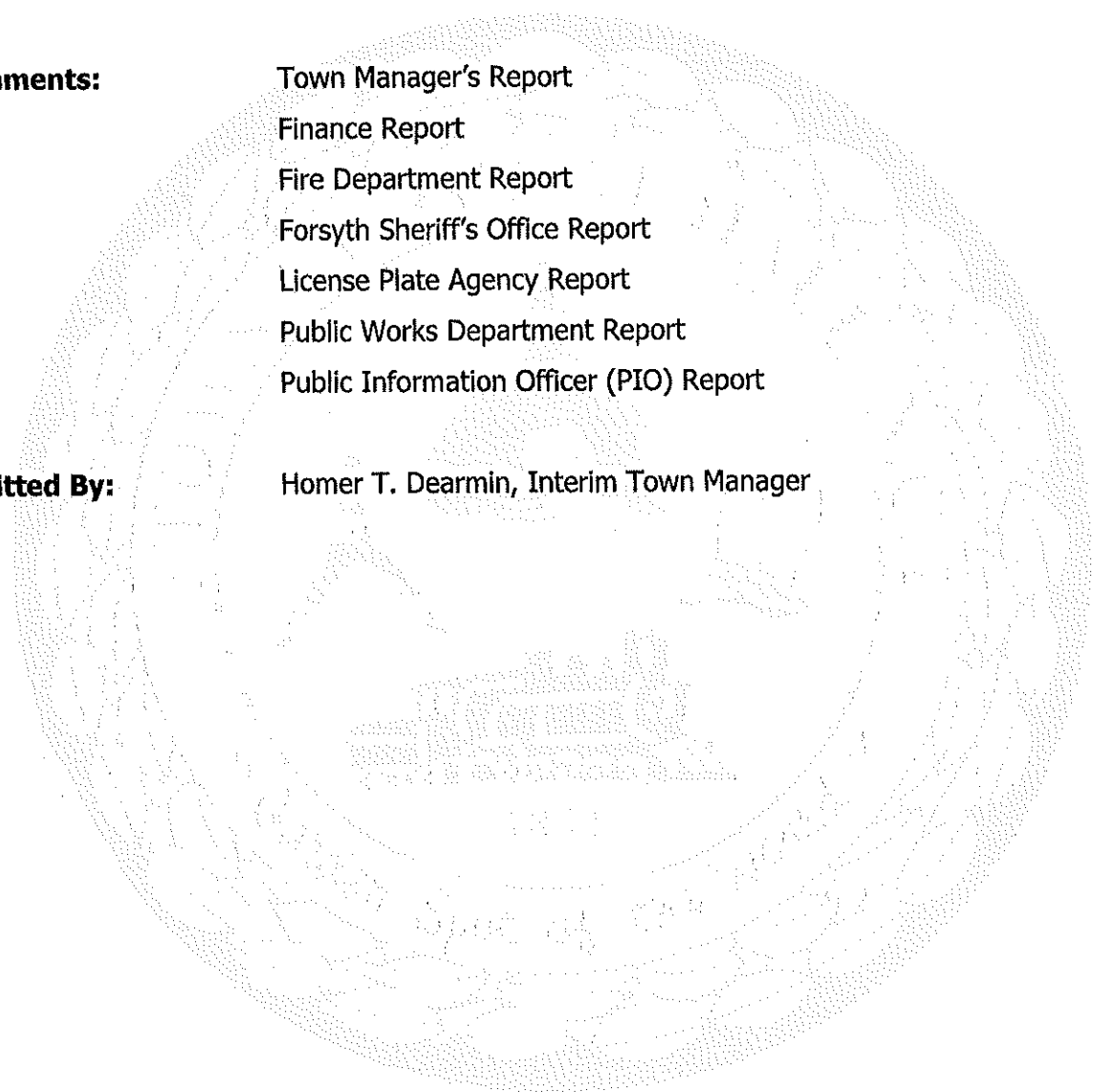
Attachment H

Subject: Department Reports

Action Requested: None

Attachments: Town Manager's Report
Finance Report
Fire Department Report
Forsyth Sheriff's Office Report
License Plate Agency Report
Public Works Department Report
Public Information Officer (PIO) Report

Submitted By: Homer T. Dearmin, Interim Town Manager





Town Manager's Report

- Attended NC City & County Managers' Winter Seminar January 31-February 2, 2024
- Attended Rural Hall Senior Citizens Meeting on February 6
- Attended Federal Assistance to Firefighters Grant workshop in Denver, NC on February 13
- Met with Bob Scott of NCLM on February 14
- Attended Managers' luncheon on February 16
- Attended Rural Hall Area Business Association meeting on February 20
- Attended PTRC Board of Delegates meeting on February 21
- Worked with staff to implement changes to Town Council agenda process
- Met with Mayor and Council members at various times
- Prepared Request for Proposals for Fire Department construction financing
- Assisted with planning for 50th Anniversary celebration, Community Health Fair, and Easter Egg Hunt
- Met/spoke with Local Government Commission and OSBM Staff concerning Fire Department Project
- Reviewed Forsyth County Tax Base Estimates
- Held Staff Meeting on February 27
- Began preparation of FY 2024-25 Annual Budget

TOWN OF RURAL HALL FINANCIAL ACCOUNT BALANCES FOR MONTH ENDING 01/31/24

First National Bank CD	\$101,817.34
First Citizens CD	\$30,000.00
First Citizens – Town Checking	\$1,310,289.63
First Citizens - Fire Dept. Checking	\$207,848.30
First Citizens – Town Money Market	\$204,090.44
First Citizens – Fire Money Market	\$45,069.81
First Citizens – Powell Bill	\$106,358.40
First Citizens – Cemetery	\$1,618.69
NC Capital Management Trust	\$2,636,264.30
NC CMT-Powell Bill	\$252,091.23
NC CMT- Fire	\$453,764.22
NC CMT – Cemetery	\$90,752.85
TOTAL – ALL ACCOUNTS	\$5,439,965.21
TOTAL – Previous Month	\$5,189,731.22
Gain/(Loss)	\$250,233.99

Town of Rural Hall
Statement of Revenue and Expenditures - Standard

Revenue Account Range: First to ZZ-ZZZZ-ZZZZ
 Expend Account Range: First to ZZ-ZZZZ-ZZZZ
 Print Zero YTD Activity: No
 Include Non-Anticipated: Yes
 Include Non-Budget: No
 Year To Date As Of: 03/04/24
 Current Period: 01/01/24 to 01/31/24
 Prior Year: Thru 06/30/23

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
10-2990-0010	Appropriated Fund Balance	0.00	263,119.00	0.00	0.00	263,119.00 -	0
10-3010-1021	Ad Valorem Tax - Current Year	1,446,361.67	1,456,500.00	570,908.35	1,463,284.62	6,784.62	100
10-3010-1022	Ad Valorem Tax - Prior Years	8,176.16	4,000.00	0.00	5,190.04 -	9,190.04 -	130 -
10-3120-0000	Refunds on Taxes	0.00	0.00	0.00	169.75	169.75	0
10-3120-0500	NC Vehicle Tax Payments	122,761.31	109,900.00	9,506.03	39,606.32	70,293.68 -	36
10-3120-0600	Late Fees - General	0.00	100.00	0.00	0.00	100.00 -	0
10-3170-0000	Tax Penalty & Interest	3,018.09	2,500.00	0.00	1,440.00 -	3,940.00 -	58 -
10-3290-0000	Interest on Investments	53,131.84	32,000.00	11,828.30	56,138.74	24,138.74	175
10-3350-0000	Miscellaneous Revenue	5,589.09	1,000.00	0.00	4,791.24	3,791.24	479
10-3350-0300	Rural Hall Apparel	25.00	300.00	0.00	0.00	300.00 -	0
10-3350-8900	Nuisance Abatements	1,200.00	1,000.00	0.00	500.00	500.00 -	50
10-3370-0000	Franchise Utility Tax - Electric	194,373.85	190,000.00	0.00	54,112.01	135,887.99 -	28
10-3370-0100	Franchise Utility Tax -Piped Natural Gas	19,604.49	15,300.00	0.00	2,202.92	13,097.08 -	14
10-3370-0200	Franchise Utility Tax -Telecommunication	9,501.30	8,500.00	0.00	1,628.54	6,871.46 -	19
10-3370-0300	Franchise Utility Tax -Video Programming	19,597.02	20,000.00	0.00	4,786.16	15,213.84 -	24
10-3410-0000	Beer & Wine Tax	15,225.25	13,000.00	0.00	0.00	13,000.00 -	0
10-3430-0000	Powell Bill	97,996.87	98,000.00	60,022.65	60,022.65	37,977.35 -	61
10-3450-0000	Local Option Sales Tax	532,157.61	465,000.00	49,609.07	212,811.18	252,188.82 -	46
10-3451-0000	City Hold Harmless	116,240.07	96,000.00	0.00	50,920.07	45,079.93 -	53
10-3454-0000	Parking Fees	3,894.57	2,500.00	0.00	700.00	1,800.00 -	28
10-3472-0000	Solid Waste Disposal Tax	2,713.54	2,500.00	0.00	686.63	1,813.37 -	27
10-3480-0000	Damage Settlements	50.00	0.00	0.00	0.00	0.00	0
10-3650-0100	Park - Softball Field	5,802.00	7,000.00	440.00	3,714.00	3,286.00 -	53
10-3650-0200	Park - Miscellaneous	157.50	100.00	0.00	0.00	100.00 -	0
10-3650-0300	Park - Picnic Shelter	3,390.00	2,500.00	0.00	1,400.00	1,100.00 -	56

Town of Rural Hall
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
10-3670-0100	Gas Tax Refunds	165.28	200.00	0.00	88.70	111.30 -	44
10-3670-0300	Occupancy Tax	52,120.57	48,000.00	0.00	18,291.13	29,708.87 -	38
10-3690-0000	Sale - Yard Waste Carts	0.00	140.00	0.00	0.00	140.00 -	0
10-3700-0200	Donations - Town	530.00	200.00	0.00	0.00	200.00 -	0
10-3750-0000	LPA Revenue	219,893.97	185,000.00	21,303.66	120,344.56	64,655.44 -	65
10-3750-0100	LPA - Notary fees	77,592.00	53,000.00	7,628.00	60,280.00	7,280.00	114
10-3750-0200	LPA Lease Payments	410.00	400.00	0.00	1,106.00	706.00	276
10-3750-0300	Items for Resale	6,032.87	3,900.00	747.15	4,334.54	434.54	111
10-3830-0000	Sale of Fixed Assets	35,885.00	500.00	0.00	10,050.00	9,550.00	***
10-3951-0000	Lease Payments	3,600.00	3,600.00	300.00	2,700.00	900.00 -	75
	General Fund Revenue Totals	3,057,196.92	3,085,759.00	732,293.21	2,168,039.72	917,719.28 -	70

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-4100-0000	General Government	0.00	0.00	0.00	0.00	0.00	0
10-4100-0100	Fees - Elected Officials	23,088.00	25,200.00	1,662.50	13,943.51	11,256.49	55
10-4100-0200	SALARIES-REGULAR	3,473.23	319,000.00	14,749.88	133,541.41	185,458.59	42
10-4100-0201	Salaries - Longevity	1,643.18	1,000.00	0.00	0.00	1,000.00	0
10-4100-0202	Salaries - Overtime	47.25	300.00	0.00	0.00	300.00	0
10-4100-0300	Salaries - Part Time	18,376.92	33,000.00	4,812.07	24,546.01	8,453.99	74
10-4100-0400	Professional Services	14,600.00	21,600.00	1,800.00	15,750.00	5,850.00	73
10-4100-0401	Legal Fees	162,879.27	35,000.00	1,200.00	21,508.72	13,491.28	61
10-4100-0402	Audit Fees	0.00	8,000.00	0.00	11,250.00	3,250.00 -	141
10-4100-0500	FICA EXPENSE	23,522.16	29,000.00	1,619.84	13,116.53	15,883.47	45
10-4100-0600	Group Insurance	22,476.40	32,000.00	1,447.08	11,556.68	20,443.32	36
10-4100-0601	1% Unemployment	1,888.39	1,900.00	0.00	0.00	1,900.00	0
10-4100-0700	Retirement Expense	30,660.49	41,400.00	1,658.62	13,099.21	28,300.79	32
10-4100-0701	401K Retirement Match	7,071.48	16,000.00	643.40	5,049.26	10,950.74	32
10-4100-1100	Telephones & Postage	11,953.88	8,300.00	16.65	4,593.51	3,706.49	55

Town of Rural Hall
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr. Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-4100-1101	Internet & Web Page	7,490.40	8,000.00	46.41	2,521.45	5,478.55	32
10-4100-1300	Utilities	8,965.07	10,575.00	2,146.39	10,449.07	125.93	99
10-4100-1400	Travel Expense	2,034.43	5,000.00	589.50	4,551.19	448.81	91
10-4100-1401	Conference,School - Mayor	465.00	800.00	63.58	1,063.58	263.58 -	133
10-4100-1402	Conference,School - Council	15.00	2,500.00	764.35	2,058.70	441.30	82
10-4100-1403	Conference,School - Manager	5,550.77	2,000.00	808.00	3,433.58	1,433.58 -	172
10-4100-1404	Conference,School - Clerk	2,636.05	3,000.00	0.00	5,589.13	2,589.13 -	186
10-4100-1406	Conference,Workshop - Attorney	0.00	500.00	0.00	0.00	500.00	0
10-4100-1407	Conference,School - Finance Dir	2,368.85	1,500.00	0.00	1,657.89	157.89 -	111
10-4100-1500	Maintenance - Buildings	4,977.66	11,000.00	0.00	7,449.84	3,550.16	68
10-4100-1700	Maintenance - Vehicle	924.80	500.00	0.00	60.00	440.00	12
10-4100-2600	Advertising	1,130.91	600.00	0.00	860.55	260.55 -	143
10-4100-2601	Special Events - Parade, Etc.	30,702.15	22,500.00	434.37	18,184.14	4,315.86	81
10-4100-2602	Town Anniv. - Celebrations	0.00	5,000.00	80.25	1,955.25	3,044.75	39
10-4100-2700	Newsletter	3,279.05	5,000.00	807.68	5,314.52	314.52 -	106
10-4100-3100	Fuel - Gas & Diesel	716.42	0.00	0.00	203.24	203.24 -	0
10-4100-3200	Office Supplies	2,816.41	4,000.00	494.97	2,123.52	1,876.48	53
10-4100-3300	Departmental Supplies	6,849.23	5,750.00	55.45	1,341.31	4,408.69	23
10-4100-3400	Food & Refreshments	6,709.56	6,000.00	207.56	1,859.89	4,140.11	31
10-4100-4500	Contracted Services	60,592.42	70,000.00	3,396.43	60,434.16	9,565.84	86
10-4100-5300	Dues & Subscriptions	7,325.83	7,500.00	220.98	6,746.86	753.14	90
10-4100-5400	Insurance & Bonds	33,473.28	40,000.00	5,474.16	46,039.60	6,039.60 -	115
10-4100-5700	Miscellaneous	418.36	8,400.00	5,323.16	13,814.81	5,414.81 -	164
10-4100-5701	Friends of the RH Library	2,000.00	2,000.00	0.00	2,000.00	0.00	100
10-4100-5702	RH Lifespan Center (4-H)	1,500.00	1,500.00	1,500.00	1,500.00	0.00	100
10-4100-5706	RH Historic Depot	1,500.00	1,500.00	0.00	0.00	1,500.00	0
10-4100-5707	RH Little League	1,500.00	1,500.00	0.00	0.00	1,500.00	0
10-4100-7200	Capital Outlay - Buildings	758.00	40,000.00	0.00	49,506.48	9,506.48 -	124

Town of Rural Hall
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr. Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
	4100 General Government	518,380.30	838,325.00	52,023.28	518,673.60	319,651.40	62
10-4300-0400	Reimburse Forsyth Bd. of Elect.	0.00	4,100.00	0.00	0.00	4,100.00	0
10-4500-0000	License Plate Agency	0.00	0.00	0.00	0.00	0.00	0
10-4500-0200	Salaries - Regular	16,693.96	198,000.00	15,736.59	121,700.31	76,299.69	61
10-4500-0201	Salaries - Longevity	0.00	2,600.00	0.00	0.00	2,600.00	0
10-4500-0203	Salaries - Comp Time	0.00	500.00	0.00	0.00	500.00	0
10-4500-0300	Salaries - Part Time	16,312.69	3,000.00	0.00	2,641.35	358.65	88
10-4500-0401	Legal Fees	0.00	500.00	0.00	0.00	500.00	0
10-4500-0500	FICA Expense	12,200.39	15,500.00	1,191.51	9,423.21	6,076.79	61
10-4500-0600	Group Insurance	24,363.28	26,000.00	3,490.70	24,220.86	1,779.14	93
10-4500-0601	1% Unemployment	0.00	500.00	0.00	0.00	500.00	0
10-4500-0700	Retirement Expense	17,518.74	25,750.00	2,028.44	15,687.12	10,062.88	61
10-4500-0701	401k Retirement Match	0.00	10,100.00	786.83	6,139.62	3,960.38	61
10-4500-1100	Telephones & Postage	1,275.95	1,800.00	0.00	344.74	1,455.26	19
10-4500-1101	Internet & Webpage	0.00	0.00	301.48	1,134.75	1,134.75	0
10-4500-1300	Utilities	3,646.81	4,000.00	578.41	3,707.71	292.29	93
10-4500-1400	Travel Expense	3,933.72	3,600.00	204.36	1,763.42	1,836.58	49
10-4500-1500	Maintenance - Buildings	1,522.55	136,000.00	416.75	130,909.58	5,090.42	96
10-4500-2600	Advertising	0.00	200.00	0.00	0.00	200.00	0
10-4500-3200	Office Supplies	1,846.67	2,500.00	0.00	713.19	1,786.81	29
10-4500-3300	Departmental Supplies	1,456.27	1,500.00	439.80	1,577.40	77.40	105
10-4500-4500	Contracted Services	10,732.12	7,900.00	803.72	6,164.76	1,735.24	78
10-4500-5300	Dues & Subscriptions	0.00	150.00	53.00	53.00	97.00	35
10-4500-5700	Miscellaneous	72.95	100.00	0.00	244.90	144.90	245
	4500 License Plate Agency	108,531.00	440,200.00	26,031.59	326,425.92	113,774.08	74

Town of Rural Hill
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-5100-0000	Community Policing	0.00	0.00	0.00	0.00	0.00	0
10-5100-3100	Automotive Supplies	7,871.84	0.00	474.95	9,372.77	9,372.77 -	0
10-5100-3300	Departmental Supplies	79.98	200.00	0.00	0.00	200.00	0
10-5100-4500	Contracted Services	183,535.55	329,750.00	72,472.50	182,936.78	146,813.22	55
10-5100-4501	Car Replacement	11,482.50	0.00	5,237.50	9,065.00	9,065.00 -	0
	5100 Community Policing	202,969.87	329,950.00	78,184.95	201,374.55	128,575.45	61
10-5500-0000	Public Works	0.00	0.00	0.00	0.00	0.00	0
10-5500-0200	Salaries - Regular	27,483.14	215,400.00	12,021.68	133,913.29	81,486.71	62
10-5500-0201	Salaries - Longevity	5,179.20	5,500.00	0.00	0.00	5,500.00	0
10-5500-0202	Salaries - Overtime	4,641.84	4,000.00	0.00	3,166.68	833.32	79
10-5500-0300	Salaries - Part Time	0.00	1,500.00	0.00	0.00	1,500.00	0
10-5500-0403	Engineer/Architect Fees	0.00	5,000.00	0.00	0.00	5,000.00	0
10-5500-0500	FICA Expense	16,262.17	17,500.00	913.38	10,429.89	7,070.11	60
10-5500-0600	Group Insurance	30,596.28	34,000.00	2,031.62	18,751.66	15,248.34	55
10-5500-0601	1% Unemployment	0.00	500.00	0.00	0.00	500.00	0
10-5500-0603	Retiree Insurance	5,056.08	0.00	87.00	116.00	116.00 -	0
10-5500-0700	Retirement Expense	25,960.34	29,400.00	1,549.58	17,669.54	11,730.46	60
10-5500-0701	401K Retirement Match	4,390.95	11,800.00	601.08	6,557.26	5,242.74	56
10-5500-1100	Telephones & Postage	889.44	1,500.00	0.00	99.16	1,400.84	7
10-5500-1101	Internet & Web Page	1,167.39	1,200.00	194.15	1,453.97	253.97 -	121
10-5500-1300	Utilities	49,306.76	48,000.00	502.10	30,577.51	17,422.49	64
10-5500-1400	Training/Travel	2,344.00	2,500.00	0.00	0.00	2,500.00	0
10-5500-1500	Maintenance - Buildings	10,352.38	8,000.00	0.00	395.57	7,604.43	5
10-5500-1600	Maintenance - Equipment	10,535.04	9,000.00	0.00	4,057.03	4,942.97	45
10-5500-1700	Maintenance - Trucks	4,656.41	8,000.00	677.55	3,616.28	4,383.72	45
10-5500-1800	Maintenance - Streets	7,979.53	8,000.00	0.00	857.79	7,142.21	11
10-5500-1900	Maintenance - Misc Town	0.00	5,000.00	596.60	596.60	4,403.40	12

Town of Rural Hall
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr. Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-5500-3100	Fuel - Gas & Diesel	16,743.45	16,000.00	1,013.18	9,421.76	6,578.24	59
10-5500-3300	Departmental Supplies	4,570.87	4,000.00	602.34	1,453.82	2,546.18	36
10-5500-3600	Uniforms	837.25	2,000.00	162.35	874.50	1,125.50	44
10-5500-4400	Landfill Fees	3,665.16	6,000.00	184.32	2,817.00	3,183.00	47
10-5500-4500	Contracted Services	10,442.76	7,900.00	434.50	3,743.64	4,156.36	47
10-5500-4501	Grind/Mulch Brush & Limbs	16,500.00	16,000.00	0.00	14,500.00	1,500.00	91
10-5500-4502	Garbage/Recycling	183,925.37	220,000.00	17,493.81	123,845.26	96,154.74	56
10-5500-4800	Purchase for Resale	613.22	1,000.00	1,418.95	2,068.65	1,068.65 -	207
10-5500-5700	Miscellaneous	343.36	2,000.00	0.00	88.73	1,911.27	4
10-5500-5701	Flag Program	223.50	200.00	0.00	209.98	9.98 -	105
10-5500-6000	Employee Service Awards	0.00	225.00	0.00	262.90	37.90 -	117
10-5500-7201	Capital Outlay - Decorations	14,198.44	17,000.00	0.00	358.37	16,641.63	2
10-5500-7203	Capital Outlay - Beautification	2,636.00	18,000.00	386.00	1,336.25	16,663.75	7
10-5500-7400	Capital Outlay - Equipment	184,006.16	47,000.00	0.00	105,858.66	58,858.66 -	225
	5500 Public Works	645,506.49	773,125.00	40,870.19	499,097.75	274,027.25	65
10-5700-0000	Powell Bill	0.00	0.00	0.00	0.00	0.00	0
10-5700-0400	Professional Services	2,626.00	2,000.00	360.00	3,340.00	1,340.00 -	167
10-5700-1800	Maintenance - Streets	75,421.86	94,000.00	0.00	19,581.88	74,418.12	21
10-5700-3100	Automotive Supplies	0.00	1,800.00	0.00	0.00	1,800.00	0
10-5700-3300	Departmental Supplies	0.00	200.00	0.00	0.00	200.00	0
10-5700-5700	Miscellaneous	0.00	0.00	0.00	40.00	40.00 -	0
	5700 Powell Bill	78,047.86	98,000.00	360.00	22,961.88	75,038.12	23
10-6200-0000	Parks & Recreation	0.00	0.00	0.00	0.00	0.00	0
10-6200-0500	FICA Expense	1,229.67	0.00	0.00	0.00	0.00	0
10-6200-0700	Retirement Expense	145.95 -	0.00	0.00	0.00	0.00	0
10-6200-1101	Internet	4,624.56	5,000.00	419.96	3,359.68	1,640.32	67

Town of Rural Hall
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-6200-1300	Utilities	10,418.11	11,000.00	186.31	6,860.69	4,139.31	62
10-6200-1500	Maintenance - Buildings/Grounds	12,040.52	12,000.00	0.00	885.84	11,114.16	7
10-6200-1600	Maintenance - Equipment	248.36	250.00	0.00	0.00	250.00	0
10-6200-1700	Maintenance - Trucks	39.30	0.00	0.00	0.00	0.00	0
10-6200-2600	Special Events	0.00	13,000.00	0.00	0.00	13,000.00	0
10-6200-3300	Departmental Supplies	1,143.78	2,000.00	0.00	613.87	1,386.13	31
10-6200-4500	Contracted Services	0.00	58,000.00	14,900.00	24,500.00	33,500.00	42
10-6200-7200	Capital Outlay	4,735.80	8,000.00	0.00	2,400.00	5,600.00	30
10-6200-7400	Capital Outlay - Equipment	13,993.00	0.00	0.00	0.00	0.00	0
	6200 Parks & Recreation	48,327.15	109,250.00	15,506.27	38,620.08	70,629.92	35
10-6900-0000	Transfer to Cemetery Fund	0.00	0.00	0.00	0.00	0.00	0
10-6900-9300	Fire Tax - Town	491,900.30	492,809.00	193,366.66	459,948.35	32,860.65	93
	General Fund Expenditure Totals	2,093,662.97	3,085,759.00	406,342.94	2,067,102.13	1,018,656.87	67

10 General Fund	Prior	Current	YTD
Revenues:	3,057,196.92	732,293.21	2,168,039.72
Expenditures:	2,093,662.97	406,342.94	2,067,102.13
Net Income:	963,533.95	325,950.27	100,937.59

Town of Rural Hall
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
11-2990-0010	Appropriated Fund Balance	0.00	75,372.00	0.00	57.20	75,314.80 -	0
11-3290-0100	Interest on Investments	1,274.69	700.00	16.41	602.28	97.72 -	86
11-3530-0000	Forsyth County - Fire Tax	581,522.06	571,700.00	82,220.26	791,211.63	219,511.63	138
11-3530-0100	Forsyth County - Standby	15,734.00	15,700.00	0.00	14,438.00	1,262.00 -	92
11-3530-0110	Forsyth County - Used Fund Balance	31,644.00	22,794.00	0.00	0.00	22,794.00 -	0
11-3530-0200	Stokes County - Fire Tax	101,043.00	111,200.00	0.00	69,282.01	41,917.99 -	62
11-3530-0400	Fire Department - Miscellaneous	14,450.19	500.00	5.00	629.00	129.00	126
11-3530-0500	Town's Contribution	491,900.30	492,809.00	193,366.66	388,461.58	104,347.42 -	79
11-3830-0000	Sale of Fixed Assets	24,645.88	200.00	0.00	3,656.00	3,456.00	***
	Fire Fund Revenue Totals	1,262,214.12	1,290,975.00	275,608.33	1,268,337.70	22,637.30 -	98

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
11-5300-0000	Fire Department	0.00	0.00	0.00	0.00	0.00	0
11-5300-0200	Salaries - Regular	38,199.38	545,000.00	40,244.62	346,382.72	198,617.28	64
11-5300-0201	Salaries - Longevity	4,851.42	5,800.00	0.00	0.00	5,800.00	0
11-5300-0202	Salaries - Overtime	16,853.60	13,000.00	2,520.72	20,903.79	7,903.79 -	161
11-5300-0300	Salaries - Part Time	23,261.43	30,000.00	3,442.27	20,656.87	9,343.13	69
11-5300-0401	Legal Fees	386.28	0.00	0.00	0.00	0.00	0
11-5300-0402	Audit Fees	155.19	3,000.00	0.00	3,000.00	0.00	100
11-5300-0500	FICA Expenses	41,326.66	46,000.00	3,382.14	28,523.84	17,476.16	62
11-5300-0600	Group Insurance	69,106.14	61,000.00	5,852.36	87,930.71	26,930.71 -	144
11-5300-0601	1% Unemployment	0.00	300.00	0.00	0.00	300.00	0
11-5300-0602	GAP-Part Time Workers Comp	7,471.00	7,750.00	0.00	6,449.43	1,300.57	83
11-5300-0603	Retiree Insurance	19,601.86	19,500.00	447.00	853.00	18,647.00	4
11-5300-0700	Retirement Contribution	65,061.45	73,200.00	5,512.46	47,315.60	25,884.40	65
11-5300-0701	401K Retirement Match	12,161.69	28,900.00	2,138.25	18,070.24	10,829.76	63
11-5300-0800	Benevolent Brotherhood	4,055.00	4,500.00	0.00	2,560.00	1,940.00	57
11-5300-0801	Firefighter's Banquet	4,216.33	5,000.00	0.00	5,989.62	989.62 -	120

Town of Rural Hali
Statement of Revenue and Expenditures

03/04/2024
09:40 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
11-5300-1000	Training & Travel	2,051.05	2,000.00	0.00	10,088.60	8,088.60 -	504
11-5300-1100	Telephones & Postage	1,470.72	1,500.00	145.98	1,295.94	204.06	86
11-5300-1101	Internet Access/Website	1,574.48	1,750.00	149.12	1,968.03	218.03 -	112
11-5300-1102	TV	1,391.08	1,500.00	116.51	925.66	574.34	62
11-5300-1300	Utilities	10,082.23	12,000.00	955.94	9,535.16	2,464.84	79
11-5300-1500	Maintenance - Building	7,925.32	10,000.00	224.99	5,219.10	4,780.90	52
11-5300-1600	Maintenance - Equipment	9,411.00	11,000.00	7.49	9,192.14	1,807.86	84
11-5300-1700	Maintenance - Trucks	50,478.55	50,000.00	6,980.88	21,409.77	28,590.23	43
11-5300-3100	Fuel - Gas & Diesel	16,934.42	20,000.00	1,077.22	11,670.56	8,329.44	58
11-5300-3200	Office Supplies	412.60	2,000.00	119.00	697.00	1,303.00	35
11-5300-3300	Departmental Supplies	15,809.41	20,000.00	673.61	5,625.92	14,374.08	28
11-5300-3301	Medical Supplies	1,061.35	1,500.00	484.32	2,247.66	747.66 -	150
11-5300-3400	Refreshments	474.33	600.00	0.00	681.01	81.01 -	114
11-5300-3600	Uniforms - Replacement	31,850.50	21,000.00	1,427.75	21,780.00	780.00 -	104
11-5300-3700	Equipment - Replacement	113,337.49	20,000.00	4,003.29	12,491.44	7,508.56	62
11-5300-4500	Contracted Services	21,582.40	21,500.00	1,296.03	12,829.89	8,670.11	60
11-5300-4800	Yearly Physicals	8,182.00	12,000.00	0.00	0.00	12,000.00	0
11-5300-5300	Dues & Subscriptions	10,861.36	8,000.00	4,483.00	5,387.41	2,612.59	67
11-5300-5400	Insurance & Bonds	33,184.47	34,000.00	0.00	4,710.31 -	38,710.31	14 -
11-5300-5700	Miscellaneous	50.00	200.00	311.61	1,142.70	942.70 -	571
11-5300-6001	Employee Service Award	80.67	175.00	0.00	0.00	175.00	0
11-5300-7201	Capital Outlay - EMS House Maintenance	23,235.90	100.00	0.00	0.00	100.00	0
11-5300-7400	Capital Outlay - Equipment	30,195.05	140,000.00	0.00	36,855.49	103,144.51	26
11-5300-7505	Payment on 2013 Pierce Pumper	42,841.69	0.00	0.00	0.00	0.00	0
11-5300-7506	Interest on 2013 Pierce Pumper	1,699.87	0.00	0.00	0.00	0.00	0
11-5300-7509	Payment on Engine 223	46,196.69	46,200.00	46,104.78	46,104.78	95.22	100
11-5300-7510	Interest on Engine 223	11,200.19	11,000.00	11,292.10	11,292.10	292.10 -	103
	5300 Fire Department	800,282.25	1,290,975.00	143,393.44	812,365.87	478,609.13	63

Town of Rural Hall
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
	Fire Fund Expenditure Totals	800,282.25	1,290,975.00	143,393.44	812,365.87	478,609.13	63

<u>11 Fire Fund</u>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	1,262,214.12	275,608.33	1,268,337.70
Expenditures:	800,282.25	143,393.44	812,365.87
Net Income:	461,931.87	132,214.89	455,971.83

Town of Rural Hall
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
50-3290-0000	Interest on Investments	111.26	50.00	0.20	56.64	6.64	113
50-3474-0000	Sale of Cemetery Plots	2,000.00	5,000.00	2,000.00	5,000.00	0.00	100
	Cemetery Fund Revenue Totals	2,111.26	5,050.00	2,000.20	5,056.64	6.64	100
Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
50-4740-0000	Cemetery	0.00	0.00	0.00	0.00	0.00	0
50-4740-1300	Utilities	553.12	1,000.00	50.97	331.85	668.15	33
50-4740-1500	Maintenance - Grounds	0.00	4,050.00	0.00	0.00	4,050.00	0
	4740 Cemetery	553.12	5,050.00	50.97	331.85	4,718.15	7
	Cemetery Fund Expenditure Totals	553.12	5,050.00	50.97	331.85	4,718.15	7

50 Cemetery Fund	Prior	Current	YTD
Revenues:	2,111.26	2,000.20	5,056.64
Expenditures:	553.12	50.97	331.85
Net Income:	1,558.14	1,949.23	4,724.79

Town of Rural Hall
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
60-3290-0000	Interest on ARP Funds	2,857.93	1,800.00	0.00	282.55	1,517.45 -	16
60-3800-0000	American Rescue Plan Act	1,040,228.46	0.00	0.00	0.00	0.00	0
	Fund 60 Revenue Totals	1,043,086.39	1,800.00	0.00	282.55	1,517.45 -	15

60 Fund	Prior	Current	YTD
Revenues:	1,043,086.39	0.00	282.55
Expenditures:	0.00	0.00	0.00
Net Income:	1,043,086.39	0.00	282.55

Grand Totals	Prior	Current	YTD
Revenues:	5,364,608.69	1,009,901.74	3,441,716.61
Expenditures:	2,894,498.34	549,787.35	2,879,799.85
Net Income:	2,470,110.35	460,114.39	561,916.76

Fire Department Update

February 29, 2024

- Calls for Service: February 2024 – 102 (February 2023 – 76)
This Year – 245 (2023 – 180)
- Assistance to Firefighters (AFG) Grant has been submitted for the funds to replace all air packs (approximately \$300,000).
- Required documentation for the grant funds (\$30,000) we will receive from Stokes County is being completed.
- Truck committee for the replacement of 323 (Brush Truck) is continuing to make progress. (projected estimate of \$250,000).
- Budget Preparation: Needs assessment.
Collection of quotes.
- Reevaluating the alarm assignments for Stokes County.
- Shifts are continuing to work on Pre-incident Surveys.

RURAL HALL

FORSYTH COUNTY SHERIFF'S OFFICE
COUNTYWIDE OFFENSES
1/1/2024 - 1/31/2024

	Total	
CRIMES AGAINST PERSONS	AGG. ASSAULT	2
	COMMUNICATING THREATS	4
	SIMPLE ASSAULT	2
	Total	8
CRIMES AGAINST PROPERTY	BURGLARY	3
	LARCENY	8
	MOTOR VEHICLE THEFT	1
	FRAUD	2
	VANDALISM	4
	Total	18
CRIMES AGAINST SOCIETY	DRUG OFFENSES	3
	WEAPONS VIOLATION	1
	Total	4
GROUP B	ALL OTHER OFFENSES	21
	DISORDERLY CONDUCT	1
	TRESPASSING	7
	Total	29
Total	59	

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

FORSYTH COUNTY SHERIFF'S OFFICE

ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

1/1/2024 - 1/31/2024

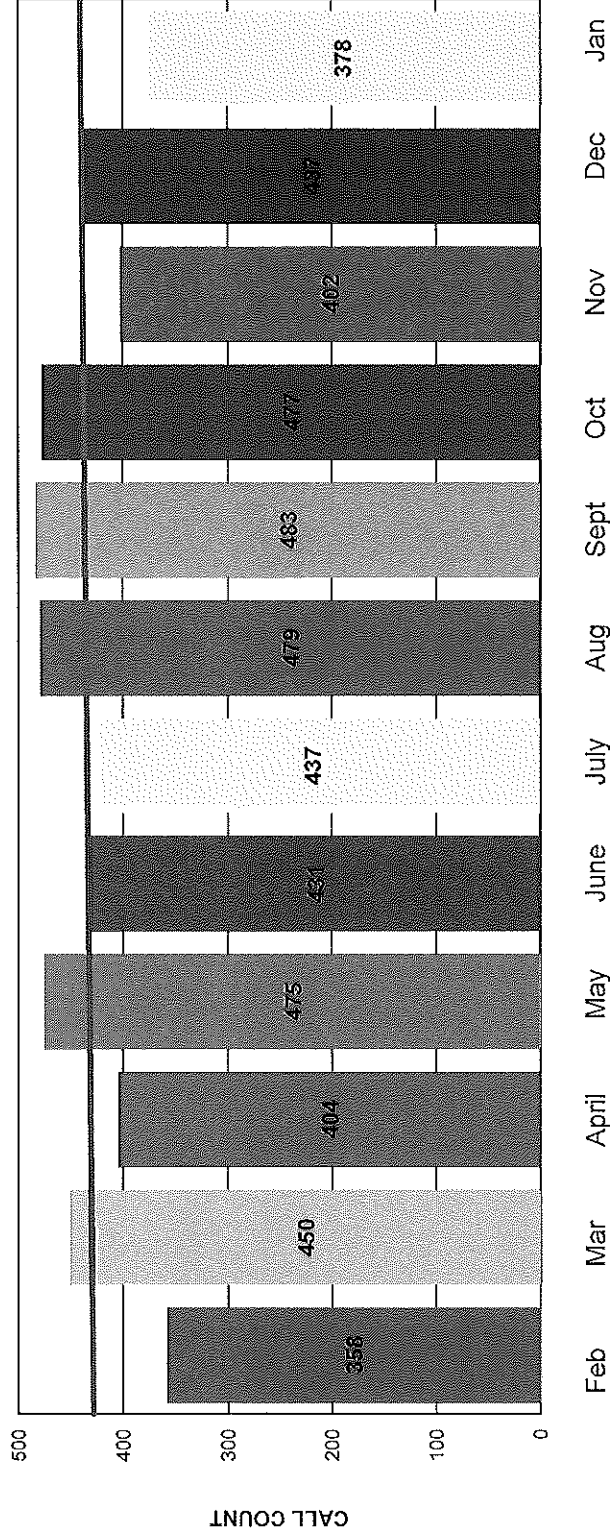
RURAL HALL	ASSIGNED UNITS AVG RESPONSE IN MINS	ASSIGNED UNITS CALL COUNT
PRIORITY 2		
RURAL HALL ASSIGNED UNITS	10.7	39
OTHER UNITS	28.0	44
PRIORITY 2 OVERALL AVG RESPONSE IN MINS	19.8	
PRIORITY 3		
RURAL HALL ASSIGNED UNITS	8.1	10
OTHER UNITS	9.4	11
PRIORITY 3 OVERALL AVG RESPONSE IN MINS	8.7	
PRIORITY 5		
RURAL HALL ASSIGNED UNITS	7.2	5
OTHER UNITS	1.7	6
PRIORITY 5 OVERALL AVG RESPONSE IN MINS	4.2	
PRIORITY P		
RURAL HALL ASSIGNED UNITS	5.2	3
OTHER UNITS	3.0	4
PRIORITY P OVERALL AVG RESPONSE IN MINS	3.9	
TOTAL COUNT OF CALLS		122
OVERALL AVG RESPONSE IN MINS		15.6

CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE

**FORSYTH COUNTY SHERIFF'S OFFICE
COUNT OF CALLS FOR SERVICE WITH TRENDLINE**

02/01/2023 - 01/31/2024

RURAL HALL



**FORSYTH COUNTY SHERIFF'S OFFICE
000 EVENTS FOR SERVICE**

01/01/2024 - 01/31/2024

RURAL HALL

Total of Priority 2: 3

TOTAL 000 EVENT COUNT: 3

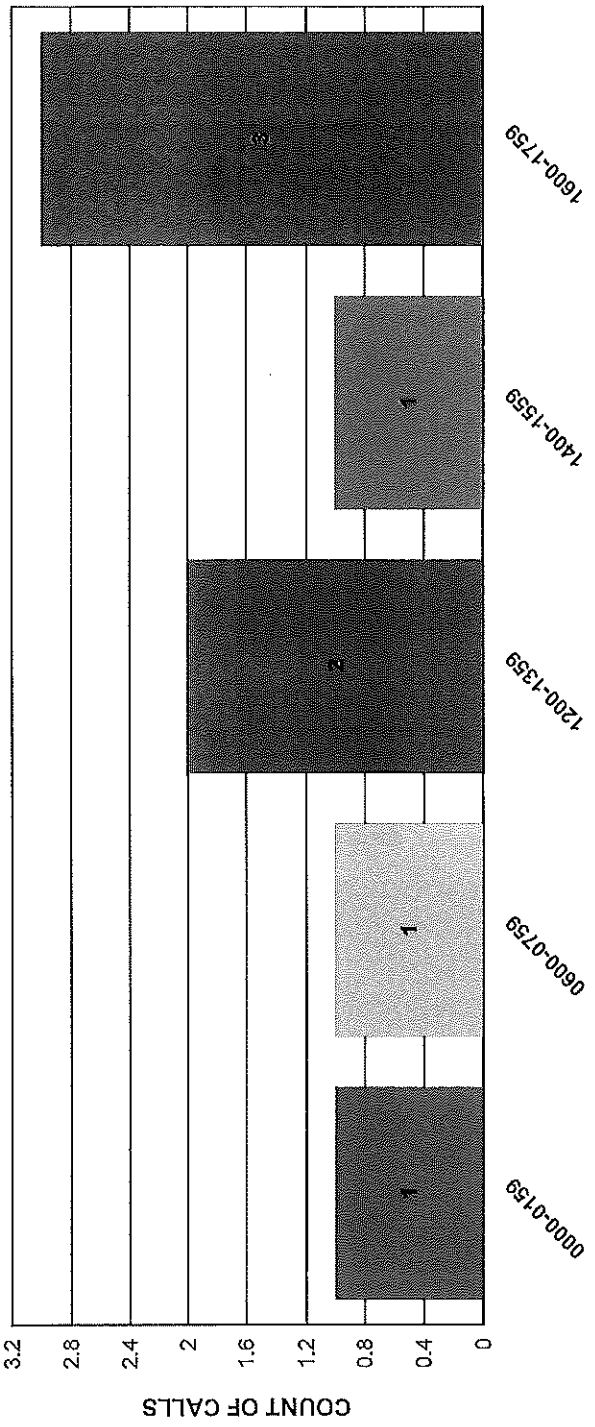
FORSYTH COUNTY SHERIFF'S OFFICE

ALARM CALLS FOR SERVICE

1/1/2024 - 1/31/2024

RURAL HALL

ALARM CALLS BY HOUR



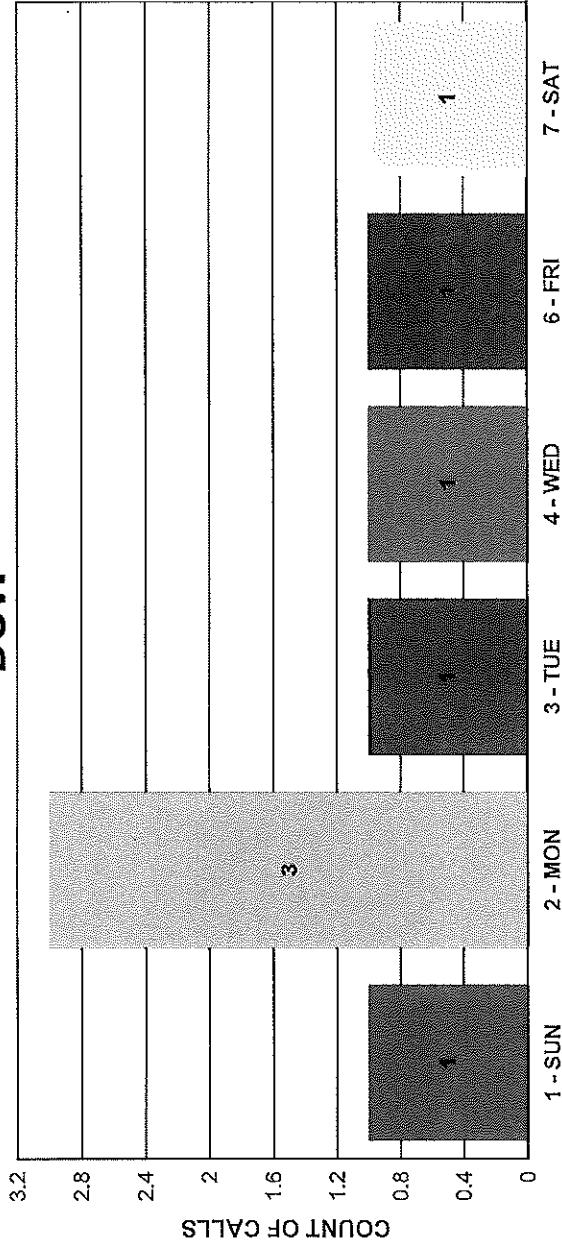
FORSYTH COUNTY SHERIFF'S OFFICE

ALARM CALLS FOR SERVICE

1/1/2024 - 1/31/2024

RURAL HALL

**ALARM CALLS BY
DOW**



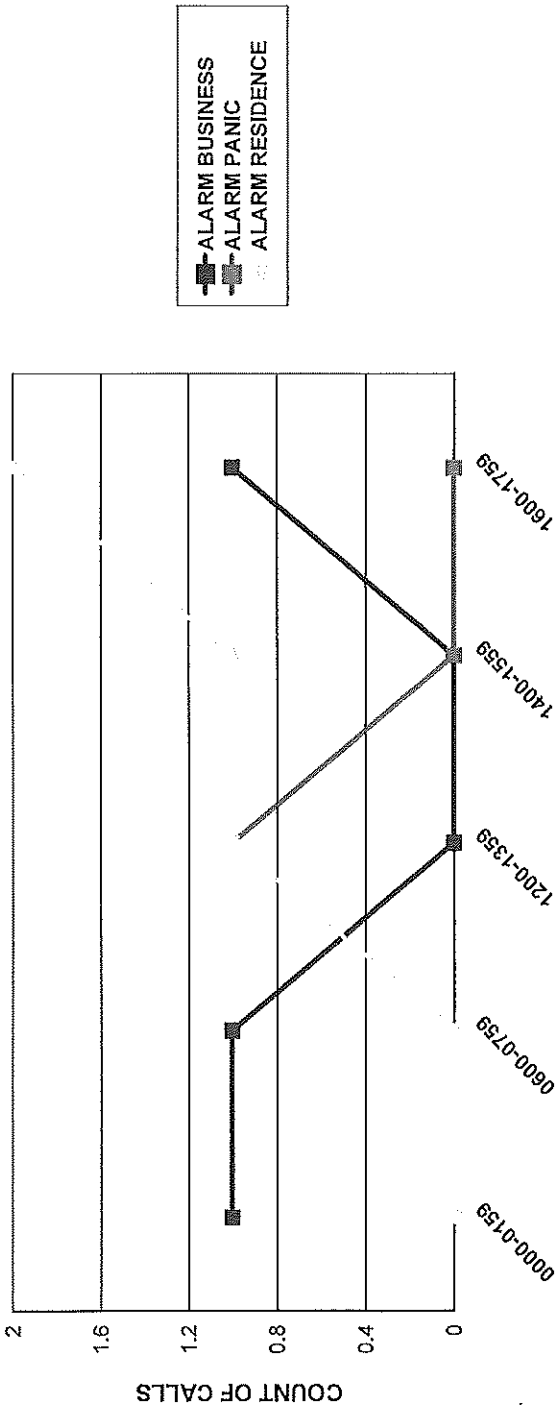
FORSYTH COUNTY SHERIFF'S OFFICE

ALARM CALLS FOR SERVICE

1/1/2024 - 1/31/2024

RURAL HALL

ALARM TYPE BY HOUR



	ALARM BUSINESS	ALARM PANIC	ALARM RESIDENCE	Total
0000-0159	1			1
0600-0759	1			1
1200-1359		1	1	2

FORSYTH COUNTY SHERIFF'S OFFICE

ALARM CALLS FOR SERVICE

1/1/2024 - 1/31/2024

RURAL HALL

	ALARM BUSINESS	ALARM PANIC	ALARM RESIDENCE	Total
1400-1559			1	1
1600-1759	1		2	3
Total	3	1	4	8

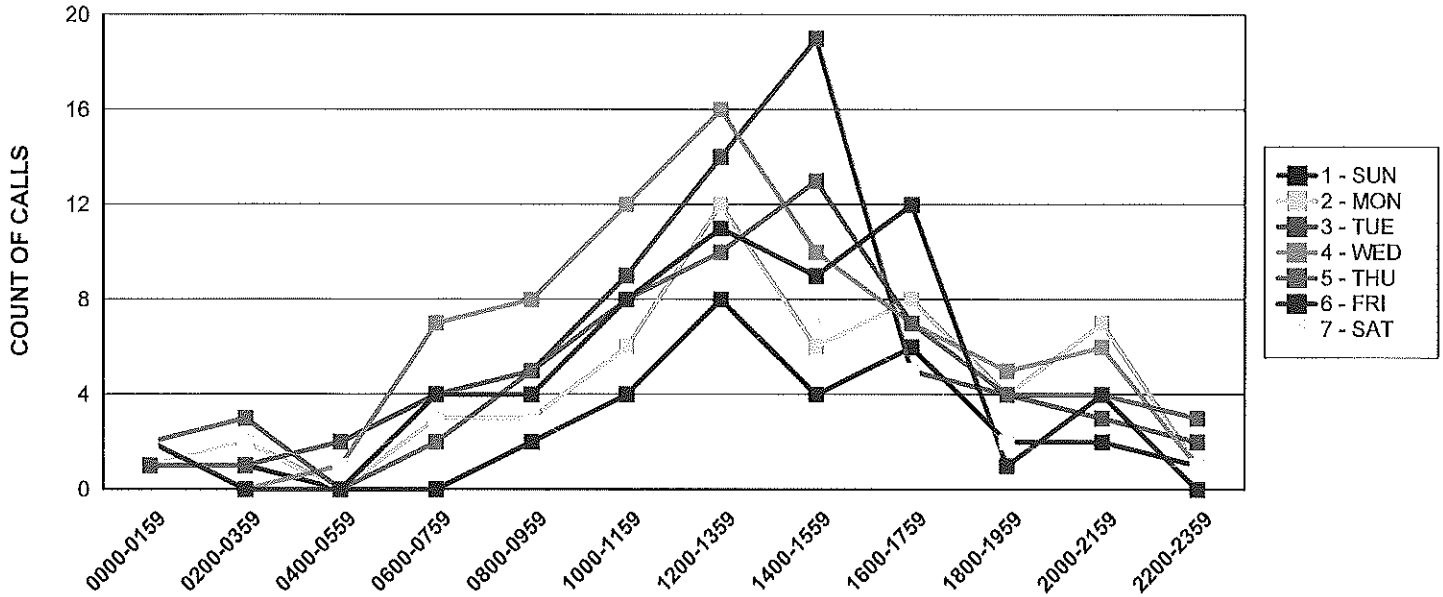
FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

1/1/2024 - 1/31/2024

RURAL HALL

CALLS FOR SERVICE BY HOUR AND DOW



	1 - SUN	2 - MON	3 - TUE	4 - WED	5 - THU	6 - FRI	7 - SAT	Total
0000-0159	1	1	1	2	2	2	2	11
0200-0359	1	2	1	0	3	0	2	9
0400-0559	0	0	2	1	0	0	1	4
0600-0759	0	3	4	7	2	4	3	23
0800-0959	2	3	5	8	5	4	3	30
1000-1159	4	6	9	12	8	8	1	48
1200-1359	8	12	14	16	10	11	6	77
1400-1559	4	6	19	10	13	9	7	68
1600-1759	6	8	5	7	7	12	5	50
1800-1959	2	4	4	5	4	1	2	22
2000-2159	2	7	3	6	4	4	1	27
2200-2359	1	1	2	1	3	0	1	9
Total	31	53	69	75	61	55	34	378

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

1/1/2024 - 1/31/2024

RURAL HALL

	CPR UNITS	OTHER UNITS	Total	CPR UNITS	OTHER UNITS
50C PROCESS SERVICE		1	1		100 %
911 HANG UP	3	3	6	50 %	50 %
ALARM BUSINESS	2	1	3	67 %	33 %
ALARM PANIC		1	1		100 %
ALARM RESIDENCE	3	1	4	75 %	25 %
ASSAULT ALREADY OCCURED		2	2		100 %
ASSIST AGENCY	4	5	9	44 %	56 %
ASSIST MOTORIST		2	2		100 %
AUTO BREAKING ALREADY OCCURED		1	1		100 %
CODE WHITE	1		1	100 %	
COMMUNICATING THREATS		1	1		100 %
DISCHARGING FIREARMS		1	1		100 %
DISTURBANCE	2	1	3	67 %	33 %
DOMESTIC DISTURBANCE	4	1	5	80 %	20 %
DRONE ACTIVATION		1	1		100 %
ESCORT		1	1		100 %
FIGHT IN PROGRESS		1	1		100 %
FOOT PATROL	18	2	20	90 %	10 %
FOUND PROPERTY	1		1	100 %	
FRAUD	3		3	100 %	
FUNERAL ESCORT	1	2	3	33 %	67 %
HARASSMENT		1	1		100 %
HBL ALREADY OCCURED	1		1	100 %	
HOUSE BREAKING IN PROGRESS		1	1		100 %
ILLEGAL DUMPING	1		1	100 %	
ILLEGAL PARKING		1	1		100 %
INVESTIGATIVE FOLLOWUP	2	13	15	13 %	87 %

FORSYTH COUNTY SHERIFF'S OFFICE

CALLS FOR SERVICE

1/1/2024 - 1/31/2024

RURAL HALL

	CPR UNITS	OTHER UNITS	Total	CPR UNITS	OTHER UNITS
INVOLUNTARY COMMITMENT		1	1		100 %
K9 ACTIVITY		2	2		100 %
LARCENY	1	4	5	20 %	80 %
LARCENY OF VEHICLE		1	1		100 %
LOCATE MISSING PERSON	1		1	100 %	
LOCATE WANTED PERSON		2	2		100 %
LOST OR STOLEN PROPERTY	1		1	100 %	
MENTAL PATIENT VIOLENT	1		1	100 %	
NOISE DISTURBANCE		2	2		100 %
POLICE SERVICE	36	11	47	77 %	23 %
PROCESS SERVICE	3	31	34	9 %	91 %
PUBLIC RELATIONS	1		1	100 %	
RUNAWAY		1	1		100 %
SECURITY CHECK	67	85	152	44 %	56 %
SHOPLIFTING	1		1	100 %	
SUSPICIOUS PERSON OR PROWLER	4	5	9	44 %	56 %
SUSPICIOUS VEHICLE		1	1		100 %
TRESPASSING	4	2	6	67 %	33 %
TROUBLE WITH JUVENILE	1	1	2	50 %	50 %
VANDALISM	1	2	3	33 %	67 %
VIOLATION OF AUTO LAW	1	5	6	17 %	83 %
VIOLATION OF CONTROL SUBSTANCE		2	2		100 %
WARRANT FOR ARREST		3	3		100 %
WELFARE CHECK	2	2	4	50 %	50 %
Total	171	207	378	45 %	55 %

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

1/1/2024 - 1/31/2024

RURAL HALL

COUNT OF CHARGES

	FELONY			MISDEMEANOR			INFRACTION		GRAND TOTAL
	CPR UNITS	OTHER UNITS	Total	CPR UNITS	OTHER UNITS	Total	CPR UNITS	Total	
CRIMES AGAINST PERSONS			0		3	3		0	3
Total	0	0	0	0	3	3	0	0	3
CRIMES AGAINST PROPERTY			2			0		0	2
BURGLARY	2		2			0		0	2
LARCENY	2		2	2	1	3		0	5
STOLEN PROPERTY	2		2			0		0	2
Total	6	0	6	2	1	3	0	0	9
GROUP B			3		3	4		0	7
ALL OTHER OFFENSES	2	1	3	1	3	4		0	7
DISORDERLY CONDUCT			0		1	1		0	1
TRAFFIC VIOLATIONS			0	1		1	1	1	2
Total	2	1	3	2	4	6	1	1	10
Total	8	1	9	4	8	12	1	1	22

FORSYTH COUNTY SHERIFF'S OFFICE

COUNT OF CHARGES AND PERSONS ARRESTED/CITED

1/1/2024 - 1/31/2024

RURAL HALL

**COUNT OF PERSONS
ARRESTED / CITED**

	FELONY		MISDEMEANOR			INFRACTION		
	CPR UNITS	OTHER UNITS	Total	CPR UNITS	OTHER UNITS	Total	CPR UNITS	Total
CRIMES AGAINST PERSONS			0		2	2		0
CRIMES AGAINST PROPERTY	2		2	2	1	3		0
GROUP B	1	1	2	2	2	4	1	1

LPA update for February 2024

Numbers for the month of February are as follows:

Compensation from Raleigh:	\$21,772.23
Notary intake:	\$8,356.00
Sale items:	\$562.50
Total:	\$30,640.73 (ATM check not in yet)

Wildlife update: My plan is to start processing Wildlife the first week of April. Class and the set-up process should be complete by then. I will have an exact date as soon as I receive one from the Commissioner. The office will have a designated station for this process. Due to the cost of taking credit card payments I have suggested this be cash or check only. Please let me know if this needs to include credit card payments because the set-up process will be different. Keep in mind the LPA does have an ATM machine inside to accommodate for cash transactions.

Office changes: I have changed how the line flows in the office. Before, we had a line for Renewals and a line for Titles. We now have one line for Renewals and Titles and a separate line for IRP/For Hire & Wildlife. So far this has worked out great for the office. It has cut down on the frustration of a customer complaining that they were here before someone else. The line moves quickly and shows the public that the staff has knowledge of both Titles and Renewals.

Elizabeth Mariche, our newest staff member, continues to move forward with the training process and she is doing great. We are very excited to have her.

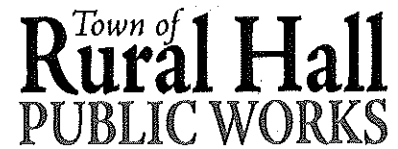
We look forward to the upcoming year here at the LPA. I feel the new services will benefit both the Town and the Community. Please let me know if you have any questions or concerns.

Thank you all.

Dawn Tysor/LPA Supervisor

Public Works Update

March 11, 2024



As we await the arrival of Spring, the Public Works Department has removed the snowplows and sharpened the mower blades. We have been busy preparing planting beds and grounds for the growing season. Pine needles have been spread throughout the natural areas of Town facilities. With the warmer weather, early bloomers are starting to show their colors and we are ready for the season.

Below is a list of highlights that are happening in our department. As always, thanks for your continued support.

Maintenance

- Concluded annual preventative maintenance checks and service on trucks and equipment
- Annual facility checks and maintenance needs have been completed

Covington Park

- Grimes Engineering conducted an inspection of the lake dam and will provide a comprehensive report in the coming weeks.

Personnel

- We welcomed Ross Banner to our team to fill the vacant position due to retirement. Ross brings a variety of skills such as equipment operation, maintenance, and repairs to the department. He will be a great asset to the department and the Town.

Miscellaneous

- We are awaiting the final agreement for mowing and litter pickup from NCDOT that will allow us to receive revenue for services we are currently providing within NCDOT rights-of-ways. The agreement will be presented as an action item for Council approval when we receive it.



Department Report: Public Information Officer (PIO) – March 11th, 2024

RuralFest 50th Anniversary Event:

- Scheduled from May 31 to June 2.
- Friday Event (Car Show): Vendors fully booked.
- Still accepting vendors for Saturday and Sunday.
- Moving into the promotion phase, have contacted Camel City Posters for 50th anniversary pole banners.
- Volunteers sought on Facebook for all three days.
- Working on confirming fireworks show for Saturday night after the Catalinas performance.

Livestreaming Council Meetings:

- Ordered Blackmagic ATEM Mini Pro switcher and PTZ camera.
- Aiming for April as the first livestreamed meeting on YouTube/Facebook

T-Mobile Hometowns Grant Application:

- Seeking funding for technological upgrades at Town Hall.
- Grant closes on March 31st; aiming for live streaming, website design, etc.
- Grant offers \$25M over 5 years for rural towns' projects like tech upgrades, revitalization, etc.

Parks and Recreation Master Plan:

- Draft plan approved at the last council meeting.
- Identifying next dates for community meetings.
- Setting up meetings with WithersRavenel Funding & Asset Management team for PARTF grant application.

Monthly Garden Spot Newsletter:

- Continuing to publish digitally and mailing physical copies to residents.
- Utilizing it to promote upcoming events.
- Shifting to Quarterly Distribution (Once Granted Approval from Council)

Easter Egg Hunt:

- Confirmed for Good Friday, March 29th, 11 am at Covington Memorial Park.
- Eggs hidden and divided by age groups (0-3, 4-6, 7-9, 10-12).
- Food Trucks and Easter Bunny appearance planned.

Community Health Fair/Med and Shred Event:

- Scheduled for Saturday, May 4th, in collaboration with Forsyth County Health and Human Services.

Rural Hall Area Business Association (RHABA):

- Keeping up with renewals and promotions.
 - Next meeting on Tuesday, March 19th, featuring Ed Dean discussing Vacation Planning.
-

I hope this departmental update is most helpful. If you have any questions, feel free to reach out.

Best,



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