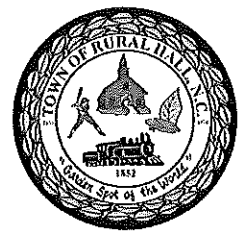


**Town of Rural Hall  
Council Meeting  
April 8, 2024 7:00 PM**



**Meeting called to order by Mayor Terry Bennett**

**Pledge of Allegiance led by Town Clerk Lynette Hendrick**

\*Please remain standing for a moment of silence

**Announcements:**

- Easter Egg Hunt – March 29, 2024, 11:00 AM
- Town Mulch Program – April 15-20, 2024
- 2024 CityVision - April 23-26
- National Day of Prayer – May 2, 2024, 8:00 meet at the flagpole at Town Hall
- Med & Shred/Community Health Fair - May 4, 2024, 9 am – 12 pm
- Town of Rural Hall 50<sup>th</sup> Anniversary Celebration - May 31 – June 2, 2024
- Flag Purchase by Judy Kiricoples in memory of Glenn Robin Reeves

**Adjustments or Adoption of Agenda**

**Public Comment**

This agenda item is included to allow input to the Town Council from any citizen who wishes to address the Council without requesting to be on the agenda. Those who wish to address the Council are requested to sign up before the meeting and provide their name, address, including city/county of residence and topic. A speaker will be allowed up to 6 minutes to speak. The Council will only listen and not respond but may decide to place a topic on a future agenda.

**Mayor's Comments**

**Proclamations for:**

- National Day of Prayer - May 2, 2024
- Firefighters Appreciation Day – May 4, 2024
- Municipal Clerks Week – May 5-11, 2024

**Consent Agenda**

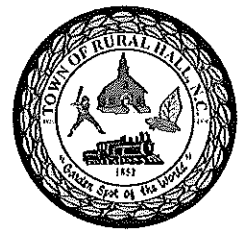
- March 11 Budget & Visioning Workshop and March 11 Council meeting minutes (Attachment A)
- Set Public Hearing for Consideration of FY 2024-25 Annual Budget – June 10, 2024.

**Public Hearing for the Closing of Unnamed Alley off Broad Street (Attachment B)**

- Adoption of Resolution # 861 Ordering the Closing of Public Alley Off Broad Street in the Town of Rural Hall

**Public Hearing for Covington Memorial Park Master Plan and PARTF Grant Application (Attachment C)**

**Town of Rural Hall  
Council Meeting  
April 8, 2024 7:00 PM**



**New Business/Items of Discussion**

- Resolution announcing May as Historic Preservation Month -Michelle McCullough  
Historic Resource Officer Winston-Salem/Forsyth County Planning & Development  
Services (Attachment D)
- NCDOT mowing and litter pick-up agreement (Attachment E)
- Appoint a Council member to serve as the Town's liaison with the Rural Hall Public  
Library (Attachment F)
- Unsealing of Closed Session minutes from the following meetings: February 4, 2013,  
October 7, 2014, February 22, 2017, February 24, 2014, November 13, 2017, August  
10, 2021, December 13, 2021, January 3, 2022, January 27, 2022, April 8, 2022,  
December 12, 2022, June 5, 2023, July 10, 2023, and November 13, 2023 (Attachment  
G)

**Department Reports (Attachment H)**

**Council Member Comments**

**Adjourn**

# PROCLAMATION

THE NATIONAL DAY OF PRAYER  
MAY 2, 2024

**WHEREAS:** Throughout history America has faced trials and triumphs, and Americans have responded in prayer seeking courage and comfort, inspiration, and joy-filled celebration. Faith compels us to seek and cling to the Light in times of darkness and spread light to those in need.

**WHEREAS:** From the first gatherings of our Founding Fathers, elected officials have prayed and entreated those they serve and represent to join them in prayer, including the authors of our Declaration of Independence, wrote that they, “the Representatives of the united States of America, in General Congress, Assembled, appealing to the Supreme Judge of the world...” and carried on to present day in Presidential Proclamations such as last year’s invitation to “join him in asking for God’s continued guidance, mercy, and protection.”, and

**WHEREAS:** A National Day of Prayer has not only been a part of our heritage since it was declared by the First Continental Congress in 1775, but it is a Public Law established in the United States Congress in 1952 approved by a Joint Resolution and amended by Congress and President Reagan with Public Law 100-307 in 1988, affirming that it is essential for us as a nation to pray and directs the President of the United States to set aside and proclaim the first Thursday of May annually as The National Day of Prayer; and

**WHEREAS:** In every state across America the observance of the National Day of Prayer will be held on Thursday, May 2, 2024, with the theme, “Lift Up the Word, Light Up the World,” based on the verses found in 2 Samuel 22:29-31, “For you are my lamp, O Lord, and my God lightens my darkness ... This God—his way is perfect; the word of the Lord proves true; he is a shield for all those who take refuge in him.” and

**WHEREAS:** Unified prayer is mobilized across America every first Thursday of May on the National Day of Prayer as neighbors come together to join their hearts and voices in reading sacred Scriptures and attending services to seek God for the city and country where we live, learn, work, worship, serve, and desire all to thrive; and We express our faith and exercise our freedom in prayer, then unite our hearts and voices in personal prayer and public gatherings across America with fervent praise, repentance, love, and humble intercession for our neighbor and nation, holding fast to the promises throughout the Holy Scriptures that the Lord hears and avails much as He answers the faith-filled prayers of His people.

**NOW, THEREFORE,** I, Terry Bennett, Mayor of the Town of Rual Hall, NC by virtue of the authority vested in me by the Town of Rural Hall and the laws of the United States, do hereby proclaim May 2, 2024, as a National Day of Prayer.

**IN WITNESS WHEREOF,** I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, in the year of our Lord two thousand and twenty-four.

---

Terry Bennett, Mayor

---

Lynette E. Hendrick, Town Clerk

# Proclamation

INTERNATIONAL FIREFIGHTERS' RECOGNITION DAY  
MAY 4, 2024

- Whereas:** the loss of life or property by fire can cause our citizens and community a great sense of grief; and,
- Whereas:** saving lives in the face of fire and other life-threatening situations is a firefighter's primary concern; and,
- Whereas:** firefighters are always available to protect our citizens from structure fires, vehicle fires, and property fires that affect all segments of our society; and,
- Whereas:** firefighters assist law enforcement and other emergency personnel to control hazardous situations and provide excellent medical care.
- Therefore:** I, Terry M. Bennett, Mayor of the Town of Rural Hall, North Carolina, do hereby designate May 4, 2024, as International Firefighters' Day, and further extend appreciation to our firefighters for the vital service they perform and their exemplary dedication to our community.

Proclaimed this on the 8<sup>th</sup> day of April 2024.

---

Terry M. Bennett, Mayor

ATTEST:

---

Lynette E. Hendrick, Town Clerk

# Proclamation

55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

*May 5 - 11, 2024*

- Whereas,* The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and
- Whereas,* The Office of the Professional Municipal Clerk is the oldest among public servants, and
- Whereas,* The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and
- Whereas,* Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.
- Whereas,* The Professional Municipal Clerk serves as the information center on functions of local government and community.
- Whereas,* Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.
- Whereas,* It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

*Now, Therefore, I,*

Terry Bennett, Mayor of the Town of Rural Hall, do recognize the week of May 5 through 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Lynette E. Hendrick and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Attest:

\_\_\_\_\_  
Terry Bennett Mayor

\_\_\_\_\_  
Lynette E. Hendrick Town Clerk

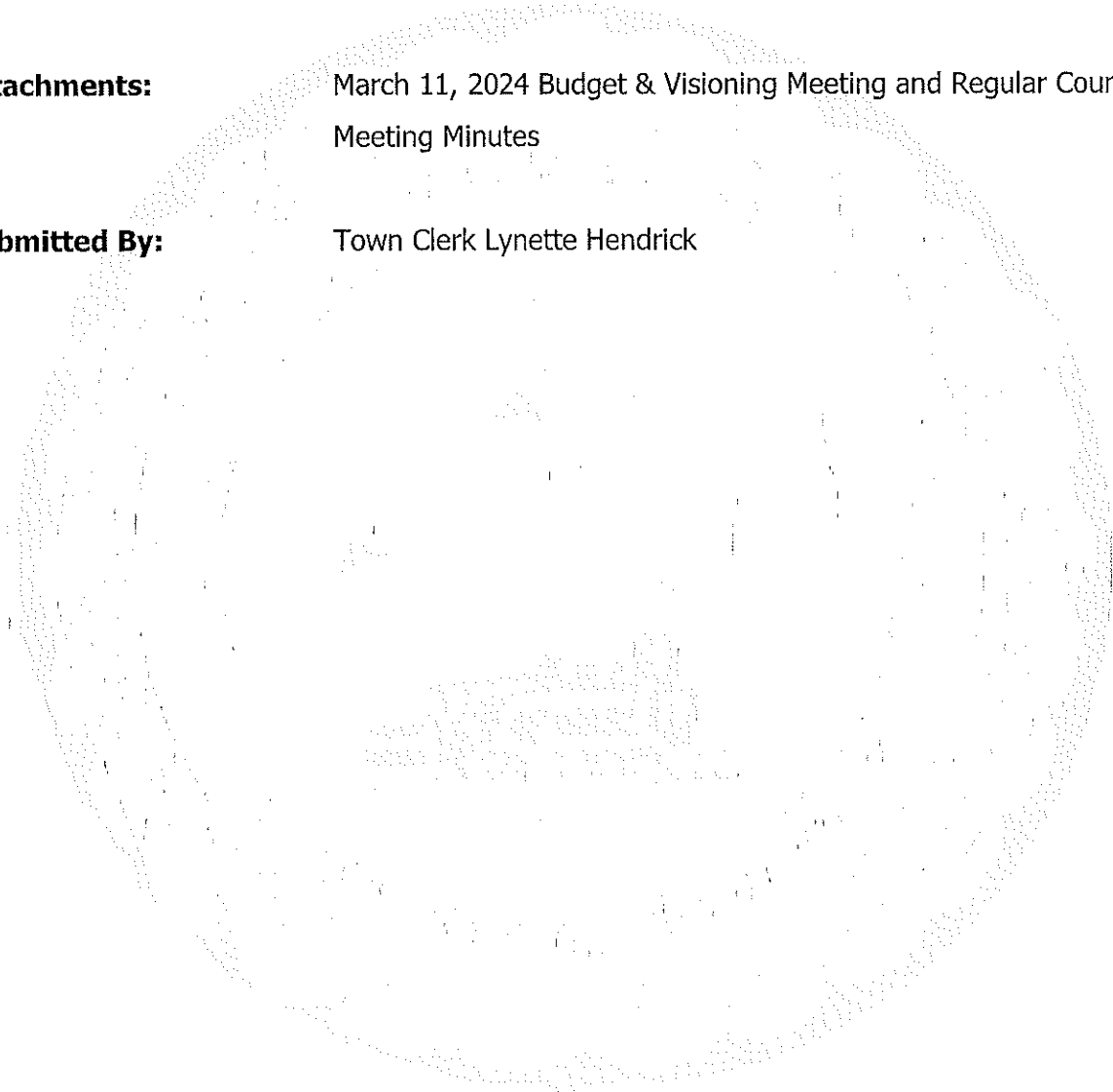
**Attachment A**

**Subject:** Council Meeting Minutes

**Action Requested:** Approval of Minutes

**Attachments:** March 11, 2024 Budget & Visioning Meeting and Regular Council Meeting Minutes

**Submitted By:** Town Clerk Lynette Hendrick



**Town of Rural Hall**  
**Budget and Visioning Workshop**  
**March 11, 2024**  
**MINUTES**

The Rural Hall Town Council held their Budget and Visioning Workshop on March 11, 2024, at 2:00 PM in Town Hall Council Chambers. The following members were present: Mayor Terry M. Bennett - presiding; Mayor Pro Tem Eddie Horn; Councilman Mark Lane; Councilman Michael Woodcock; Councilwoman Anita Ring; Interim Town Manager Homer Dearmin; Finance Clerk Donna Watson; LPA Supervisor Dawn Tysor; PIO Alston Brown; Public Works Director Jason Hill; and Fire Chief Mike Simone.

Mayor Terry Bennett called the meeting to order and gave the floor to Consultant Ron Niland.

Ron had each department head give a recap of the year FY 23-24 and present their budget needs for FY 24-25.

Interim Manager Homer Dearmin reviewed FY 23-24 budget with the Council and gave an overview of the expenses YTD. He mentioned the License Plate Agency is the 3<sup>rd</sup> largest revenue for the Town. He also mentioned the last time the Town raised property tax was in 2015. If taxes were raised .01 cent that would increase tax revenue by approximately \$48,459.70. Property tax re-evaluation in 2024 will have an approximate impact of 2/3 of one penny of tax rate. The Council had requested Homer get costs from the FCSO to add an additional officer for 24-hour coverage in the Town limits. Homer also presented a breakdown of what an employee costs for the Town of Rural Hall. The FY 2024-25 budget calendar is included in the agenda package for tonight's meeting to be voted on. These dates have been set in accordance with NCGS.

Ron Niland mentioned he hoped ground will be broken by June 1 for the new fire station. As far as the park plan is concerned, anything can be changed. The Council had to vote to approve the plans to apply for the PARTF Grant. The application for the grant must be done before May 1. Ron also stated he was working on annexation proposals.

Ron asked the Council members what they would like for staff to investigate to be presented in the FY 24-25 budget presentation. Mayor Terry Bennett mentioned he would like staff to investigate increasing lighting and sidewalks in our developments.

Councilwoman Anita Ring made the motion to adjourn at 5:37 pm.

Lynette E. Hendrick  
Town Clerk

**REGULAR COUNCIL MEETING**  
**March 11, 2024**  
**MINUTES**

The Rural Hall Town Council held their regular council meeting on March 11, 2024, at 7:00 PM in Town Hall Council Chambers. The following members were present: Mayor Terry M. Bennett - presiding; Mayor Pro Tem Eddie Horn; Councilman Mark Lane; Councilman Michael Woodcock; Councilwoman Anita Ring; Interim Town Manager Homer Dearmin; Town Clerk Lynette E. Hendrick; Finance Clerk Donna Watson; LPA Supervisor Dawn Tysor; PIO Alston Brown; Public Works Director Jason Hill; and Fire Chief Mike Simone.

The Pledge of Allegiance to the flag was led by the Town Clerk Lynette Hendrick

A moment of silence was held.

**Announcements and Meeting Updates:**

- 50<sup>th</sup> Anniversary Committee Meeting – March 18, 6:00 PM
- Easter Egg Hunt – March 29, 2024
- Town Mulch Program – April 15-20, 2024; Sign up by April 11, 2024
- Med & Shred/Community Health Fair - May 4, 2024, 9 am – 12 pm
- Town of Rural Hall 50<sup>th</sup> Anniversary Celebration - May 31 – June 2, 2024
- National Day of Prayer – May 2, 8:00 am

**Adoption of Agenda**

Mayor Pro Tem Eddie Horn made the motion, seconded by Councilman Mark Lane to adopt the agenda. Motion passed unanimously.

**Mayor's Comments**

Mayor Terry Bennett mentioned last month the Council voted to eliminate the agenda briefing meeting and move to one meeting a month. He has had one call about the change in the meeting schedule but no calls in opposition to that vote. Staff posted the agenda seven days before the meeting so the public would be informed about what was being discussed and voted on by the Council. He mentioned the Council values the opinion of all our citizens and welcomes their call.

**Proclamation for Senior Services Month**

Mayor Terry Bennett read a proclamation designating March as March for Meals Month.

**Introduction of New Employee**

Public Works Director Jason Hill introduced Ross Banner, who recently was hired as a Maintenance Technician for the Public Works Department.

**Public Comment Period**

Sebastian Jimenez 672 Angus St. Rural Hall signed up to speak with his topic being animal ordinance.

**Consent Agenda**

Councilman Mark Lane made the motion, seconded by Councilman Michael Woodcock to approve the consent agenda. Motion passed unanimously.



### **Public Forum for New Fire Department Design**

Mayor Terry Bennett opened the public forum for the new Fire Department Design. Mayor Terry Bennett mentioned Chad Danforth and Brian Griffith with Bobbitt Construction are with us tonight to answer any questions anyone may have.

June Koehn spoke up and asked the question what about the study the Fire Department had in 2019 that said a new fire station was not needed. Fire Chief Mike Simone stated they have outgrown the existing station.

Scotty Speas asked does the new design allow for growth over the next few years? Fire Chief said yes and referred to the design posters throughout the room.

June Koehn expressed opposition to the existing Fire Station being demolished.

Brian McGlamery stated trucks are parked in opposite directions to be able to exit both sides of the station.

Brian with Bobbitt Construction stated the existing Fire station will be fully operational during the building of the new station.

Mayor Terry Bennett closed the public forum at 7:46 pm because there were no further comments.

### **Public Forum for Parks and Recreation Master Plan**

Mayor Terry Bennett opened the public forum for the Parks and Recreation Master Plan. PIO Alston Brown showed the study slides created by Withers and Ravenel.

Sebastian Jimenez stated he would like to see a skateboard section added to the park plans.

Chon Russell Gonzales asked about the dog park on the plans, she wanted to know if there would be water stations throughout the dog park.

Alston Brown mentioned at the next council meeting April 8 there would be a public hearing for the PARTF Grant.

### **New Business**

ABC Permit for Public Events – PIO Alston Brown stated if the Town was not selling alcoholic beverages no permits were needed. Alston stated they would schedule a beer and wine truck to sell the beverages and they are the ones that would carry the permit. Councilwoman Anita Ring made the motion, seconded by Councilman Mark Lane to approve the sales of alcoholic beverages at town events. Motion passed unanimously.

FY 2023-2024 Budget Amendment- Mayor Pro Tem Eddie Horn made the motion, seconded by Councilman Michael Woodcock to approve the recommended budget amendments. Motion passed unanimously.

Financing for New Fire Station – Interim Manager Homer Dearmin recommended that up to \$800,000 be borrowed from the fund balance and that the Town finance 1.5 million of project cost. The RFP will be posted Tuesday on the Town's website and Homer will be emailing the financial institutions approved by the LGC. Councilmember Mark Lane made the motion, seconded by Mayor Pro Tem Eddie Horn to proceed with the Interim Managers recommendations for financing the new fire station. Motion passed unanimously.

FY 2024-25 Budget Calendar – Councilman Michael Woodcock made the motion, seconded by Councilwoman Anita Ring to adopt the FY 2024-25 Budget Calendar. Motion passed unanimously.

### **Department Reports**

Interim Town Manager Homer Dearmin stated the department reports are included in the agenda for Council to review.

### **Council Members Comments**

Mayor Pro Tem Eddie Horn, Councilman Michael Woodcock and Councilwoman Anita Ring thanked staff for a great job preparing the agenda packages and getting it out to the public, and to everyone who attended the meeting. Councilman Mark Lane thanked those citizens and employees who were there in favor of the New Fire Station being built. He also thanked staff for the new agenda package. Mayor Terry Bennett thanked staff for preparing for the Council meeting, thanked all those in attendance. He also mentioned he thinks the Town of Rural Hall staff is “TOP NOTCH”. He also mentioned he would like to see ground broken for the new Fire Station by June 1, 2024.

Mayor Pro Tem Eddie Horn made the motion at 8:17 pm, seconded by Councilman Mark Lane to recess the meeting until April 1, 7:00 pm. Council members signified their agreement, and the meeting was recessed accordingly.

On April 1, 2024 7:00 PM Mayor Terry Bennett called to order the meeting recessed from March 11.

Mayor Pro Tem Eddie Horn made the motion seconded by Councilwoman Anita Ring to add to the agenda an update on the 50<sup>th</sup> Anniversary Rural Fest and an executive session in reference to NCGS 143-318.11(a) 3 attorney client privilege and NCGS 143-318.11 (a) 6 personnel matters. Motion passed unanimously.

Alston Brown, PIO gave the council an update on all that is scheduled for the Rural Fest/Town of Rural Hall’s 50<sup>th</sup> Anniversary Celebration. Alston requested guidance from the council on law enforcement and shuttle services. Mayor Terry Bennett recommended a Council member help Alston continue to plan the event. Councilman Mark Lane stated he would be willing to help where he is needed. The next meeting has not yet been planned; Mayor Bennett recommended Alston get it on the calendar soon.

Mayor Pro Tem Eddie Horn made the motion seconded by Councilwoman Anita Ring to move into executive session at 7:20 pm.

Mayor Terry Bennett called the meeting back to order after the closed session at 9:53 pm, and stated no action was taken in closed session.

Councilman Michael Woodcock made the motion seconded by Mayor Pro Tem Eddie Horn to adopt the agreement for employment of legal services for resolution of claims and authorize the Mayor to sign the agreement. Motion passed unanimously.

Mayor Pro Tem Eddie Horn made the motion seconded by Councilwoman Anita Ring to adjourn the meeting at 9:54 PM. Motion passed unanimously.

Lynette E. Hendrick  
Town Clerk

## Attachment B

**Subject:** Public Hearing for Closing of Unnamed Alley off Broad Street

**Action Requested:** Hold public hearing for closing of unnamed alley; following public hearing, adopt resolution ordering the closing of alley

**Attachments:** Resolution Ordering the Closing of Public Alley Off Broad Street  
Recombination Plat  
Photo of Public Notice Sign  
Copy of Public Notice Published in Newspaper  
Publisher's Affidavit

**Submitted By:** Homer T. Dearmin, Interim Town Manager

### **Introduction and Background**

The Town of Rural Hall in the final stages of designing its new Fire Department, with construction slated to begin in the summer of 2024. As part of that process, an unnamed alley off of Broad Street was identified as an area needed for construction space.

In February 2024, the Rural Hall Town Council set a public hearing date for April 8, 2024 to close the alley and divide the land in accordance with North Carolina's General Statutes. Per public notice requirements, the public hearing has been advertised with a sign placed on the property, and in the Winston-Salem Journal for four consecutive weeks prior to the hearing. Additionally, a letter was mailed to adjoining property owners via certified mail on March 1, 2024 advising them that:

- As an abutting property owner on the portion of unnamed alley off Broad Street, you are hereby notified that the Town of Rural Hall will conduct a public hearing at 7:00 PM on April 8, 2024.
- You are advised that you have a right to appear at the hearing to comment and to register any objections you may have with respect to the closing and to be heard on the question of whether or not the closing would be detrimental to the public interest or the property rights of any individual.
- You are further advised that this action is being taken pursuant to authority granted by G.S. 160A-299. You are further advised that, should the alley be ordered closed, and should you be aggrieved by the closing, you may appeal within thirty days from the date of the order to the General Court of Justice.
- A copy of the resolution declaring the intention of the Town Council to consider closing the unnamed alley described above and calling the public hearing thereon is enclosed.

Accordingly, the Town has met all requirements necessary to hold a public hearing, and following that hearing, to take action to close the unnamed alley.

### **Recommendation:**

Hold public forum to receive any public input on the resolution to close the unnamed alley off Broad Street; following the closing of the public hearing, and barring any reasonable objection that would dictate otherwise, adopt Resolution #861, A Resolution Ordering The Closing Of Public Alley Off Broad Street In The Town Of Rural Hall.

**RESOLUTION ORDERING THE CLOSING OF PUBLIC ALLEY OFF BROAD STREET  
IN THE TOWN OF RURAL HALL**

**WHEREAS**, on the 12 day of February 2024, the Town Council of the Town of Rural Hall, North Carolina (the "Council") adopted a Resolution of Intent (Resolution #860) pursuant to authority contained in G.S. §160A-299, thereby declaring its intent to permanently close a certain public alley located off Broad Street in the Town of Rural Hall and herein below described (the "Alley"); and,

**WHEREAS**, on the 12 day of February 2024, at a regular meeting of the Town Council, a resolution fixing the date and hour for a public hearing on the question of closing said Alley was adopted by unanimous vote of said Town Council; and the date and hour were fixed on the 08 day of April, 2024 at 7:00 PM in the Rural Hall Town Hall Council Chambers; and,

**WHEREAS**, the Town Clerk has caused a copy of the Resolution of Intent to close the said Alley to be sent by registered or certified mail to all owners of property adjoining said alley, and the Town Council prominently posted a notice of the closing and public hearing in at least two places along said Alley, all as required by G.S.160A-299. In addition, notice of said public hearing was published once a week for four successive weeks in the *Winston-Salem Journal*, a newspaper with general circulation in the Town of Rural Hall, North Carolina, pursuant to order of the Town Council in the resolution fixing the date for hearing; and,

**WHEREAS**, ownership of abutting or adjoining property is as follows:

| <u>Owner</u>                         | <u>Address</u>       |
|--------------------------------------|----------------------|
| Gerardo Gonzalez                     |                      |
| Mary Chon Russell-Gonzalez           | 8025 Broad Street    |
| PIN #: 6910-88-8899                  | Rural Hall, NC 27045 |
| Property Description: LO:022ABL:4907 |                      |
| REID 6910888899000                   |                      |
| Deed Book 3519, Pg 0669              |                      |

**WHEREAS**, at a meeting of the Town Council held on the 08 day of April, 2024, a public hearing was held on the question to permanently close that certain Alley; and,

**WHEREAS**, notice, if required under GS 160A-299, was given to the State Board of Transportation; and,

**WHEREAS**, it appears to the satisfaction of the Town Council that the permanent closure of said public Alley is not contrary to the public interest and that no individual owning property adjoining, abutting or in the vicinity of said Alley will thereby be deprived of reasonable means of ingress and egress to his or her property.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Rural Hall, North Carolina, that the public alley off Broad Street in the Town of Rural Hall as herein referred to and being more particularly described as follows:

BEGINNING at an iron rebar set in the Southeast line of Rural Hall Germantown Road, a 50' wide public right-of-w. at the West corner of Town of Rural Hall (PIN 6910-89-9023) recorded in Deed Book 2999, Page 3173; thence S 47°48'00" E passing at a distance of 92.67' to the common South corner of said Town of Rural Hall (PIN 6910-89-9023) and the portion of closed alley recorded in Deed Book 3319, Page 244 and continuing for a total distance of 102.93' to an iron rebar set in the Northwest line of Town of Rural Hall (PIN 6910-89-9050) recorded in Deed Book 3125, Page 3533 at the South corner of said closed portion of alley; thence S 42°20'47" W a distance of 100.21' to a point in the Northeast line of Broad Street, an 80' wide public right-of-way, at the West corner of Gerardo & Mary Gonzalez recorded in Deed Book 3519, Page 669; thence N 46°39'17" W along said Northeast line a distance of 9.85' to an "X" cut found in concrete at the South corner of Town of Rural Hall (PIN 6910-88-8905) recorded in Deed Book

## Resolution # 861

3775, Page 1463; thence N 42°06'37" E a distance of 90.00' to an iron rebar set at the East corner of said Town of Rural Hall (PIN 6910-88-8905); thence N 47°53'23" W a distance of 92.82' to an iron rebar set in the said Southeast line of Rural Hall Germantown Road, at the North corner of said Town of Rural Hall (PIN 6910-88-8905); thence N 43°00'05" E along said Southeast line a distance of 10.16' to an iron rebar set, which is the point of BEGINNING. Having an area of +/- 0.05 acres. For further reference see Plat Book 004, Page 114 in the office of the Register of Deeds of Forsyth County, NC.

is hereby ordered permanently CLOSED, subject, however, to the reservation by the Town of Rural Hall of an easement in the entire area hereinabove described for the construction, operation, maintenance, and replacement of all public utilities located therein, or to be located therein, including water, sewer and storm drainage lines and facilities.

**AND, BE IT FURTHER RESOLVED** in accordance with G.S. 160A-299(c), that all right, title, and interest in the public alley described herein shall be conclusively presumed to be vested in those parties owning land adjacent to the closed alley hereinabove described. Provided, however, the presumptive statutory division of the closed Alley has been altered (as permitted under G. S. 160A-299(c)) by the assent of all property owners taking title to the closed Alley as follows:

### Portion for Town of Rural Hall

BEGINNING at an iron rebar set in the Southeast line of Rural Hall Germantown Road, a 50' wide public right-of-way at the North corner of Town of Rural Hall (PIN 6910-88-8905) recorded in Deed Book 3775, Page 1463; thence along said Southeast line N 43°00'05" E a distance of 10.16' to an iron rebar set at the West corner of Town of Rural Hall (PIN 6910-89-9023) recorded in Deed Book 2999, Page 3173; thence S 47°48'00" E passing at a distance of 92.67' to the common South corner of said Town of Rural Hall (PIN 6910-89-9023) and the portion of closed alley recorded in Deed Book 3319, Page 244 and continuing for a total distance of 102.93' to an iron rebar set in the Northwest line of Town of Rural Hall (PIN 6910-89-9050) recorded in Deed Book 3125, Page 3533 at the South corner of said closed portion of alley; thence S 42°20'47" W passing at a distance of 2.35' the common West corner of said Town of Rural Hall (PIN 6910-89-9050) and Gerardo & Mary Gonzalez recorded in Deed Book 3519, Page 669 and continuing for a total distance of 40.21' to an iron rebar set in the Northwest line of said Gonzalez; thence N 46°39'17" W a distance of 10.10' to an iron rebar set in the Southeast line of said Town of Rural Hall (PIN 6910-88-8905); thence N 42°06'37" E a distance of 30.00' to an iron rebar set at the East corner of said Town of Rural Hall (PIN 6910-88-8905); thence N 47°53'23" W a distance of 92.82' to an iron rebar set which is the point of BEGINNING. Having an area of +/- 0.03 acres.

### Portion for Gerardo & Mary Gonzalez

BEGINNING at an "X" cut found in the Northeast line of Broad Street, an 80' wide public right-of-way at the South corner of Town of Rural Hall (PIN 6910-88-8905) recorded in Deed Book 3775, Page 1463; thence along the Southeast line of said Town of Rural Hall (PIN 6910-88-8905) N 42°06'37" E a distance of 60.00' to an iron rebar set; thence S 46°39'17" E a distance of 10.10' to an iron rebar set in the Northwest line of Gerardo & Mary Gonzalez recorded in Deed Book 3519, Page 669; thence along said Northwest line S 42°20'47" W a distance of 60.00' to an iron rebar set in the said Northwest line of Broad Street; thence N 46°39'17" W a distance of 9.85' to an "X" cut found, which is the point of BEGINNING. Having an area of +/- 0.01 acres.

A survey plat signed by each property owner receiving an ownership right in the closed alley has been reviewed and approved by the Council, signed by the Mayor, and will be duly recorded in the office of the Register of Deeds of Forsyth County contemporaneously with this Resolution. All descriptions contained in said recorded plat are incorporated herein by reference as if fully set out.

**AND, BE IT FURTHER RESOLVED**, that a certified copy of this Order be recorded in the Office of the Register of Deeds of Forsyth County, North Carolina following the expiration of the applicable appeal period.

This Order is effective upon and after the date of its adoption.

This the 08 day of April 2024

TOWN COUNCIL OF THE  
TOWN OF RURAL HALL, NORTH CAROLINA

By: \_\_\_\_\_  
Terry M. Bennett, Mayor

ATTEST:

\_\_\_\_\_  
Lynette E. Hendrick, Town Clerk



**OWNERS ACKNOWLEDGMENT AND ACCEPTANCE**  
 THE UNDERSIGNED HEREBY ACKNOWLEDGE THAT I AM ONE OF THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I HAVE FREELY AND VOLUNTARILY ACCEPTED THE RECOMMENDATIONS OF THE SURVEYOR AND AGREE TO THE PUBLIC USE AND REGULATION OF THE PROPERTY SHOWN AND DESCRIBED HEREON AS INDICATED ON SAID PLAN.

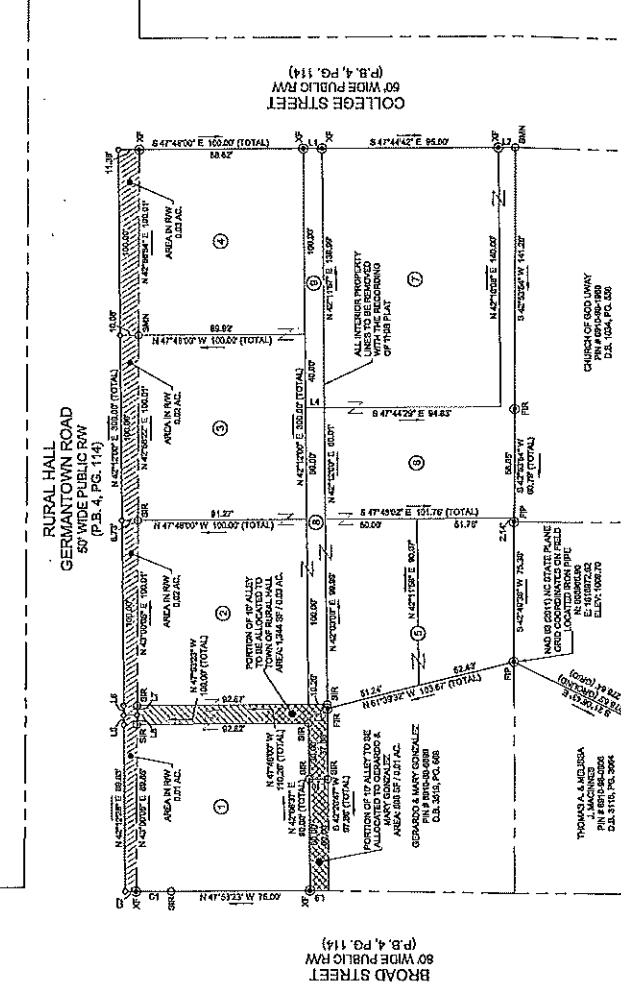
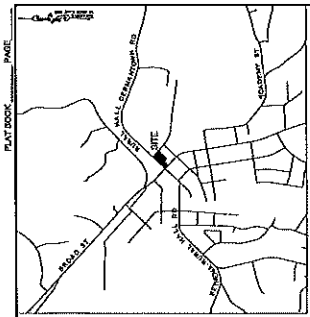
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**RECOMMENDATION**  
 COUNTY OF FORSYTH  
 APPLICANT: [Name]  
 DATE: [Date]

**GENERAL NOTES:**  
 1. AREA DETERMINED UTILIZING COMPUTER SOFTWARE.  
 2. BASED ON INFORMATION BASED ON INFORMATION AND DATA AS SHOWN, ALL AREAS ARE ASSUMED TO BE ACCURATE.  
 3. NO SUBSURFACE INVESTIGATION PERFORMED BY PLUMBER ENGINEERING, INC.  
 4. UTILITY LOCATIONS SHOWN HEREON WERE DERIVED BY ABOVE CITED INDICATORS.  
 5. THIS PROPERTY IS SUBJECT TO ANY EASEMENTS, AGREEMENTS OR RIGHTS OF WAY OF RECORD.  
 6. THE CLASSIFICATION OF THIS SURVEY IS NORTH CAROLINA CLASS A.  
 7. THIS PROPERTY IS LOCATED WITHIN ZONE "X" AREA AS INDICATED ON THE ZONING INSURANCE RATE MAP (P.19) MAP NUMBER 2710971001, EFFECTIVE ON 07/20/2009.

**LEGEND**

- PROPERTY LINE
- RIGHT-OF-WAY LINE
- INTERIOR PROPERTY LINE
- ADJOINING PROPERTY LINE
- AREA IN R/W
- AREA IN 10' ALLEY
- FOUND IRON PIPE
- FOUND IRON REBAR
- FOUND 2" IN CONCRETE
- SET IRON REBAR
- SET IRON WALL
- NON-MONUMENTED CORNER



**SITE DATA**

|   |  |
|---|--|
| 1 | TOWN OF RURAL HALL<br>D.L. 2774, PG. 149<br>D.L. 3125, PG. 303 (TRACT 2)<br>AREA 1.02 AC.  |
| 2 | TOWN OF RURAL HALL<br>D.L. 2774, PG. 149<br>D.L. 3125, PG. 303 (TRACT 1)<br>NET AREA 0.94 AC.<br>TOTAL AREA 1.32 AC.   |
| 3 | TOWN OF RURAL HALL<br>D.L. 2774, PG. 149<br>D.L. 2774, PG. 149 (TRACT 1)<br>D.L. 2774, PG. 149 (TRACT 2)<br>D.L. 2774, PG. 149 (TRACT 3)<br>D.L. 2774, PG. 149 (TRACT 4)<br>D.L. 2774, PG. 149 (TRACT 5)<br>D.L. 2774, PG. 149 (TRACT 6)<br>D.L. 2774, PG. 149 (TRACT 7)<br>D.L. 2774, PG. 149 (TRACT 8)<br>D.L. 2774, PG. 149 (TRACT 9)<br>D.L. 2774, PG. 149 (TRACT 10)<br>D.L. 2774, PG. 149 (TRACT 11)<br>D.L. 2774, PG. 149 (TRACT 12)<br>D.L. 2774, PG. 149 (TRACT 13)<br>D.L. 2774, PG. 149 (TRACT 14)<br>D.L. 2774, PG. 149 (TRACT 15)<br>D.L. 2774, PG. 149 (TRACT 16)<br>D.L. 2774, PG. 149 (TRACT 17)<br>D.L. 2774, PG. 149 (TRACT 18)<br>D.L. 2774, PG. 149 (TRACT 19)<br>D.L. 2774, PG. 149 (TRACT 20)<br>D.L. 2774, PG. 149 (TRACT 21)<br>D.L. 2774, PG. 149 (TRACT 22)<br>D.L. 2774, PG. 149 (TRACT 23)<br>D.L. 2774, PG. 149 (TRACT 24)<br>D.L. 2774, PG. 149 (TRACT 25)<br>D.L. 2774, PG. 149 (TRACT 26)<br>D.L. 2774, PG. 149 (TRACT 27)<br>D.L. 2774, PG. 149 (TRACT 28)<br>D.L. 2774, PG. 149 (TRACT 29)<br>D.L. 2774, PG. 149 (TRACT 30)<br>D.L. 2774, PG. 149 (TRACT 31)<br>D.L. 2774, PG. 149 (TRACT 32)<br>D.L. 2774, PG. 149 (TRACT 33)<br>D.L. 2774, PG. 149 (TRACT 34)<br>D.L. 2774, PG. 149 (TRACT 35)<br>D.L. 2774, PG. 149 (TRACT 36)<br>D.L. 2774, PG. 149 (TRACT 37)<br>D.L. 2774, PG. 149 (TRACT 38)<br>D.L. 2774, PG. 149 (TRACT 39)<br>D.L. 2774, PG. 149 (TRACT 40)<br>D.L. 2774, PG. 149 (TRACT 41)<br>D.L. 2774, PG. 149 (TRACT 42)<br>D.L. 2774, PG. 149 (TRACT 43)<br>D.L. 2774, PG. 149 (TRACT 44)<br>D.L. 2774, PG. 149 (TRACT 45)<br>D.L. 2774, PG. 149 (TRACT 46)<br>D.L. 2774, PG. 149 (TRACT 47)<br>D.L. 2774, PG. 149 (TRACT 48)<br>D.L. 2774, PG. 149 (TRACT 49)<br>D.L. 2774, PG. 149 (TRACT 50)<br>D.L. 2774, PG. 149 (TRACT 51)<br>D.L. 2774, PG. 149 (TRACT 52)<br>D.L. 2774, PG. 149 (TRACT 53)<br>D.L. 2774, PG. 149 (TRACT 54)<br>D.L. 2774, PG. 149 (TRACT 55)<br>D.L. 2774, PG. 149 (TRACT 56)<br>D.L. 2774, PG. 149 (TRACT 57)<br>D.L. 2774, PG. 149 (TRACT 58)<br>D.L. 2774, PG. 149 (TRACT 59)<br>D.L. 2774, PG. 149 (TRACT 60)<br>D.L. 2774, PG. 149 (TRACT 61)<br>D.L. 2774, PG. 149 (TRACT 62)<br>D.L. 2774, PG. 149 (TRACT 63)<br>D.L. 2774, PG. 149 (TRACT 64)<br>D.L. 2774, PG. 149 (TRACT 65)<br>D.L. 2774, PG. 149 (TRACT 66)<br>D.L. 2774, PG. 149 (TRACT 67)<br>D.L. 2774, PG. 149 (TRACT 68)<br>D.L. 2774, PG. 149 (TRACT 69)<br>D.L. 2774, PG. 149 (TRACT 70)<br>D.L. 2774, PG. 149 (TRACT 71)<br>D.L. 2774, PG. 149 (TRACT 72)<br>D.L. 2774, PG. 149 (TRACT 73)<br>D.L. 2774, PG. 149 (TRACT 74)<br>D.L. 2774, PG. 149 (TRACT 75)<br>D.L. 2774, PG. 149 (TRACT 76)<br>D.L. 2774, PG. 149 (TRACT 77)<br>D.L. 2774, PG. 149 (TRACT 78)<br>D.L. 2774, PG. 149 (TRACT 79)<br>D.L. 2774, PG. 149 (TRACT 80)<br>D.L. 2774, PG. 149 (TRACT 81)<br>D.L. 2774, PG. 149 (TRACT 82)<br>D.L. 2774, PG. 149 (TRACT 83)<br>D.L. 2774, PG. 149 (TRACT 84)<br>D.L. 2774, PG. 149 (TRACT 85)<br>D.L. 2774, PG. 149 (TRACT 86)<br>D.L. 2774, PG. 149 (TRACT 87)<br>D.L. 2774, PG. 149 (TRACT 88)<br>D.L. 2774, PG. 149 (TRACT 89)<br>D.L. 2774, PG. 149 (TRACT 90)<br>D.L. 2774, PG. 149 (TRACT 91)<br>D.L. 2774, PG. 149 (TRACT 92)<br>D.L. 2774, PG. 149 (TRACT 93)<br>D.L. 2774, PG. 149 (TRACT 94)<br>D.L. 2774, PG. 149 (TRACT 95)<br>D.L. 2774, PG. 149 (TRACT 96)<br>D.L. 2774, PG. 149 (TRACT 97)<br>D.L. 2774, PG. 149 (TRACT 98)<br>D.L. 2774, PG. 149 (TRACT 99)<br>D.L. 2774, PG. 149 (TRACT 100) |

**LINE DATA TABLE**

| LINE NO. | START POINT | END POINT | BEARING | DISTANCE |
|----------|-------------|-----------|---------|----------|
| 1        | ...         | ...       | ...     | ...      |
| 2        | ...         | ...       | ...     | ...      |
| 3        | ...         | ...       | ...     | ...      |
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| 10       | ...         | ...       | ...     | ...      |
| 11       | ...         | ...       | ...     | ...      |
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| 64       | ...         | ...       | ...     | ...      |
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| 94       | ...         | ...       | ...     | ...      |
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| 99       | ...         | ...       | ...     | ...      |
| 100      | ...         | ...       | ...     | ...      |

**RECOMBINATION PLAT FOR:**  
**RURAL HALL**  
**FIRE DEPARTMENT**

OWNER/DEVELOPER:  
 ROBERT CONSTRUCTION  
 2979 ERIC LANE, SUITE J  
 BURLINGTON, NC 27215  
 DATE: 2/26/2024

TOWN OF RURAL HALL  
 FORTH COUNTY  
 NORTH CAROLINA  
 DATE: 2/26/2024

Civil Engineers and Land Surveyors  
 8518 Third Drive, Colfax, NC 27235  
 www.feiconsulting.com  
 (336) 852-9797  
 License No. C-0590

**RECOMBINATION**

1. TRACTS, BLOCKS, EASEMENTS, ETC. FOR THIS SURVEY WAS OBTAINED FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS OBTAINED FROM THE SURVEY:  
 2. POSITIVE ACCURACY  
 3. DATE OF SURVEY: 2/26/2024  
 4. DATA PROVIDED BY: [Name]  
 5. CLASS MODEL: 1B  
 6. MEAN COMBINED FIELD FACTOR: [Value]  
 7. SURVEY METHOD: [Method]  
 8. VERTICAL CURVES ARE REFERENCED TO NAVD 83 (1985) (19)  
 9. VERTICAL CURVES ARE REFERENCED TO NAVD 83 (1985) (19)

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 2. POSITIVE ACCURACY  
 3. DATE OF SURVEY: 2/26/2024  
 4. DATA PROVIDED BY: [Name]  
 5. CLASS MODEL: 1B  
 6. MEAN COMBINED FIELD FACTOR: [Value]  
 7. SURVEY METHOD: [Method]  
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 4. DATA PROVIDED BY: [Name]  
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 6. MEAN COMBINED FIELD FACTOR: [Value]  
 7. SURVEY METHOD: [Method]  
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 6. MEAN COMBINED FIELD FACTOR: [Value]  
 7. SURVEY METHOD: [Method]  
 8. VERTICAL CURVES ARE REFERENCED TO NAVD 83 (1985) (19)  
 9. VERTICAL CURVES ARE REFERENCED TO NAVD 83 (1985) (19)

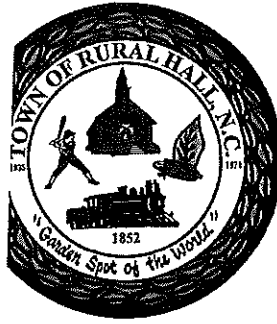


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CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

OF RURAL HALL

FILE COPY

For delivery information, visit our website at [www.usps.com](http://www.usps.com)



INTERIM TOWN MANAGER  
Homer Dearmin

TOWN CLERK  
Lynette Hendrick

|  |        |
|--|--------|
| OFFICIAL USE   |        |
| Certified Mail Fee   | \$4.40 |
| \$   | \$0.00 |
| Extra Services & Fees (check box, add fee as appropriate)    |        |
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$0.00 |
| <input type="checkbox"/> Return Receipt (electronic)         | \$0.00 |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$0.00 |
| <input type="checkbox"/> Adult Signature Required            | \$0.00 |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$0.00 |
| Postage  | \$0.68 |
| Total Postage and Fees                                       | \$5.08 |

0045  
05  
Postmark  
Here  
03/01/2024

Sent to: *Mr. & Mrs. Gonzalez*  
 Street and Apt. No., or P.O. Box No.: *8025 Broad St*  
 City, State, ZIP+4: *Rural Hall NC 27045*

2410 0000 5438 7063

Letter of Notification

March 1, 2024

Mr. & Mrs. Gerardo Gonzalez  
8025 Broad Street  
Rural Hall NC 27045

Dear Mr. & Mrs. Gonzalez

As an abutting property owner on the portion of unnamed alley off Broad Street, you are hereby notified that the Town of Rural Hall will conduct a public hearing at 7:00 PM on April 8, 2024.

You are advised that you have a right to appear at the hearing to comment and to register any objections you may have with respect to the closing and to be heard on the question of whether or not the closing would be detrimental to the public interest or the property rights of any individual.

You are further advised that this action is being taken pursuant to authority granted by G.S. 160A-299. You are further advised that, should the alley be ordered closed, and should you be aggrieved by the closing, you may appeal within thirty days from the date of the order to the General Court of Justice.

A copy of the resolution declaring the intention of the Town Council to consider closing the unnamed alley described above and calling the public hearing thereon is enclosed.

Sincerely,  
  
Lynette E. Hendrick  
Town of Rural Hall Clerk

NOTICE  
OF  
PUBLIC  
HEARING

FOR FURTHER INFORMATION CONTACT:  
TOWN OF HURL HALL, 336-969-6836



**AFFIDAVIT OF PUBLICATION**

Winston-Salem Journal  
418 N Marshall St  
(336) 727-3311

State of New Jersey, County of Hudson, ss:

Before the undersigned, a Notary Public duly commissioned, qualified, and authorized by law to administer oaths, personally appeared the Publisher's Representative, Yuade Moore, who by being duly sworn deposes and says:, that he/she is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a copy of which is attached hereto, was published in the Winston-Salem Journal and that the said newspaper in which such notice, paper document, or legal advertisement was published, was at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina.

**PUBLICATION DATES:**

Mar. 9, 2024, Mar. 16, 2024, Mar. 23, 2024, Mar. 30, 2024

**NOTICE ID:** cifUMgksYeNflc6u1ovF

**PUBLISHER ID:** COL-NC-600132

**NOTICE NAME:** Unnamed Alley Closure off Broad St. RH

**Publication Fee:** \$883.18

(Signed) Yuade Moore

**SHANNEA H HOLMES**  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
My Commission Expires August 1, 2026

**VERIFICATION**

State of New Jersey  
County of Hudson

Subscribed in my presence and sworn to before me on this: <sup>04/01/2024</sup>

Shan A. Holmes

Notary Public  
Notarized remotely online using communication technology via Proof.



## **Public Notice of Unnamed Alley Closure**

The public will take notice that, pursuant to G.S. 160A-299, the Council of the Town of Rural Hall will conduct a public hearing at 7:00 PM on the 8th day of April 2024, in the Town Hall Council Chambers, concerning the closing of portion of unnamed 10 foot alley off Broad Street, fully described in a resolution declaring the intent of the Town Council to close said unnamed alley, which was adopted by the Town Council at its meeting on February 12, 2024.

All abutting property owners and other interested parties are hereby notified to appear at the public hearing to present any objections that they may have with respect to the closing of the alley and to be heard on the question of whether or not the closing would be detrimental to the public interest or the property rights of any individual.  
WSJ: March 9, 16, 23, 30, 2024. COL-NC-600132

## **Attachment C**

**Subject:** Public Hearing for PARTF Application

**Action Requested:** Hold public hearing to receive feedback on the PARTF application for the Parks and Recreation Master Plan

**Attachments:** None

**Submitted By:** Alston H. Brown, Public Information Officer

### **Introduction and Background**

Following Council's approval of the Parks and Recreation Master Plan at the February 12<sup>th</sup> meeting, WithersRavenel has been working to assemble an application for grant funding from North Carolina's Parks and Recreation Trust Fund (PARTF) to fund a large portion of the proposed park improvements.

For this phase of the project, the PARTF application will be centered around improvements to the existing Covington Memorial Park (extension of walking path around pond, a new inclusive playground, and a new splash pad). PARTF may provide up to \$500,000 per project. Applicants must provide a 50% or greater match of the total project cost. Final Applications are due by Wednesday, May 1<sup>st</sup>.

### **Recommendation:**

Hold public hearing to receive feedback on the PARTF application for the Parks and Recreation Master Plan

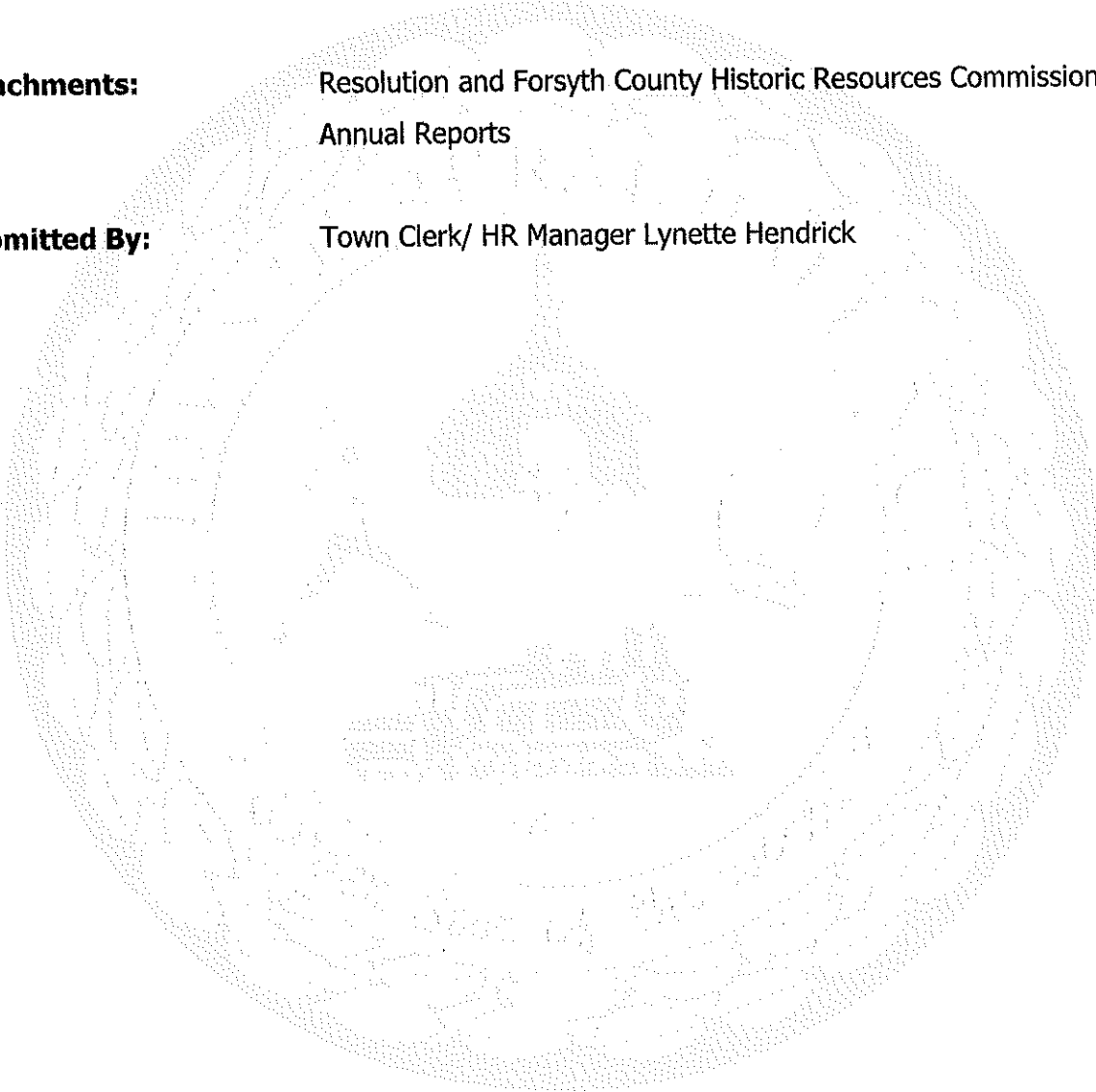
**Attachment D**

**Subject:** Resolution Declaring May Historic Preservation Month

**Action Requested:** None

**Attachments:** Resolution and Forsyth County Historic Resources Commission  
Annual Reports

**Submitted By:** Town Clerk/ HR Manager Lynette Hendrick



# RESOLUTION DECLARING HISTORIC PRESERVATION MONTH

IN

Rural Hall, NORTH CAROLINA

MAY 2024

**WHEREAS**, the Town of Rural Hall joins cities and counties across the United States in a nationwide celebration of Historic Preservation Month, and;

**WHEREAS**, historic preservation is an effective tool for economic development, tourism promotion, revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and

**WHEREAS**, Historic Preservation Month is sponsored by the Forsyth County Historic Resources Commission, and;

**WHEREAS**, the Historic Resource Commission's mission is to protect and enrich the county's cultural, historical, architectural, and archaeological heritage through the identification, designation, and preservation of historic resources, and;

**WHEREAS**, the Historic Resource Commission strives to promote the use and conservation of historic properties for the education, pleasure, and enrichment of the residents of the Forsyth County, and;

**WHEREAS**, the Historic Resource Commission strives to educate the public about the history of Forsyth County's built environment, both extant and gone; and to amplify the voices and stories of persons and places traditionally excluded from the historic preservation narrative, and;

**WHEREAS**, the Commission encourage members of the community to participate in creative and fun events related to historic preservation as a way to celebrate Preservation Month 2024, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Town Council in the Town of Rural Hall do hereby declare the month of May 2024 as Historic Preservation Month and call upon the people of Rural Hall to join their fellow citizens across the United States in recognizing and participating in this special observance.

**BE IT FURTHER RESOLVED** that this resolution be spread upon the minutes of the Town Council and that a copy be furnished to the Forsyth County Historic Resources Commission.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2024

## **Attachment E**

**Subject:** NCDOT Mowing and Litter Pick-up Agreement

**Action Requested:** Adoption of Agreement

**Attachments:** Agreement ID #12848

**Submitted By:** Jason Hill, Public Works Director

### **Introduction:**

The Town has maintained provided services within NCDOT rights-of-ways, including mowing and litter pickup, without compensation, as a service to keep our town looking its best. NCDOT contracts with municipalities and private contractors to provide this service statewide. We have spent several months negotiating a map that works best for the Town and NCDOT. Although the rate at which NCDOT pays per mile cannot be negotiated, the roads in which service is provided can. This agreement has a term of 5 years with an annual revenue of \$8,005.50.

### **Recommendation**

Staff requests review and approval of the Routine Maintenance Agreement ID#12848.



## **CONSUMER DISCLOSURE**

From time to time, North Carolina Department of Transportation (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent" form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact North Carolina Department of Transportation:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bledwards1@ncdot.gov](mailto:bledwards1@ncdot.gov)

**To advise North Carolina Department of Transportation of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [bledwards1@ncdot.gov](mailto:bledwards1@ncdot.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

**To request paper copies from North Carolina Department of Transportation**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [bledwards1@ncdot.gov](mailto:bledwards1@ncdot.gov) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with North Carolina Department of Transportation**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [bledwards1@ncdot.gov](mailto:bledwards1@ncdot.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

|                            |  |
|----------------------------|--|
| Operating Systems:         | Windows2000 <sup>™</sup> or WindowsXP <sup>™</sup>   |
| Browsers (for SENDERS):    | Internet Explorer 6.0 <sup>™</sup> or above  |
| Browsers (for SIGNERS):    | Internet Explorer 6.0 <sup>™</sup> , Mozilla FireFox 1.0, NetScape 7.2 (or above)  |
| Email:                     | Access to a valid email account  |
| Screen Resolution:         | 800 x 600 minimum  |
| Enabled Security Settings: | ò Allow per session cookies<br>ò Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection |

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree" button below.

By checking the "I Agree" box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify North Carolina Department of Transportation as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by North Carolina Department of Transportation during the course of my relationship with you.

## **Attachment F**

**Subject:** Appointment of Town Liaison to Rural Hall Public Library Board

**Action Requested:** Appoint a Council member to serve as the Town's liaison with the Rural Hall Public Library

**Attachments:** None

**Submitted By:** Homer T. Dearmin, Interim Town Manager

### **Introduction and Background**

The Town of Rural Hall has historically had a Council member serve as a liaison with the Rural Hall Public Library. Per Alison Coward, President of the Friends of the Library, the Friends organization appreciated having a Councilman at their meetings to answer questions and take concerns back to the Council.

In speaking with Ms. Coward, she suggested that Councilman Michael Woodcock might be a good fit for this role, as his family patronizes the library currently.

### **Recommendation:**

Appoint Councilman Michael Woodcock as the Town's liaison with the Rural Hall Public Library and Friends of the Library organization.

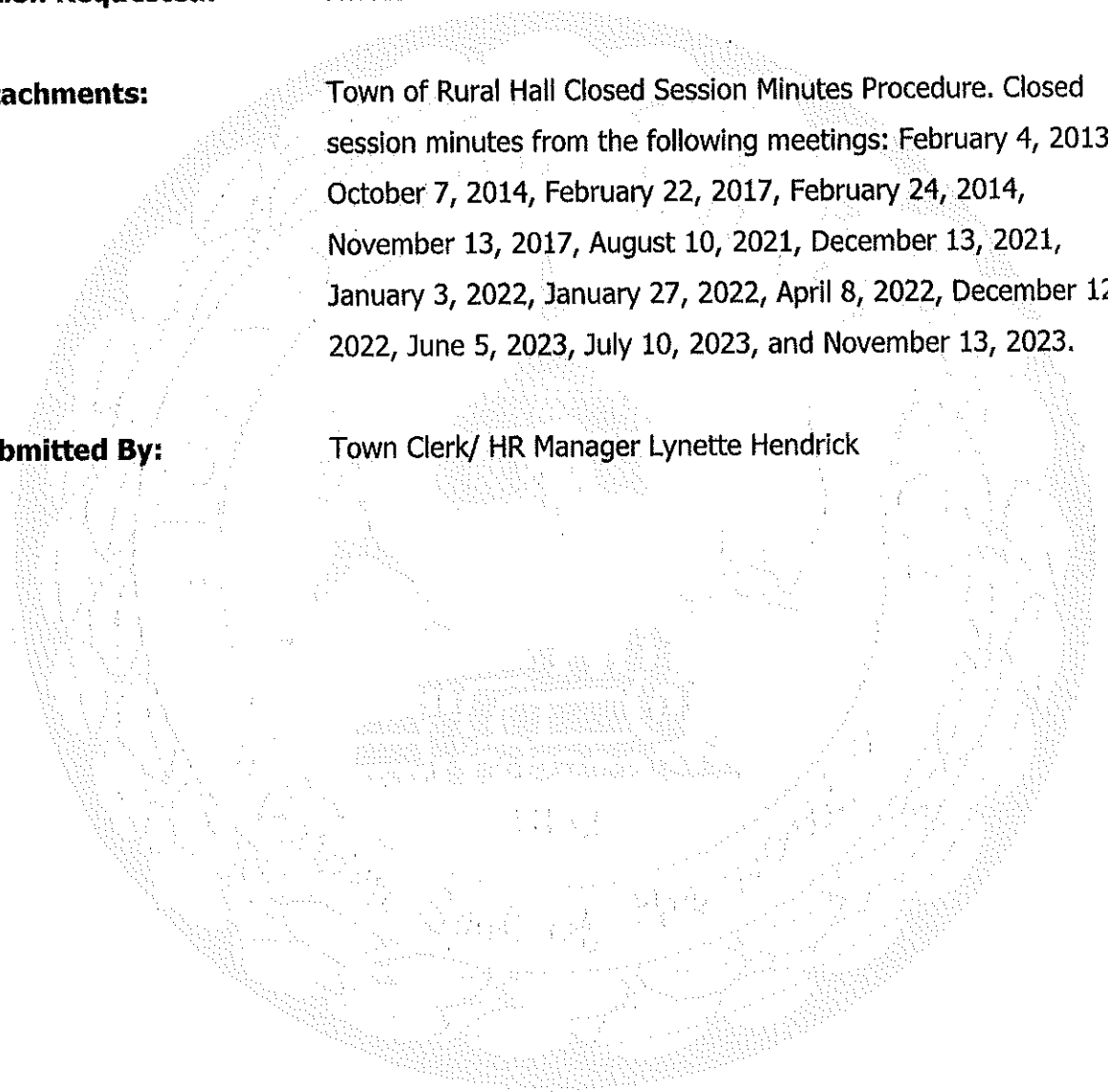
**Attachment G**

**Subject:** Council Closed Session Meeting Minutes

**Action Requested:** Release of Closed Session Minutes

**Attachments:** Town of Rural Hall Closed Session Minutes Procedure. Closed session minutes from the following meetings: February 4, 2013, October 7, 2014, February 22, 2017, February 24, 2014, November 13, 2017, August 10, 2021, December 13, 2021, January 3, 2022, January 27, 2022, April 8, 2022, December 12, 2022, June 5, 2023, July 10, 2023, and November 13, 2023.

**Submitted By:** Town Clerk/ HR Manager Lynette Hendrick



**TOWN OF RURAL HALL  
CLOSED SESSION MINUTES PROCEDURE**

**PURPOSE**

To implement a procedure for the approval and disposition of closed session minutes and general accounts:

**PROCEDURE**

Pursuant to North Carolina General Statutes 143-318.10, the Town Council shall keep full and accurate minutes or general accounts of all closed sessions.

At the next regular Council meeting following any closed session, closed session minutes will be distributed to each Council member in sealed envelopes. Closed session minutes will be considered and approved by Council at the time regular meeting minutes are considered and approved.

Following approval, all copies of the closed session minutes provided to Council members will be returned to the Clerk.

Closed session minutes will be sealed and not available for public inspection until released as hereinafter provided.

The Manager and Clerk will periodically review the closed session minutes to determine if their disclosure no longer frustrates the purpose for which the closed session was held. Upon Council approval, the closed session minutes shall be released and available for public inspection.

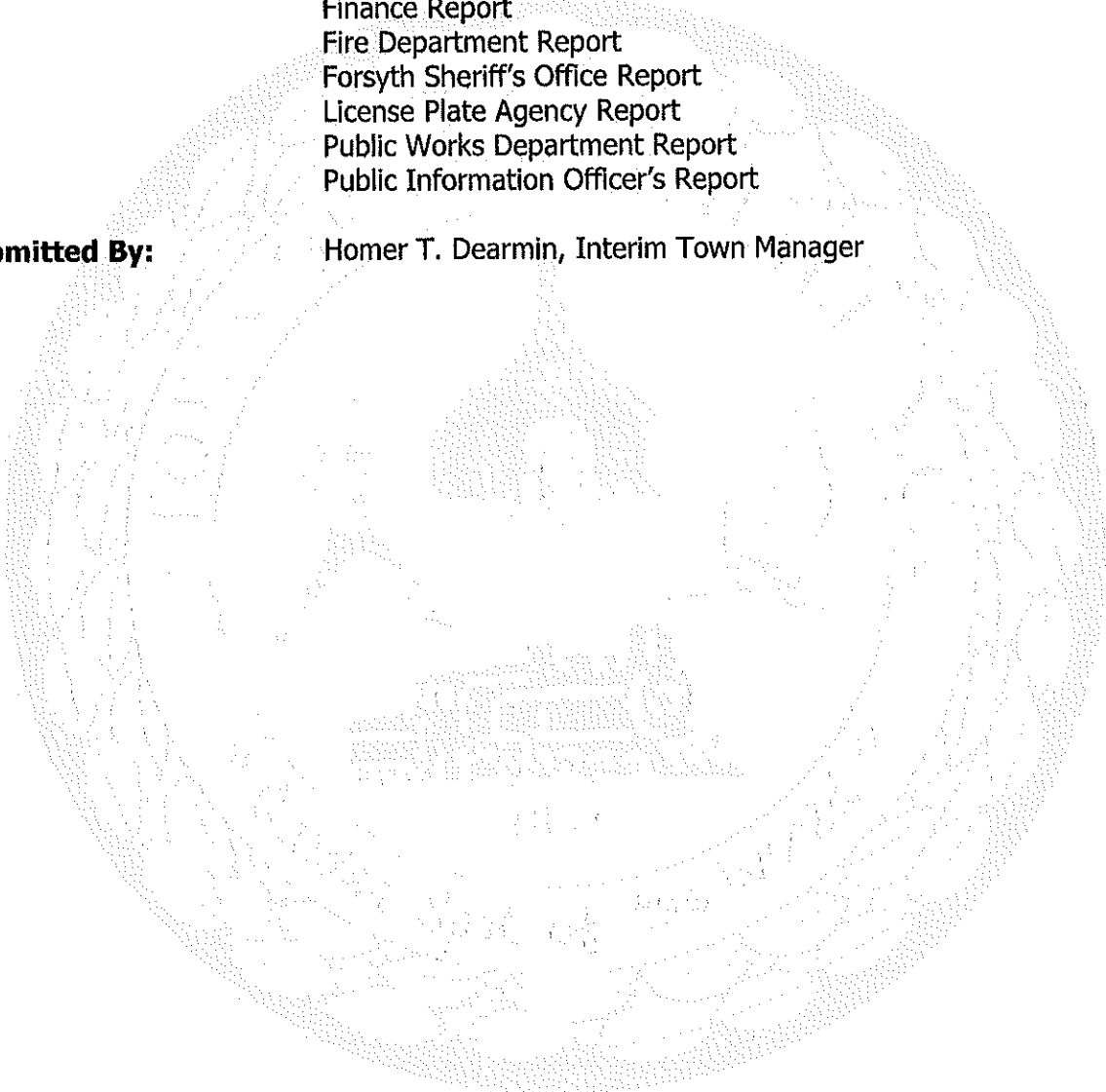
**Attachment H**

**Subject:** Department Reports

**Action Requested:** None

**Attachments:** Town Manager's Report  
Finance Report  
Fire Department Report  
Forsyth Sheriff's Office Report  
License Plate Agency Report  
Public Works Department Report  
Public Information Officer's Report

**Submitted By:** Homer T. Dearmin, Interim Town Manager





## Town Manager's Report

- **RuralFest Planning**
  - I have been working with Alston Brown to finalize details and logistics for the upcoming RuralFest and 50<sup>th</sup> Anniversary Celebration. I shared information with the Rural Hall Area Business Association Board during their meeting on March 26, and asked for assistance with volunteers. We will be working to identify parking areas for the event and securing volunteers for parking assistance, trash pickup, merchandise sales, and hospitality to assist Town personnel in staffing this event. I attended the planning meeting on March 18, which was moved to an evening time to accommodate more people. Sadly, this did not result in better attendance than previous meetings. Alston will be scheduling additional planning meetings over the next two months prior to the event.
  
- **FY 2024-25 Budget**
  - I am continuing to work with Department Heads as they prepare and submit their budget requests. We are on track to have the proposed budget presented at the May 13, 2024 Council meeting.
  
- **Rural Hall Fast and Flat 5k/10k**
  - Planning is underway for the Rural Hall Fast and Flat 5k/10k event, scheduled for October 26, 2024. The Town will work with a neighboring agency to provide cones for the racecourse and will also have staff volunteers to assist with the event as in years past.
  
- **Presentation to Rural Hall Area Business Association**
  - I have scheduled the Town to provide the program for the July 16 meeting of the Rural Hall Business Association. This will be a basic overview of Town Services, as well as a discussion with the RHABA about any concerns they may have, as well as how we can partner with the business community for the greater benefit of the Town, businesses, and citizens. I am also assisting with inviting Pat Ivey of NCDOT to speak to the group at their August 20, 2024 meeting.



- **The Spyglass Group, LLC**
  - I met with representatives of this company in mid-March to discuss how they might find savings in our technology contracts. Spyglass identifies improper billing in technology contracts and invoices (Verizon, Spectrum, VC3, Ricoh, etc) by looking at invoices and contracts since the inception of the business arrangement, and then presenting us with opportunities for savings or recovery of costs. This is a net-zero budgeting arrangement—Spyglass only gets paid by charging a percentage of recovered costs, and the first year of any savings identified; after that period, the Town benefits from all identified savings. On March 26, Lynette, Alston, and I met with Spyglass to discuss next steps, and forwarded a draft agreement to our Town Attorney for review.
  
- **OSBM Agreement and Fire Department Funding**
  - I have signed the contract with OSBM, and we will receive the legislative allocation of \$3.8 million within 30 days of March 21, 2024, which is when the agreement was fully executed. This will be deposited into a separate account for easier tracking of interest earnings, and will be accounted for in a separate fund in our accounting system, per contract requirements.
  
- **9001 Broad Street Nuisance Abatement**
  - We are continuing to monitor the ongoing abatement efforts for the nuisance at 9001 Broad Street. On March 20, We received a notification from Minor Barnette, Director of Forsyth County's Office of Environmental Assistance and Protection regarding the property owner's scheduled appearance in district criminal court for code violations, which was scheduled for March 23. There was some miscommunication that resulted in County staff being subpoenaed to appear as witnesses on March 19, but the summons that was served to the defendant who occupies the property showed an erroneous court date as Saturday, March 23. The next court appearance has been scheduled for April 30, pending service by the Forsyth County Sheriff's Office.
  
- **Fire Department Financing/Banking Services**
  - I issued the Request For Proposals for Fire Department Financing to all banks on the LGC's approved list following the March Council meeting. I have had discussions with several, including a meeting with representatives from First National Bank on March 19. We currently have a CD with them, and they are interested in a more long-term and broad relationship with the Town. As we have not requested bids for banking services in a long time, it may be a good time for us to look at requesting proposals from area banks to handle the Town's accounts. We have banked with First Citizens Bank as our central depository for decades, primarily due to the fact that they had a branch located within the Town limits.
  
- **Parks and Recreation Trust Fund Grant Application**

- Alston Brown and I met with Brian Starkey and Alice Briggs of WithersRavenel on March 19 to discuss items needed for the PARTF grant application. We have provided Withers with documentation of meetings held up to this point, and they have given us guidance on additional items needed. The public hearing scheduled for April 8 will fulfill one of these requirements, and we are providing an updated Capital Improvement Plan for Council's consideration, which if adopted, will help our grant scoring prospects.
- Attended Managers' luncheon on March 15
- Attended Forsyth County Managers' meeting on March 18
- Attended RuralFest Planning meeting on March 18
- Attended Rural Hall Area Business Association meeting on March 19
- Attended Forsyth County Elected Leaders Forum with Mayor Bennett and Councilman Lane, and Alston Brown on March 19
- Attended North Carolina League of Municipalities Town and State Dinner with Mayor Bennet, Council Members Ring, Lane, and Woodcock, Ron Niland, and Lynette Hendrick on March 20
- Attended Piedmont Triad Regional Council Managers' meeting on March 21
- Conducted Staff meeting on March 25
- Attended Rural Hall Area Business Association Board meeting on March 26
- Assisted with Rural Hall Easter Egg Hunt on March 29
- Worked with staff to prepare Town Council agenda items and agenda package
- Met with Mayor and Council members at various times
- Prepared Request for Proposals for Fire Department construction financing
- Reviewed Forsyth County Tax Base Estimates
- Continued work on FY 2024-25 Annual Budget

**Upcoming Events/Meetings:**

- April 2 – Rural Hall Senior Citizens Meeting
- April 8 – Town Council Meeting
- April 16 – RHABA Meeting
- April 19 – Vacation Day
- April 24 – Administrative Professionals Day
- April 23-26 – NCLM CityVision Conference
- April 25<sup>th</sup> – LGERS Board of Trustees Meeting - Raleigh

**TOWN OF RURAL HALL FINANCIAL ACCOUNT BALANCES FOR MONTH ENDING 02/29/24**

|                                      |                       |
|--------------------------------------|-----------------------|
| First National Bank CD               | \$101,817.34          |
| First Citizens CD                    | \$30,000.00           |
| First Citizens – Town Checking       | \$1,297,547.90        |
| First Citizens - Fire Dept. Checking | \$241,101.57          |
| First Citizens – Town Money Market   | \$54,113.28           |
| First Citizens – Fire Money Market   | \$20,073.63           |
| First Citizens – Powell Bill         | \$26,360.97           |
| First Citizens – Cemetery            | \$1,608.88            |
| NC Capital Management Trust          | \$3,298,164.05        |
| NC CMT-Powell Bill                   | \$333,254.75          |
| NC CMT- Fire                         | \$455,651.88          |
| NC CMT – Cemetery                    | \$91,130.38           |
| <br>                                 |                       |
| <b>TOTAL – ALL ACCOUNTS</b>          | <b>\$5,950,824.63</b> |
| <b>TOTAL – Previous Month</b>        | <b>\$5,439,965.21</b> |
| <b>Gain/(Loss)</b>                   | <b>\$510,859.42</b>   |

Revenue Account Range: First to ZZ-ZZZZ-ZZZZ

Expend Account Range: First to ZZ-ZZZZ-ZZZZ

Print Zero YTD Activity: No

Include Non-Anticipated: Yes

Include Non-Budget: No

Prior Year: Thru 06/30/23

Year To Date As Of: 04/02/24

Current Period: 02/01/24 to 02/29/24

| Revenue Account | Description                               | Prior Yr Rev | Anticipated  | Curr Rev   | YTD Rev      | Excess/Deficit | % Real |
|-----------------|---|--------------|--------------|------------|--------------|----------------|--------|
| 10-2990-0010    | Appropriated Fund Balance                 | 0.00         | 290,269.00   | 0.00       | 0.00         | 290,269.00 -   | 0      |
| 10-3010-1021    | Ad Valorem Tax - Current Year             | 1,446,361.67 | 1,456,500.00 | 0.00       | 1,463,284.62 | 6,784.62       | 100    |
| 10-3010-1022    | Ad Valorem Tax - Prior Years              | 8,176.16     | 4,000.00     | 0.00       | 5,190.04 -   | 9,190.04 -     | 130 -  |
| 10-3120-0000    | Refunds on Taxes                          | 0.00         | 0.00         | 0.00       | 169.75       | 169.75         | 0      |
| 10-3120-0500    | NC Vehicle Tax Payments                   | 122,761.31   | 109,900.00   | 9,934.81   | 59,387.69    | 50,512.31 -    | 54     |
| 10-3120-0600    | Late Fees - General                       | 0.00         | 100.00       | 0.00       | 0.00         | 100.00 -       | 0      |
| 10-3170-0000    | Tax Penalty & Interest                    | 3,018.09     | 2,500.00     | 0.00       | 1,440.00 -   | 3,940.00 -     | 58 -   |
| 10-3290-0000    | Interest on Investments                   | 53,131.84    | 32,000.00    | 157.79     | 68,187.78    | 36,187.78      | 213    |
| 10-3350-0000    | Miscellaneous Revenue                     | 5,589.09     | 1,000.00     | 6,320.00   | 17,587.89    | 16,587.89      | ***    |
| 10-3350-0300    | Rural Hall Apparel                        | 25.00        | 300.00       | 0.00       | 0.00         | 300.00 -       | 0      |
| 10-3350-8900    | Nuisance Abatements                       | 1,200.00     | 1,000.00     | 0.00       | 500.00       | 500.00 -       | 50     |
| 10-3370-0000    | Franchise Utility Tax - Electric          | 194,373.85   | 190,000.00   | 0.00       | 101,882.51   | 88,117.49 -    | 54     |
| 10-3370-0100    | Franchise Utility Tax -Piped Natural Gas  | 19,604.49    | 15,300.00    | 0.00       | 3,936.34     | 11,363.66 -    | 26     |
| 10-3370-0200    | Franchise Utility Tax - Telecommunication | 9,501.30     | 8,500.00     | 0.00       | 3,166.62     | 5,333.38 -     | 37     |
| 10-3370-0300    | Franchise Utility Tax -Video Programming  | 19,597.02    | 20,000.00    | 0.00       | 9,233.48     | 10,766.52 -    | 46     |
| 10-3410-0000    | Beer & Wine Tax                           | 15,225.25    | 13,000.00    | 0.00       | 0.00         | 13,000.00 -    | 0      |
| 10-3430-0000    | Powell Bill                               | 97,996.87    | 98,000.00    | 0.00       | 60,022.65    | 37,977.35 -    | 61     |
| 10-3450-0000    | Local Option Sales Tax                    | 532,157.61   | 465,000.00   | 9,997.90 - | 265,272.60   | 199,727.40 -   | 57     |
| 10-3451-0000    | City Hold Harmless                        | 116,240.07   | 96,000.00    | 9,997.90   | 61,393.45    | 34,606.55 -    | 64     |
| 10-3454-0000    | Parking Fees                              | 3,894.57     | 2,500.00     | 0.00       | 700.00       | 1,800.00 -     | 28     |
| 10-3472-0000    | Solid Waste Disposal Tax                  | 2,713.54     | 2,500.00     | 0.00       | 1,372.25     | 1,127.75 -     | 55     |
| 10-3480-0000    | Damage Settlements                        | 50.00        | 0.00         | 0.00       | 0.00         | 0.00           | 0      |
| 10-3650-0100    | Park - Softball Field                     | 5,802.00     | 7,000.00     | 320.00     | 5,154.00     | 1,846.00 -     | 74     |
| 10-3650-0200    | Park - Miscellaneous                      | 157.50       | 100.00       | 0.00       | 0.00         | 100.00 -       | 0      |
| 10-3650-0300    | Park - Picnic Shelter                     | 3,390.00     | 2,500.00     | 250.00     | 1,900.00     | 600.00 -       | 76     |

Town of Rural Hall  
Statement of Revenue and Expenditures

| Revenue Account | Description                        | Prior Yr Rev        | Anticipated         | Curr Rev         | YTD Rev             | Excess/Deficit      | % Real    |
|-----------------|------------------------------------|---------------------|---------------------|------------------|---------------------|---------------------|-----------|
| 10-3670-0100    | Gas Tax Refunds                    | 165.28              | 200.00              | 0.00             | 88.70               | 111.30 -            | 44        |
| 10-3670-0300    | Occupancy Tax                      | 52,120.57           | 48,000.00           | 0.00             | 21,303.93           | 26,696.07 -         | 44        |
| 10-3690-0000    | Sale - Yard Waste Carts            | 0.00                | 140.00              | 0.00             | 0.00                | 140.00 -            | 0         |
| 10-3700-0200    | Donations - Town                   | 530.00              | 200.00              | 0.00             | 0.00                | 200.00 -            | 0         |
| 10-3750-0000    | LPA Revenue                        | 219,893.97          | 185,000.00          | 0.00             | 142,045.29          | 42,954.71 -         | 77        |
| 10-3750-0100    | LPA - Notary fees                  | 77,592.00           | 53,000.00           | 8,204.00         | 70,563.00           | 17,563.00           | 133       |
| 10-3750-0200    | LPA Lease Payments                 | 410.00              | 400.00              | 0.00             | 1,106.00            | 706.00              | 276       |
| 10-3750-0300    | Items for Resale                   | 6,032.87            | 3,900.00            | 476.53           | 5,739.01            | 1,839.01            | 147       |
| 10-3750-0500    | LPA Wildlife Fees                  | 0.00                | 0.00                | 0.00             | 273.00              | 273.00              | 0         |
| 10-3830-0000    | Sale of Fixed Assets               | 35,885.00           | 500.00              | 0.00             | 10,050.00           | 9,550.00            | ***       |
| 10-3951-0000    | Lease Payments                     | 3,600.00            | 3,600.00            | 600.00           | 3,000.00            | 600.00 -            | 83        |
|                 | <b>General Fund Revenue Totals</b> | <b>3,057,196.92</b> | <b>3,112,909.00</b> | <b>26,263.13</b> | <b>2,370,690.52</b> | <b>742,218.48 -</b> | <b>76</b> |

| Expenditure Account | Description              | Prior Yr Expd | Budgeted   | Current Expd | YTD Expended | Unexpended | % Expd |
|---------------------|--------------------------|---------------|------------|--------------|--------------|------------|--------|
| 10-4100-0000        | General Government       | 0.00          | 0.00       | 0.00         | 0.00         | 0.00       | 0      |
| 10-4100-0100        | Fees - Elected Officials | 23,088.00     | 25,200.00  | 1,662.50     | 15,606.01    | 9,593.99   | 62     |
| 10-4100-0200        | SALARIES-REGULAR         | 3,473.23      | 319,000.00 | 14,604.30    | 149,021.76   | 169,978.24 | 47     |
| 10-4100-0201        | Salaries - Longevity     | 1,643.18      | 1,000.00   | 0.00         | 0.00         | 1,000.00   | 0      |
| 10-4100-0202        | Salaries - Overtime      | 47.25         | 300.00     | 0.00         | 0.00         | 300.00     | 0      |
| 10-4100-0300        | Salaries - Part Time     | 18,376.92     | 33,000.00  | 4,957.68     | 28,061.93    | 4,938.07   | 85     |
| 10-4100-0400        | Professional Services    | 14,600.00     | 21,600.00  | 6,600.00     | 15,750.00    | 5,850.00   | 73     |
| 10-4100-0401        | Legal Fees               | 162,879.27    | 35,000.00  | 1,200.00     | 22,708.72    | 12,291.28  | 65     |
| 10-4100-0402        | Audit Fees               | 0.00          | 11,250.00  | 11,250.00    | 11,250.00    | 0.00       | 100    |
| 10-4100-0500        | FICA EXPENSE             | 23,522.16     | 29,000.00  | 1,619.85     | 14,693.10    | 14,306.90  | 51     |
| 10-4100-0600        | Group Insurance          | 22,476.40     | 32,000.00  | 1,447.08     | 12,912.76    | 19,087.24  | 40     |
| 10-4100-0601        | 1% Unemployment          | 1,888.39      | 1,900.00   | 0.00         | 0.00         | 1,900.00   | 0      |
| 10-4100-0700        | Retirement Expense       | 30,660.49     | 41,400.00  | 1,833.22     | 15,045.35    | 26,354.65  | 36     |
| 10-4100-0701        | 401K Retirement Match    | 7,071.48      | 16,000.00  | 711.12       | 5,804.18     | 10,195.82  | 36     |

**Town of Rural Hall**  
Statement of Revenue and Expenditures

04/02/2024  
03:21 PM

| <u>Expenditure Account</u> | <u>Description</u>               | <u>Prior Yr Expd</u> | <u>Budgeted</u> | <u>Current Expd</u> | <u>YTD Expended</u> | <u>Unexpended</u> | <u>% Expd</u> |
|----------------------------|----------------------------------|----------------------|-----------------|---------------------|---------------------|-------------------|---------------|
| 10-4100-1100               | Telephones & Postage             | 11,953.88            | 8,300.00        | 598.69              | 4,745.94            | 3,554.06          | 57            |
| 10-4100-1101               | Internet & Web Page              | 7,490.40             | 8,000.00        | 1,083.21            | 3,082.87            | 4,917.13          | 39            |
| 10-4100-1300               | Utilities                        | 8,965.07             | 10,575.00       | 1,245.20            | 11,436.42           | 861.42 -          | 108           |
| 10-4100-1400               | Travel Expense                   | 2,034.43             | 5,000.00        | 1,029.35            | 6,369.14            | 1,369.14 -        | 127           |
| 10-4100-1401               | Conference, School - Mayor       | 465.00               | 800.00          | 1,000.00            | 1,063.58            | 263.58 -          | 133           |
| 10-4100-1402               | Conference, School - Council     | 15.00                | 2,500.00        | 1,230.00            | 2,058.70            | 441.30            | 82            |
| 10-4100-1403               | Conference, School - Manager     | 5,550.77             | 4,900.00        | 408.00              | 3,783.58            | 1,116.42          | 77            |
| 10-4100-1404               | Conference, School - Clerk       | 2,636.05             | 7,000.00        | 0.00                | 5,609.13            | 1,390.87          | 80            |
| 10-4100-1406               | Conference, Workshop - Attorney  | 0.00                 | 500.00          | 0.00                | 0.00                | 500.00            | 0             |
| 10-4100-1407               | Conference, School - Finance Dir | 2,368.85             | 1,500.00        | 0.00                | 1,657.89            | 157.89 -          | 111           |
| 10-4100-1500               | Maintenance - Buildings          | 4,977.66             | 11,000.00       | 696.24              | 7,736.83            | 3,263.17          | 70            |
| 10-4100-1700               | Maintenance - Vehicle            | 924.80               | 500.00          | 60.00               | 60.00               | 440.00            | 12            |
| 10-4100-2600               | Advertising                      | 1,130.91             | 2,600.00        | 55.65               | 1,743.73            | 856.27            | 67            |
| 10-4100-2601               | Special Events - Parade, Etc.    | 30,702.15            | 22,500.00       | 885.00              | 18,309.14           | 4,190.86          | 81            |
| 10-4100-2602               | Town Anniv. - Celebrations       | 0.00                 | 5,000.00        | 1,875.00            | 2,855.25            | 2,144.75          | 57            |
| 10-4100-2700               | Newsletter                       | 3,279.05             | 5,000.00        | 0.00                | 6,124.45            | 1,124.45 -        | 122           |
| 10-4100-3100               | Fuel - Gas & Diesel              | 716.42               | 0.00            | 34.09               | 248.94              | 248.94 -          | 0             |
| 10-4100-3200               | Office Supplies                  | 2,816.41             | 4,000.00        | 833.00              | 2,237.43            | 1,762.57          | 56            |
| 10-4100-3300               | Departmental Supplies            | 6,849.23             | 5,750.00        | 1,415.04 -          | 648.43 -            | 6,398.43          | 11 -          |
| 10-4100-3400               | Food & Refreshments              | 6,709.56             | 6,000.00        | 99.28               | 1,939.14            | 4,060.86          | 32            |
| 10-4100-4500               | Contracted Services              | 60,592.42            | 70,000.00       | 12,217.11           | 62,394.26           | 7,605.74          | 89            |
| 10-4100-5300               | Dues & Subscriptions             | 7,325.83             | 7,500.00        | 30.98               | 6,761.85            | 738.15            | 90            |
| 10-4100-5400               | Insurance & Bonds                | 33,473.28            | 40,000.00       | 75.00               | 46,466.30           | 6,466.30 -        | 116           |
| 10-4100-5700               | Miscellaneous                    | 418.36               | 8,400.00        | 2,882.50            | 16,629.46           | 8,229.46 -        | 198           |
| 10-4100-5701               | Friends of the RH Library        | 2,000.00             | 2,000.00        | 1,920.15            | 1,920.15            | 79.85             | 96            |
| 10-4100-5702               | RH Lifespan Center (4-H)         | 1,500.00             | 1,500.00        | 0.00                | 1,500.00            | 0.00              | 100           |
| 10-4100-5706               | RH Historic Depot                | 1,500.00             | 1,500.00        | 0.00                | 0.00                | 1,500.00          | 0             |
| 10-4100-5707               | RH Little League                 | 1,500.00             | 1,500.00        | 0.00                | 0.00                | 1,500.00          | 0             |

Town of Rural Hall  
Statement of Revenue and Expenditures

| <u>Expenditure Account</u> | <u>Description</u>               | <u>Prior Yr Expd</u> | <u>Budgeted</u>   | <u>Current Expd</u> | <u>YTD Expended</u> | <u>Unexpended</u> | <u>% Expd</u> |
|----------------------------|----------------------------------|----------------------|-------------------|---------------------|---------------------|-------------------|---------------|
| 10-4100-7200               | Capital Outlay - Buildings       | 758.00               | 50,000.00         | 0.00                | 49,888.09           | 111.91            | 100           |
|                            | <b>4100 General Government</b>   | <b>518,380.30</b>    | <b>860,475.00</b> | <b>72,729.16</b>    | <b>556,827.65</b>   | <b>303,647.35</b> | <b>65</b>     |
| 10-4300-0400               | Reimburse Forsyth Bd. of Elect.  | 0.00                 | 4,100.00          | 0.00                | 0.00                | 4,100.00          | 0             |
| 10-4500-0000               | License Plate Agency             | 0.00                 | 0.00              | 0.00                | 0.00                | 0.00              | 0             |
| 10-4500-0200               | Salaries - Regular               | 16,693.96            | 198,000.00        | 15,919.77           | 137,789.90          | 60,210.10         | 70            |
| 10-4500-0201               | Salaries - Longevity             | 0.00                 | 2,600.00          | 0.00                | 0.00                | 2,600.00          | 0             |
| 10-4500-0203               | Salaries - Comp Time             | 0.00                 | 500.00            | 0.00                | 0.00                | 500.00            | 0             |
| 10-4500-0300               | Salaries - Part Time             | 16,312.69            | 3,000.00          | 0.00                | 2,641.35            | 358.65            | 88            |
| 10-4500-0401               | Legal Fees                       | 0.00                 | 500.00            | 0.00                | 0.00                | 500.00            | 0             |
| 10-4500-0500               | FICA Expense                     | 12,200.39            | 15,500.00         | 1,205.53            | 10,641.73           | 4,858.27          | 69            |
| 10-4500-0600               | Group Insurance                  | 24,363.28            | 26,000.00         | 3,610.70            | 27,831.56           | 1,831.56 -        | 107           |
| 10-4500-0601               | 1% Unemployment                  | 0.00                 | 500.00            | 0.00                | 0.00                | 500.00            | 0             |
| 10-4500-0700               | Retirement Expense               | 17,518.74            | 25,750.00         | 2,052.04            | 17,761.06           | 7,988.94          | 69            |
| 10-4500-0701               | 401k Retirement Match            | 0.00                 | 10,100.00         | 796.01              | 6,944.11            | 3,155.89          | 69            |
| 10-4500-1100               | Telephones & Postage             | 1,275.95             | 1,800.00          | 88.48               | 344.74              | 1,455.26          | 19            |
| 10-4500-1101               | Internet & Webpage               | 0.00                 | 2,500.00          | 665.50              | 1,134.75            | 1,365.25          | 45            |
| 10-4500-1300               | Utilities                        | 3,646.81             | 4,000.00          | 501.70              | 4,104.28            | 104.28 -          | 103           |
| 10-4500-1400               | Travel Expense                   | 3,933.72             | 3,600.00          | 241.20              | 2,005.98            | 1,594.02          | 56            |
| 10-4500-1500               | Maintenance - Buildings          | 1,522.55 -           | 136,000.00        | 13.17               | 130,967.94          | 5,032.06          | 96            |
| 10-4500-2600               | Advertising                      | 0.00                 | 200.00            | 0.00                | 0.00                | 200.00            | 0             |
| 10-4500-3200               | Office Supplies                  | 1,846.67             | 2,500.00          | 0.00                | 1,307.92            | 1,192.08          | 52            |
| 10-4500-3300               | Departmental Supplies            | 1,456.27             | 2,000.00          | 159.80              | 1,642.10            | 357.90            | 82            |
| 10-4500-4500               | Contracted Services              | 10,732.12            | 7,900.00          | 711.22              | 7,203.56            | 696.44            | 91            |
| 10-4500-5300               | Dues & Subscriptions             | 0.00                 | 150.00            | 0.00                | 53.00               | 97.00             | 35            |
| 10-4500-5700               | Miscellaneous                    | 72.95                | 100.00            | 0.00                | 244.90              | 144.90 -          | 245           |
|                            | <b>4500 License Plate Agency</b> | <b>108,531.00</b>    | <b>443,200.00</b> | <b>25,965.12</b>    | <b>352,618.88</b>   | <b>90,581.12</b>  | <b>80</b>     |

Town of Rural Hall  
Statement of Revenue and Expenditures

| Expenditure Account | Description                    | Prior Yr Expd     | Budgeted          | Current Expd  | YTD Expended      | Unexpended        | % Expd    |
|---------------------|--------------------------------|-------------------|-------------------|---------------|-------------------|-------------------|-----------|
| 10-5100-0000        | Community Policing             | 0.00              | 0.00              | 0.00          | 0.00              | 0.00              | 0         |
| 10-5100-3100        | Automotive Supplies            | 7,871.84          | 0.00              | 494.10        | 9,886.90          | 9,886.90 -        | 0         |
| 10-5100-3300        | Departmental Supplies          | 79.98             | 200.00            | 0.00          | 0.00              | 200.00            | 0         |
| 10-5100-4500        | Contracted Services            | 183,535.55        | 329,750.00        | 0.00          | 182,936.78        | 146,813.22        | 55        |
| 10-5100-4501        | Car Replacement                | 11,482.50         | 0.00              | 0.00          | 9,065.00          | 9,065.00 -        | 0         |
|                     | <b>5100 Community Policing</b> | <b>202,969.87</b> | <b>329,950.00</b> | <b>494.10</b> | <b>201,888.68</b> | <b>128,061.32</b> | <b>61</b> |
| 10-5500-0000        | Public Works                   | 0.00              | 0.00              | 0.00          | 0.00              | 0.00              | 0         |
| 10-5500-0200        | Salaries - Regular             | 27,483.14         | 215,400.00        | 12,094.19     | 149,146.55        | 66,253.45         | 69        |
| 10-5500-0201        | Salaries - Longevity           | 5,179.20          | 5,500.00          | 0.00          | 0.00              | 5,500.00          | 0         |
| 10-5500-0202        | Salaries - Overtime            | 4,641.84          | 4,000.00          | 294.17        | 3,337.50          | 662.50            | 83        |
| 10-5500-0300        | Salaries - Part Time           | 0.00              | 1,500.00          | 0.00          | 0.00              | 1,500.00          | 0         |
| 10-5500-0403        | Engineer/Architect Fees        | 0.00              | 5,000.00          | 0.00          | 0.00              | 5,000.00          | 0         |
| 10-5500-0500        | FICA Expense                   | 16,262.17         | 17,500.00         | 941.41        | 11,595.05         | 5,904.95          | 66        |
| 10-5500-0600        | Group Insurance                | 30,596.28         | 34,000.00         | 2,107.62      | 21,656.82         | 12,343.18         | 64        |
| 10-5500-0601        | 1% Unemployment                | 0.00              | 500.00            | 0.00          | 0.00              | 500.00            | 0         |
| 10-5500-0603        | Retiree Insurance              | 5,056.08          | 0.00              | 29.00         | 145.00            | 145.00 -          | 0         |
| 10-5500-0700        | Retirement Expense             | 25,960.34         | 29,400.00         | 1,596.85      | 19,655.13         | 9,744.87          | 67        |
| 10-5500-0701        | 401K Retirement Match          | 4,390.95          | 11,800.00         | 619.42        | 7,327.46          | 4,472.54          | 62        |
| 10-5500-1100        | Telephones & Postage           | 889.44            | 1,500.00          | 0.00          | 99.16             | 1,400.84          | 7         |
| 10-5500-1101        | Internet & Web Page            | 1,167.39          | 1,200.00          | 194.15        | 1,648.17          | 448.17 -          | 137       |
| 10-5500-1300        | Utilities                      | 49,306.76         | 48,000.00         | 9,443.79      | 35,710.70         | 12,289.30         | 74        |
| 10-5500-1400        | Training/Travel                | 2,344.00          | 2,500.00          | 0.00          | 0.00              | 2,500.00          | 0         |
| 10-5500-1500        | Maintenance - Buildings        | 10,352.38         | 8,000.00          | 14.99         | 433.47            | 7,566.53          | 5         |
| 10-5500-1600        | Maintenance - Equipment        | 10,535.04         | 9,000.00          | 470.88        | 4,093.93          | 4,906.07          | 45        |
| 10-5500-1700        | Maintenance - Trucks           | 4,656.41          | 8,000.00          | 1,634.93      | 3,650.57          | 4,349.43          | 46        |
| 10-5500-1800        | Maintenance - Streets          | 7,979.53          | 8,000.00          | 0.00          | 857.79            | 7,142.21          | 11        |
| 10-5500-1900        | Maintenance - Misc Town        | 0.00              | 5,000.00          | 0.00          | 638.53            | 4,361.47          | 13        |



Town of Rural Hall  
Statement of Revenue and Expenditures

| <u>Expenditure Account</u> | <u>Description</u>              | <u>Prior Yr Expd</u> | <u>Budgeted</u>   | <u>Current Expd</u> | <u>YTD Expended</u> | <u>Unexpended</u> | <u>% Expd</u> |
|----------------------------|---------------------------------|----------------------|-------------------|---------------------|---------------------|-------------------|---------------|
| 10-5500-3100               | Fuel - Gas & Diesel             | 16,743.45            | 16,000.00         | 883.37              | 9,991.43            | 6,008.57          | 62            |
| 10-5500-3300               | Departmental Supplies           | 4,570.87             | 4,000.00          | 241.39              | 1,579.32            | 2,420.68          | 39            |
| 10-5500-3600               | Uniforms                        | 837.25               | 2,000.00          | 0.00                | 874.50              | 1,125.50          | 44            |
| 10-5500-4400               | Landfill Fees                   | 3,665.16             | 6,000.00          | 343.08              | 2,817.00            | 3,183.00          | 47            |
| 10-5500-4500               | Contracted Services             | 10,442.76            | 7,900.00          | 442.64              | 4,304.49            | 3,595.51          | 54            |
| 10-5500-4501               | Grind/Mulch Brush & Limbs       | 16,500.00            | 16,000.00         | 0.00                | 14,500.00           | 1,500.00          | 91            |
| 10-5500-4502               | Garbage/Recycling               | 183,925.37           | 220,000.00        | 17,493.34           | 141,513.72          | 78,486.28         | 64            |
| 10-5500-4800               | Purchase for Resale             | 613.22               | 3,000.00          | 0.00                | 2,068.65            | 931.35            | 69            |
| 10-5500-5700               | Miscellaneous                   | 343.36               | 2,000.00          | 23.73               | 88.73               | 1,911.27          | 4             |
| 10-5500-5701               | Flag Program                    | 223.50               | 200.00            | 0.00                | 209.98              | 9.98 -            | 105           |
| 10-5500-6000               | Employee Service Awards         | 0.00                 | 225.00            | 0.00                | 262.90              | 37.90 -           | 117           |
| 10-5500-7201               | Capital Outlay - Decorations    | 14,198.44            | 17,000.00         | 0.00                | 358.37              | 16,641.63         | 2             |
| 10-5500-7203               | Capital Outlay - Beautification | 2,636.00             | 18,000.00         | 123.60              | 3,730.06            | 14,269.94         | 21            |
| 10-5500-7400               | Capital Outlay - Equipment      | 184,006.16           | 47,000.00         | 669.00              | 106,123.13          | 59,123.13 -       | 226           |
|                            | <b>5500 Public Works</b>        | <b>645,506.49</b>    | <b>775,125.00</b> | <b>49,661.55</b>    | <b>548,418.11</b>   | <b>226,706.89</b> | <b>71</b>     |
| 10-5700-0000               | Powell Bill                     | 0.00                 | 0.00              | 0.00                | 0.00                | 0.00              | 0             |
| 10-5700-0400               | Professional Services           | 2,626.00             | 2,000.00          | 0.00                | 3,340.00            | 1,340.00 -        | 167           |
| 10-5700-1800               | Maintenance - Streets           | 75,421.86            | 94,000.00         | 0.00                | 19,581.88           | 74,418.12         | 21            |
| 10-5700-3100               | Automotive Supplies             | 0.00                 | 1,800.00          | 0.00                | 0.00                | 1,800.00          | 0             |
| 10-5700-3300               | Departmental Supplies           | 0.00                 | 200.00            | 0.00                | 0.00                | 200.00            | 0             |
| 10-5700-5700               | Miscellaneous                   | 0.00                 | 0.00              | 0.00                | 40.00               | 40.00 -           | 0             |
|                            | <b>5700 Powell Bill</b>         | <b>78,047.86</b>     | <b>98,000.00</b>  | <b>0.00</b>         | <b>22,961.88</b>    | <b>75,038.12</b>  | <b>23</b>     |
| 10-6200-0000               | Parks & Recreation              | 0.00                 | 0.00              | 0.00                | 0.00                | 0.00              | 0             |
| 10-6200-0500               | FICA Expense                    | 1,229.67             | 0.00              | 0.00                | 0.00                | 0.00              | 0             |
| 10-6200-0700               | Retirement Expense              | 145.95 -             | 0.00              | 0.00                | 0.00                | 0.00              | 0             |
| 10-6200-1101               | Internet                        | 4,624.56             | 5,000.00          | 419.96              | 3,779.64            | 1,220.36          | 76            |

Town of Rural Hall  
Statement of Revenue and Expenditures

| Expenditure Account | Description                            | Prior Yr Expd       | Budgeted            | Current Expd      | YTD Expended        | Unexpended        | % Expd    |
|---------------------|--|---------------------|---------------------|-------------------|---------------------|-------------------|-----------|
| 10-6200-1300        | Utilities                              | 10,418.11           | 11,000.00           | 1,725.45          | 7,797.97            | 3,202.03          | 71        |
| 10-6200-1500        | Maintenance - Buildings/Grounds        | 12,040.52           | 12,000.00           | 0.00              | 1,087.33            | 10,912.67         | 9         |
| 10-6200-1600        | Maintenance - Equipment                | 248.36              | 250.00              | 0.00              | 0.00                | 250.00            | 0         |
| 10-6200-1700        | Maintenance - Trucks                   | 39.30               | 0.00                | 0.00              | 0.00                | 0.00              | 0         |
| 10-6200-2600        | Special Events                         | 0.00                | 13,000.00           | 0.00              | 0.00                | 13,000.00         | 0         |
| 10-6200-3300        | Departmental Supplies                  | 1,143.78            | 2,000.00            | 0.00              | 613.87              | 1,386.13          | 31        |
| 10-6200-4500        | Contracted Services                    | 0.00                | 58,000.00           | 0.00              | 42,175.00           | 15,825.00         | 73        |
| 10-6200-7200        | Capital Outlay                         | 4,735.80            | 8,000.00            | 2,400.00          | 2,400.00            | 5,600.00          | 30        |
| 10-6200-7400        | Capital Outlay - Equipment             | 13,993.00           | 0.00                | 0.00              | 0.00                | 0.00              | 0         |
|                     | <b>6200 Parks &amp; Recreation</b>     | <b>48,327.15</b>    | <b>109,250.00</b>   | <b>4,545.41</b>   | <b>57,853.81</b>    | <b>51,396.19</b>  | <b>53</b> |
| 10-6900-0000        | Transfer to Cemetery Fund              | 0.00                | 0.00                | 0.00              | 0.00                | 0.00              | 0         |
| 10-6900-9300        | Fire Tax - Town                        | 491,900.30          | 492,809.00          | 0.00              | 459,948.35          | 32,860.65         | 93        |
|                     | <b>General Fund Expenditure Totals</b> | <b>2,093,662.97</b> | <b>3,112,909.00</b> | <b>153,395.34</b> | <b>2,200,517.36</b> | <b>912,391.64</b> | <b>71</b> |

| 10 General Fund | Prior        | Current      | YTD          |
|-----------------|--------------|--------------|--------------|
| Revenues:       | 3,057,196.92 | 26,263.13    | 2,370,690.52 |
| Expenditures:   | 2,093,662.97 | 153,395.34   | 2,200,517.36 |
| Net Income:     | 963,533.95   | 127,132.21 - | 170,173.16   |

Town of Rural Hall  
Statement of Revenue and Expenditures

| Revenue Account | Description                        | Prior Yr Rev        | Anticipated         | Curr Rev          | YTD Rev             | Excess/Deficit      | % Real    |
|-----------------|------------------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|-----------|
| 11-2990-0010    | Appropriated Fund Balance          | 0.00                | 75,372.00           | 0.00              | 57.20               | 75,314.80 -         | 0         |
| 11-3290-0100    | Interest on Investments            | 1,274.69            | 700.00              | 13.16             | 614.37              | 85.63 -             | 88        |
| 11-3530-0000    | Forsyth County - Fire Tax          | 581,522.06          | 571,700.00          | 168,016.28        | 624,348.03          | 52,648.03           | 109       |
| 11-3530-0100    | Forsyth County - Standby           | 15,734.00           | 15,700.00           | 0.00              | 20,150.50           | 4,450.50            | 128       |
| 11-3530-0110    | Forsyth County - Used Fund Balance | 31,644.00           | 22,794.00           | 0.00              | 0.00                | 22,794.00 -         | 0         |
| 11-3530-0200    | Stokes County - Fire Tax           | 101,043.00          | 111,200.00          | 15,723.66         | 70,431.98           | 40,768.02 -         | 63        |
| 11-3530-0400    | Fire Department - Miscellaneous    | 14,450.19           | 500.00              | 0.00              | 629.00              | 129.00              | 126       |
| 11-3530-0500    | Town's Contribution                | 491,900.30          | 492,809.00          | 0.00              | 388,461.58          | 104,347.42 -        | 79        |
| 11-3830-0000    | Sale of Fixed Assets               | 24,645.88           | 200.00              | 0.00              | 3,656.00            | 3,456.00            | ***       |
|                 | <b>Fire Fund Revenue Totals</b>    | <b>1,262,214.12</b> | <b>1,290,975.00</b> | <b>183,753.10</b> | <b>1,108,348.66</b> | <b>182,626.34 -</b> | <b>85</b> |

| Expenditure Account | Description                | Prior Yr Expd | Budgeted   | Current Expd | YTD Expended | Unexpended  | % Expd |
|---------------------|----------------------------|---------------|------------|--------------|--------------|-------------|--------|
| 11-5300-0000        | Fire Department            | 0.00          | 0.00       | 0.00         | 0.00         | 0.00        | 0      |
| 11-5300-0200        | Salaries - Regular         | 38,199.38     | 545,000.00 | 43,858.78    | 391,035.66   | 153,964.34  | 72     |
| 11-5300-0201        | Salaries - Longevity       | 4,851.42      | 5,800.00   | 0.00         | 0.00         | 5,800.00    | 0      |
| 11-5300-0202        | Salaries - Overtime        | 16,853.60     | 13,000.00  | 3,264.17     | 23,711.28    | 10,711.28 - | 182    |
| 11-5300-0300        | Salaries - Part Time       | 23,261.43     | 30,000.00  | 3,246.51     | 23,255.02    | 6,744.98    | 78     |
| 11-5300-0401        | Legal Fees                 | 386.28        | 0.00       | 0.00         | 0.00         | 0.00        | 0      |
| 11-5300-0402        | Audit Fees                 | 155.19        | 3,000.00   | 3,000.00     | 3,000.00     | 0.00        | 100    |
| 11-5300-0500        | FICA Expenses              | 41,326.66     | 46,000.00  | 3,698.65     | 32,194.09    | 13,805.91   | 70     |
| 11-5300-0600        | Group Insurance            | 69,106.14     | 61,000.00  | 25,873.44    | 94,874.61    | 33,874.61 - | 156    |
| 11-5300-0601        | 1% Unemployment            | 0.00          | 300.00     | 0.00         | 0.00         | 300.00      | 0      |
| 11-5300-0602        | GAP-Part Time Workers Comp | 7,471.00      | 7,750.00   | 6,449.43     | 6,449.43     | 1,300.57    | 83     |
| 11-5300-0603        | Retiree Insurance          | 19,601.86     | 19,500.00  | 58.00        | 12,660.92    | 6,839.08    | 65     |
| 11-5300-0700        | Retirement Contribution    | 65,061.45     | 73,200.00  | 6,046.52     | 53,433.26    | 19,766.74   | 73     |
| 11-5300-0701        | 401K Retirement Match      | 12,161.69     | 28,900.00  | 2,345.42     | 20,443.24    | 8,456.76    | 71     |
| 11-5300-0800        | Benevolent Brotherhood     | 4,055.00      | 4,500.00   | 901.00       | 2,878.00     | 1,622.00    | 64     |
| 11-5300-0801        | Firefighter's Banquet      | 4,216.33      | 5,000.00   | 0.00         | 5,989.62     | 989.62 -    | 120    |

**Town of Rural Hall**  
Statement of Revenue and Expenditures

04/02/2024  
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| <u>Expenditure Account</u> | <u>Description</u>                     | <u>Prior Yr Expd</u> | <u>Budgeted</u>     | <u>Current Expd</u> | <u>YTD Expended</u> | <u>Unexpended</u> | <u>% Expd</u> |
|----------------------------|--|----------------------|---------------------|---------------------|---------------------|-------------------|---------------|
| 11-5300-1000               | Training & Travel                      | 2,051.05             | 2,000.00            | 0.00                | 10,113.60           | 8,113.60 -        | 506           |
| 11-5300-1100               | Telephones & Postage                   | 1,470.72             | 1,500.00            | 79.98               | 1,375.92            | 124.08            | 92            |
| 11-5300-1101               | Internet Access/Website                | 1,574.48             | 1,750.00            | 149.12              | 2,117.15            | 367.15 -          | 121           |
| 11-5300-1102               | TV                                     | 1,391.08             | 1,500.00            | 116.51              | 1,042.17            | 457.83            | 69            |
| 11-5300-1300               | Utilities                              | 10,082.23            | 12,000.00           | 1,425.57            | 10,670.76           | 1,329.24          | 89            |
| 11-5300-1500               | Maintenance - Building                 | 7,925.32             | 10,000.00           | 1,025.59            | 6,192.80            | 3,807.20          | 62            |
| 11-5300-1600               | Maintenance - Equipment                | 9,411.00             | 11,000.00           | 3,295.45            | 9,627.22            | 1,372.78          | 88            |
| 11-5300-1700               | Maintenance - Trucks                   | 50,478.55            | 50,000.00           | 258.97              | 22,219.17           | 27,780.83         | 44            |
| 11-5300-3100               | Fuel - Gas & Diesel                    | 16,934.42            | 20,000.00           | 1,280.20            | 12,616.63           | 7,183.37          | 64            |
| 11-5300-3200               | Office Supplies                        | 412.60               | 2,000.00            | 144.91              | 697.00              | 1,303.00          | 35            |
| 11-5300-3300               | Departmental Supplies                  | 15,809.41            | 20,000.00           | 638.03              | 5,859.30            | 14,140.70         | 29            |
| 11-5300-3301               | Medical Supplies                       | 1,061.35             | 1,500.00            | 549.95              | 2,247.66            | 747.66 -          | 150           |
| 11-5300-3400               | Refreshments                           | 474.33               | 600.00              | 32.32               | 681.01              | 81.01 -           | 114           |
| 11-5300-3600               | Uniforms - Replacement                 | 31,850.50            | 21,000.00           | 707.25              | 21,958.04           | 958.04 -          | 105           |
| 11-5300-3700               | Equipment - Replacement                | 113,337.49           | 20,000.00           | 0.00                | 12,674.79           | 7,325.21          | 63            |
| 11-5300-4500               | Contracted Services                    | 21,582.40            | 21,500.00           | 959.49              | 15,975.67           | 5,524.33          | 74            |
| 11-5300-4800               | Yearly Physicals                       | 8,182.00             | 12,000.00           | 0.00                | 0.00                | 12,000.00         | 0             |
| 11-5300-5300               | Dues & Subscriptions                   | 10,861.36            | 8,000.00            | 768.53              | 5,567.36            | 2,432.64          | 70            |
| 11-5300-5400               | Insurance & Bonds                      | 33,184.47            | 34,000.00           | 18,170.00 -         | 4,710.31 -          | 38,710.31         | 14 -          |
| 11-5300-5700               | Miscellaneous                          | 50.00                | 200.00              | 0.00                | 1,142.70            | 942.70 -          | 571           |
| 11-5300-6001               | Employee Service Award                 | 80.67                | 175.00              | 0.00                | 0.00                | 175.00            | 0             |
| 11-5300-7201               | Capital Outlay - EMS House Maintenance | 23,235.90            | 100.00              | 0.00                | 0.00                | 100.00            | 0             |
| 11-5300-7400               | Capital Outlay - Equipment             | 30,195.05            | 140,000.00          | 0.00                | 36,855.49           | 103,144.51        | 26            |
| 11-5300-7505               | Payment on 2013 Pierce Pumper          | 42,841.69            | 0.00                | 0.00                | 0.00                | 0.00              | 0             |
| 11-5300-7506               | Interest on 2013 Pierce Pumper         | 1,699.87             | 0.00                | 0.00                | 0.00                | 0.00              | 0             |
| 11-5300-7509               | Payment on Engine 223                  | 46,196.69            | 46,200.00           | 0.00                | 46,104.78           | 95.22             | 100           |
| 11-5300-7510               | Interest on Engine 223                 | 11,200.19            | 11,000.00           | 0.00                | 11,292.10           | 292.10 -          | 103           |
|                            | <b>5300 Fire Department</b>            | <b>800,282.25</b>    | <b>1,290,975.00</b> | <b>92,003.79</b>    | <b>902,446.14</b>   | <b>388,528.86</b> | <b>70</b>     |

Town of Rural Hall  
Statement of Revenue and Expenditures

| <u>Expenditure Account</u> | <u>Description</u>                  | <u>Prior Yr Expd</u> | <u>Budgeted</u>     | <u>Current Expd</u> | <u>YTD Expended</u> | <u>Unexpended</u> | <u>% Expd</u> |
|----------------------------|-------------------------------------|----------------------|---------------------|---------------------|---------------------|-------------------|---------------|
|                            | <b>Fire Fund Expenditure Totals</b> | <b>800,282.25</b>    | <b>1,290,975.00</b> | <b>92,003.79</b>    | <b>902,446.14</b>   | <b>388,528.86</b> | <b>70</b>     |
| <b>11 Fire Fund</b>        |                                     |                      |                     |                     |                     |                   |               |
|                            | Revenues:                           | 1,262,214.12         | 183,753.10          | 1,108,348.66        |                     |                   |               |
|                            | Expenditures:                       | 800,282.25           | 92,003.79           | 902,446.14          |                     |                   |               |
|                            | Net Income:                         | 461,931.87           | 91,749.31           | 205,902.52          |                     |                   |               |

Town of Rural Hall  
Statement of Revenue and Expenditures

| Revenue Account     | Description                             | Prior Yr Rev    | Anticipated     | Curr Rev        | YTD Rev         | Excess/Deficit  | % Real     |
|---------------------|---|-----------------|-----------------|-----------------|-----------------|-----------------|------------|
| 50-3290-0000        | Interest on Investments                 | 111.26          | 50.00           | 0.21            | 56.83           | 6.83            | 114        |
| 50-3474-0000        | Sale of Cemetery Plots                  | 2,000.00        | 5,000.00        | 1,000.00        | 5,000.00        | 0.00            | 100        |
|                     | <b>Cemetery Fund Revenue Totals</b>     | <b>2,111.26</b> | <b>5,050.00</b> | <b>1,000.21</b> | <b>5,056.83</b> | <b>6.83</b>     | <b>100</b> |
| Expenditure Account | Description                             | Prior Yr Expd   | Budgeted        | Current Expd    | YTD Expended    | Unexpended      | % Expd     |
| 50-4740-0000        | Cemetery                                | 0.00            | 0.00            | 0.00            | 0.00            | 0.00            | 0          |
| 50-4740-1300        | Utilities                               | 553.12          | 1,000.00        | 49.39           | 360.00          | 640.00          | 36         |
| 50-4740-1500        | Maintenance - Grounds                   | 0.00            | 4,050.00        | 0.00            | 0.00            | 4,050.00        | 0          |
|                     | <b>4740 Cemetery</b>                    | <b>553.12</b>   | <b>5,050.00</b> | <b>49.39</b>    | <b>360.00</b>   | <b>4,690.00</b> | <b>7</b>   |
|                     | <b>Cemetery Fund Expenditure Totals</b> | <b>553.12</b>   | <b>5,050.00</b> | <b>49.39</b>    | <b>360.00</b>   | <b>4,690.00</b> | <b>7</b>   |

| 50 Cemetery Fund | Prior    | Current  | YTD      |
|------------------|----------|----------|----------|
| Revenues:        | 2,111.26 | 1,000.21 | 5,056.83 |
| Expenditures:    | 553.12   | 49.39    | 360.00   |
| Net Income:      | 1,558.14 | 950.82   | 4,696.83 |

Town of Rural Hall  
Statement of Revenue and Expenditures

| Revenue Account | Description                   | Prior Yr Rev        | Anticipated     | Curr Rev       | YTD Rev       | Excess/Deficit    | % Real    |
|-----------------|-------------------------------|---------------------|-----------------|----------------|---------------|-------------------|-----------|
| 60-3290-0000    | Interest on ARP Funds         | 2,857.93            | 1,800.00        | 0.00           | 282.55        | 1,517.45 -        | 16        |
| 60-3800-0000    | American Rescue Plan Act      | 1,040,228.46        | 0.00            | 0.00           | 0.00          | 0.00              | 0         |
|                 | <b>Fund 60 Revenue Totals</b> | <b>1,043,086.39</b> | <b>1,800.00</b> | <b>0.00</b>    | <b>282.55</b> | <b>1,517.45 -</b> | <b>15</b> |
|                 | <b>60 Fund</b>                |                     | <b>Prior</b>    | <b>Current</b> | <b>YTD</b>    |                   |           |
|                 | Revenues:                     | 1,043,086.39        |                 | 0.00           | 282.55        |                   |           |
|                 | Expenditures:                 | 0.00                |                 | 0.00           | 0.00          |                   |           |
|                 | Net Income:                   | 1,043,086.39        |                 | 0.00           | 282.55        |                   |           |
|                 | <b>Grand Totals</b>           |                     | <b>Prior</b>    | <b>Current</b> | <b>YTD</b>    |                   |           |
|                 | Revenues:                     | 5,364,608.69        | 211,016.44      | 3,484,378.56   |               |                   |           |
|                 | Expenditures:                 | 2,894,498.34        | 245,448.52      | 3,103,323.50   |               |                   |           |
|                 | Net Income:                   | 2,470,110.35        | 34,432.08 -     | 381,055.06     |               |                   |           |



**First Citizens Bank**  
forever first

To whom it may concern,

On October 24<sup>th</sup> of 2023, a deposit from our night drop was conducted by branch associate Sabrina Jones for the Town of Rural Hall. While counting the cash she recognized that a \$100 bill was counterfeit and proceeded to follow bank procedure and send the bill off to the Department of Homeland Security after bringing it to the attention of courier Dawn Tysor. A replacement \$100 bill was brought to us to finish processing the deposit in the original amount on the deposit ticket.

This letter is to serve as proof that we had sent the bill off, and it was indeed counterfeit. We are not provided any documentation in return to verify this—only if a bill is mistakenly thought to be counterfeit but is a legitimate note are we notified, and the bill returned. Should you have any questions please reach out to me at 336-377-2050 or [Samuel.mickel@firstcitizens.com](mailto:Samuel.mickel@firstcitizens.com)

Thank You,

A handwritten signature in black ink, appearing to read 'Mason Mickel', written over a horizontal line.

Mason Mickel  
Financial Services Specialist  
First Citizens Bank



DEPARTMENT OF HOMELAND SECURITY  
United States Secret Service

Clear Form

COUNTERFEIT NOTE REPORT

INSTRUCTIONS TO BANK:

1. Prepare and submit one copy of this completed form with each suspected counterfeit note to your local SECRET SERVICE OFFICE.
2. If desired, an additional copy of this form should be prepared and retained for your records.
3. Unless advised otherwise, the suspect note submitted to the Secret Service should be considered counterfeit.
4. The Secret Service WILL NOT return a copy of this form.

|  |   |
|--|---|
| NAME OF BANK: <u>FIRST CITIZENS BANK</u><br>BANK ROUTING NUMBER: <u>053100300</u><br>POINT-OF-CONTACT: <u>Sabrina Jones</u><br>POINT-OF-CONTACT'S E-MAIL: (if different from above) <u>sabrina.jones@firstcitizens.com</u><br>POINT-OF-CONTACT'S TELEPHONE NUMBER: (include area code) <u>(336) 377-2060</u><br>POINT-OF-CONTACT'S FAX NUMBER: (include area code) _____<br>MAILING ADDRESS OF BANK: (include ZIP Code)<br><u>6005 University Parkway,</u><br><u>Winston-Salem, NC 27105</u> | DO NOT WRITE IN THIS SPACE<br><br><br><br><br><br><br><br><br><br>Classification Number _____ |
|--|---|

IMPORTANT NOTICE

Bank tellers and persons surrendering the note should date and initial each counterfeit note one time with pen and ink in the border area of the note for identification. If the person surrendering the note knows from whom he/she received it, or has a description of the passer, or his/her auto, or any other information, TELEPHONE the local police department or Secret Service office IMMEDIATELY and hold the note. (The telephone number of the nearest Secret Service office may be found at [www.secretservice.gov](http://www.secretservice.gov).) Otherwise, if no information is available, please mail the note to the Secret Service local office on the day it is received. The submitting bank agrees to abandon any property interest in counterfeit notes it surrenders to the Secret Service.

DESCRIPTION OF COUNTERFEIT NOTE OR RAISED NOTE (for raised note give serial number only)

|  |   |  |
|--|---|--|
| DENOMINATION<br><b>100.00</b>                      | FEDERAL RESERVE BANK (Series 1996 - Letter/Number)<br><b>Federal Reserve Note</b> | NOTE POSITION LETTER/NOTE POSITION NUMBER<br><b>E1</b> |
| NOTE POSITION LETTER/FACE<br>PLATE NO. <b>E117</b> | BACK PLATE NO.  | SERIES<br><b>1977</b>                                  |
|  |   | SERIAL NUMBER<br><b>02744496</b>                       |

COUNTERFEIT NOTE RECEIVED FROM

|  |   |
|--|---|
| NAME OF INDIVIDUAL / BUSINESS<br><b>Treasurer of State of NC</b>   | DATE OF ACTIVITY OR DEPOSIT<br><b>10/24/2023</b>  |
| HOME ADDRESS (OR BUSINESS LOCATION WHERE COUNTERFEIT WAS PASSED)<br><b>145 Bethania ST,<br/>Rural Hall, NC 27045</b> | HOME PHONE (with Area Code)<br><br>BUSINESS PHONE (with Area Code)<br><b>(336) 642-9016</b> |
| NAME OF PERSON SURRENDERING AND INITIALING NOTE<br><b>Dawn Tysor</b>   | NAME OF TELLER RECEIVING AND INITIALING NOTE<br><b>Sabrina Jones</b>                        |

INFORMATION ABOUT COUNTERFEIT NOTE

|   |                              |  |
|---|------------------------------|--|
| DOES THE CUSTOMER HAVE ANY INFORMATION AS TO THE SOURCE OF THE COUNTERFEIT? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| WAS THERE ANY SUSPICIOUS ACTIVITY?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| IS THIS A NON - CUSTOMER?   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

REMARKS:  
Business customer brought in a large Night Drop deposit and the suspected counterfeit bill was included in the deposit. I informed customer I was fairly certain the bill was fake and informed them I would be submitting the bill for further review.

DISPOSITION (For Secret Service Use Only)

Genuine note and SSF 1604 returned to bank (Receipt No. \_\_\_\_\_)

This form is not subject to the requirements of Pub. L. 96-511 "Paperwork Reduction Act of 1980." 44 U.S.C., Chapter 35, Section 3518 (c)(1)(A) states that, "...this chapter [Chapter 35] does not apply to the collection of information ... during the conduct of a Federal criminal investigation..."

## Fire Department Update

March 27, 2024

- Calls for Service: I.) March 2024 (as of memo date) – 111 (Same period in 2023 – 92)  
II.) This Year (as of memo date) – 359 (Same period in 2023 – 272)
- Brush 323: I.) Replacement committee making progress with proposal to fire chief.  
II.) Projected estimate of \$250,000.
- Budget Preparation: I.) Needs assessment.  
II.) Collection of quotes.  
III.) Putting the “first round” of figures to budget request.
- Shifts: I.) Continue to work on Pre-incident Surveys.  
II.) Have begun hydrant maintenance. Will be out in the community during the Daytime as schedules permit.
- We have added 4 personnel to the volunteer staff. They are filling positions that had become vacant due to inactivity by the previous member.
- Required documentation for the grant funds (\$30,000) we will receive from Stokes County has been submitted.
- Alarm assignments for Stokes County have been reviewed, changed as needed, and submitted to Stokes County Communications for correction.

**FORSYTH COUNTY SHERIFF'S OFFICE  
000 EVENTS FOR SERVICE**

02/01/2024 - 02/29/2024

**RURAL HALL**

Total of Priority 2: 3

Total of Priority 3: 2

Total of Priority 5: 1

**TOTAL 000 EVENT COUNT: 6**

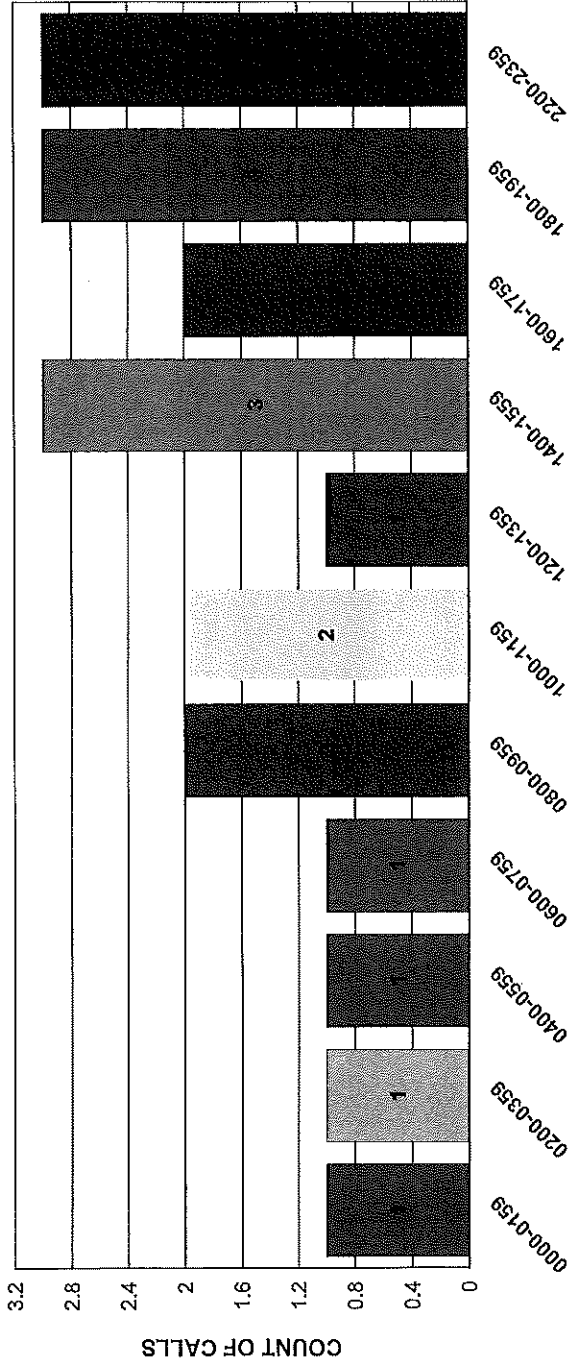
# FORSYTH COUNTY SHERIFF'S OFFICE

## ALARM CALLS FOR SERVICE

2/11/2024 - 2/29/2024

### RURAL HALL

#### ALARM CALLS BY HOUR



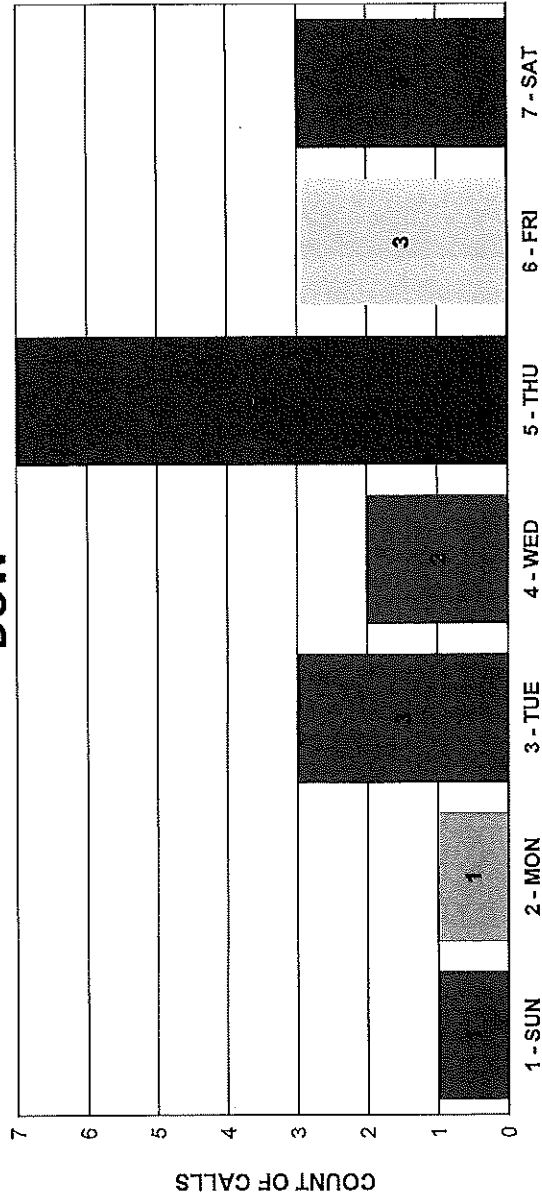
**FORSYTH COUNTY SHERIFF'S OFFICE**

**ALARM CALLS FOR SERVICE**

2/1/2024 - 2/29/2024

**RURAL HALL**

**ALARM CALLS BY  
DOW**



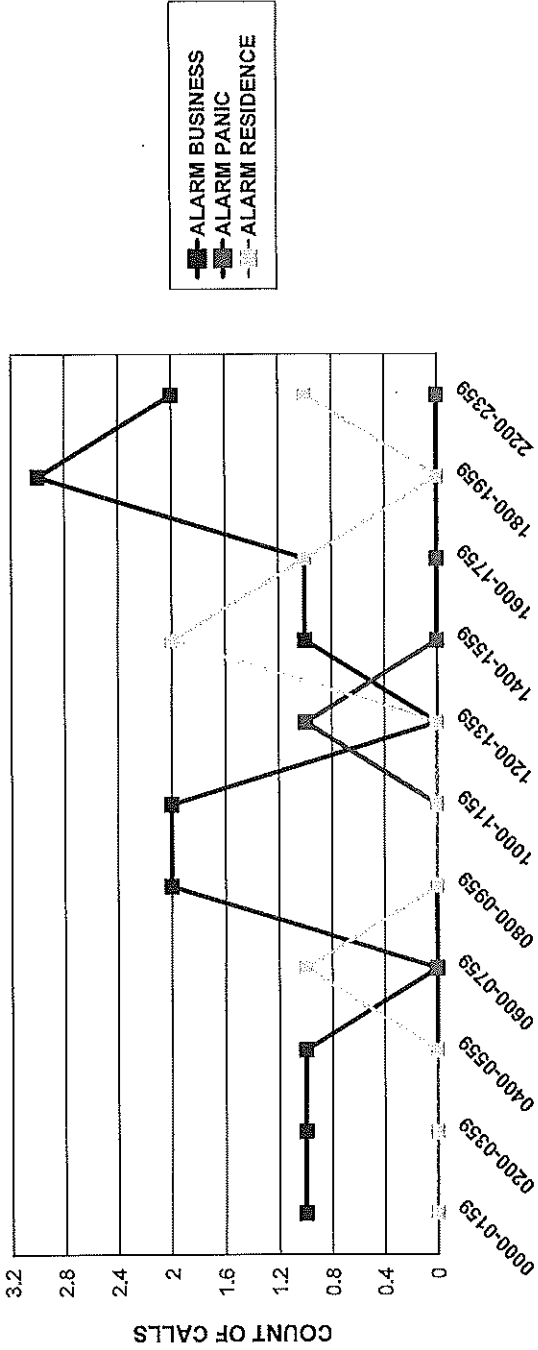
**FORSYTH COUNTY SHERIFF'S OFFICE**

**ALARM CALLS FOR SERVICE**

2/1/2024 - 2/29/2024

**RURAL HALL**

**ALARM TYPE BY HOUR**



|           | ALARM BUSINESS | ALARM PANIC | ALARM RESIDENCE | Total |
|-----------|----------------|-------------|-----------------|-------|
| 0000-0159 | 1              |             |                 | 1     |
| 0200-0359 | 1              |             |                 | 1     |
| 0400-0559 | 1              |             |                 | 1     |

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

2/1/2024 - 2/29/2024

### RURAL HALL

|                          | CPR UNITS | OTHER UNITS | Total | CPR UNITS | OTHER UNITS |
|--------------------------|-----------|-------------|-------|-----------|-------------|
| 1050 WITH INJURIES       |           | 1           | 1     |           | 100 %       |
| 911 HANG UP              | 2         | 4           | 6     | 33 %      | 67 %        |
| ABANDONED VEHICLE        | 1         |             | 1     | 100 %     |             |
| ALARM BUSINESS           | 5         | 9           | 14    | 36 %      | 64 %        |
| ALARM PANIC              |           | 1           | 1     |           | 100 %       |
| ALARM RESIDENCE          | 5         |             | 5     | 100 %     |             |
| ASSAULT ALREADY OCCURED  |           | 1           | 1     |           | 100 %       |
| ASSAULT IN PROGRESS      | 1         |             | 1     | 100 %     |             |
| ASSIST AGENCY            | 8         | 1           | 9     | 89 %      | 11 %        |
| ASSIST MOTORIST          | 2         | 1           | 3     | 67 %      | 33 %        |
| CODE WHITE               | 2         |             | 2     | 100 %     |             |
| COMMUNICATING THREATS    | 2         |             | 2     | 100 %     |             |
| DISCHARGING FIREARMS     | 2         | 1           | 3     | 67 %      | 33 %        |
| DISTURBANCE              | 1         |             | 1     | 100 %     |             |
| DOMESTIC DISTURBANCE     | 1         | 1           | 2     | 50 %      | 50 %        |
| DOMESTIC ORDER VIOLATION | 1         |             | 1     | 100 %     |             |
| FIGHT IN PROGRESS        | 1         |             | 1     | 100 %     |             |
| FOOT PATROL              | 21        | 3           | 24    | 88 %      | 13 %        |
| FRAUD                    |           | 1           | 1     |           | 100 %       |
| FUNERAL ESCORT           | 1         | 1           | 2     | 50 %      | 50 %        |
| HARASSMENT               | 2         |             | 2     | 100 %     |             |
| HBL ALREADY OCCURED      | 2         | 1           | 3     | 67 %      | 33 %        |
| ILLEGAL PARKING          | 1         | 3           | 4     | 25 %      | 75 %        |
| INDECENT EXPOSURE        | 1         |             | 1     | 100 %     |             |
| INVESTIGATIVE FOLLOWUP   | 7         | 3           | 10    | 70 %      | 30 %        |
| K9 ACTIVITY              |           | 2           | 2     |           | 100 %       |
| LARCENY                  | 3         | 1           | 4     | 75 %      | 25 %        |

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

2/1/2024 - 2/29/2024

### RURAL HALL

|                                | CPR UNITS  | OTHER UNITS | Total      | CPR UNITS   | OTHER UNITS |
|--------------------------------|------------|-------------|------------|-------------|-------------|
| LOCATE MISSING PERSON          | 1          |             | 1          | 100 %       |             |
| NOISE DISTURBANCE              |            | 1           | 1          |             | 100 %       |
| POLICE SERVICE                 | 46         | 3           | 49         | 94 %        | 6 %         |
| PROCESS SERVICE                | 1          | 33          | 34         | 3 %         | 97 %        |
| RECOVERY STOLEN PROPERTY       | 1          | 1           | 2          | 50 %        | 50 %        |
| SECURITY CHECK                 | 115        | 50          | 165        | 70 %        | 30 %        |
| SUICIDE THREAT                 | 1          |             | 1          | 100 %       |             |
| SUSPICIOUS PACKAGE             | 1          |             | 1          | 100 %       |             |
| SUSPICIOUS PERSON OR PROWLER   | 4          | 3           | 7          | 57 %        | 43 %        |
| SUSPICIOUS VEHICLE             | 4          | 2           | 6          | 67 %        | 33 %        |
| TRESPASSING                    | 5          |             | 5          | 100 %       |             |
| TROUBLE WITH NEIGHBOR          |            | 1           | 1          |             | 100 %       |
| VANDALISM                      | 1          |             | 1          | 100 %       |             |
| VIOLATION OF AUTO LAW          | 1          | 23          | 24         | 4 %         | 96 %        |
| VIOLATION OF CONTROL SUBSTANCE |            | 5           | 5          |             | 100 %       |
| WARRANT FOR ARREST             | 1          | 5           | 6          | 17 %        | 83 %        |
| WEAPON ON CAMPUS               | 1          |             | 1          | 100 %       |             |
| WELFARE CHECK                  | 3          | 2           | 5          | 60 %        | 40 %        |
| <b>Total</b>                   | <b>258</b> | <b>164</b>  | <b>422</b> | <b>61 %</b> | <b>39 %</b> |



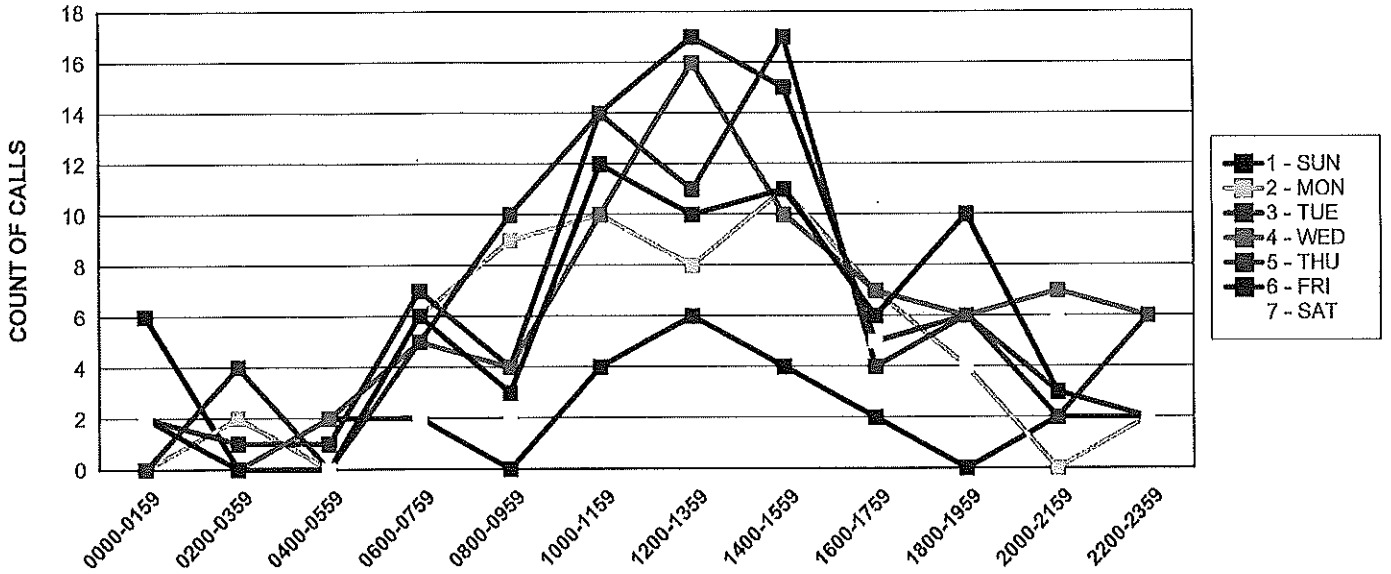
# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

2/1/2024 - 2/29/2024

RURAL HALL

### CALLS FOR SERVICE BY HOUR AND DOW



|              | 1 - SUN   | 2 - MON   | 3 - TUE   | 4 - WED   | 5 - THU   | 6 - FRI   | 7 - SAT   | Total      |
|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| 0000-0159    | 6         | 0         | 2         | 2         | 0         | 2         | 2         | 14         |
| 0200-0359    | 0         | 2         | 1         | 0         | 4         | 0         | 3         | 10         |
| 0400-0559    | 2         | 0         | 1         | 2         | 0         | 0         | 0         | 5          |
| 0600-0759    | 2         | 6         | 7         | 5         | 5         | 6         | 2         | 33         |
| 0800-0959    | 0         | 9         | 4         | 4         | 10        | 3         | 2         | 32         |
| 1000-1159    | 4         | 10        | 14        | 10        | 14        | 12        | 5         | 69         |
| 1200-1359    | 6         | 8         | 17        | 16        | 11        | 10        | 3         | 71         |
| 1400-1559    | 4         | 11        | 15        | 10        | 17        | 11        | 3         | 71         |
| 1600-1759    | 2         | 7         | 5         | 7         | 4         | 6         | 5         | 36         |
| 1800-1959    | 0         | 4         | 6         | 6         | 6         | 10        | 4         | 36         |
| 2000-2159    | 2         | 0         | 3         | 7         | 2         | 3         | 6         | 23         |
| 2200-2359    | 2         | 2         | 2         | 6         | 6         | 2         | 2         | 22         |
| <b>Total</b> | <b>30</b> | <b>59</b> | <b>77</b> | <b>75</b> | <b>79</b> | <b>65</b> | <b>37</b> | <b>422</b> |

**FORSYTH COUNTY SHERIFF'S OFFICE**

**ALARM CALLS FOR SERVICE**

2/1/2024 - 2/29/2024

**RURAL HALL**

|              | ALARM BUSINESS | ALARM PANIC | ALARM RESIDENCE | Total     |
|--------------|----------------|-------------|-----------------|-----------|
| 0600-0759    |                |             | 1               | 1         |
| 0800-0959    | 2              |             |                 | 2         |
| 1000-1159    | 2              |             |                 | 2         |
| 1200-1359    |                | 1           |                 | 1         |
| 1400-1559    | 1              |             | 2               | 3         |
| 1600-1759    | 1              |             | 1               | 2         |
| 1800-1959    | 3              |             |                 | 3         |
| 2200-2359    | 2              |             | 1               | 3         |
| <b>Total</b> | <b>14</b>      | <b>1</b>    | <b>5</b>        | <b>20</b> |

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

2/1/2024 - 2/29/2024

**RURAL HALL**

**COUNT OF CHARGES**

|                        | FELONY      |       | MISDEMEANOR |             |       | GRAND TOTAL |
|------------------------|-------------|-------|-------------|-------------|-------|-------------|
|                        | OTHER UNITS | Total | CPR UNITS   | OTHER UNITS | Total |             |
| CRIMES AGAINST SOCIETY | 4           | 4     |             | 3           | 3     | 7           |
| DRUG OFFENSES          |             |       |             |             |       |             |
| Total                  | 4           | 4     | 0           | 3           | 3     | 7           |
| GROUP B                |             | 0     | 1           | 6           | 7     | 7           |
| ALL OTHER OFFENSES     |             |       |             |             |       |             |
| TRESPASSING            |             | 0     | 2           |             | 2     | 2           |
| Total                  | 0           | 0     | 3           | 6           | 9     | 9           |
| Total                  | 4           | 4     | 3           | 9           | 12    | 16          |

RURAL HALL

FORSYTH COUNTY SHERIFF'S OFFICE  
COUNTYWIDE OFFENSES  
2/1/2024 - 2/29/2024

|                         |                       | Total     |
|-------------------------|-----------------------|-----------|
| CRIMES AGAINST PERSONS  | COMMUNICATING THREATS | 2         |
|                         | SIMPLE ASSAULT        | 3         |
|                         | <b>Total</b>          | <b>5</b>  |
| CRIMES AGAINST PROPERTY | BURGLARY              | 3         |
|                         | LARCENY               | 3         |
|                         | VANDALISM             | 3         |
|                         | <b>Total</b>          | <b>9</b>  |
| CRIMES AGAINST SOCIETY  | DRUG OFFENSES         | 7         |
|                         | WEAPONS VIOLATION     | 3         |
|                         | <b>Total</b>          | <b>10</b> |
| GROUP B                 | ALL OTHER OFFENSES    | 26        |
|                         | TRESPASSING           | 4         |
|                         | <b>Total</b>          | <b>30</b> |
| <b>Total</b>            |                       | <b>54</b> |

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

# FORSYTH COUNTY SHERIFF'S OFFICE

## ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

2/1/2024 - 2/29/2024

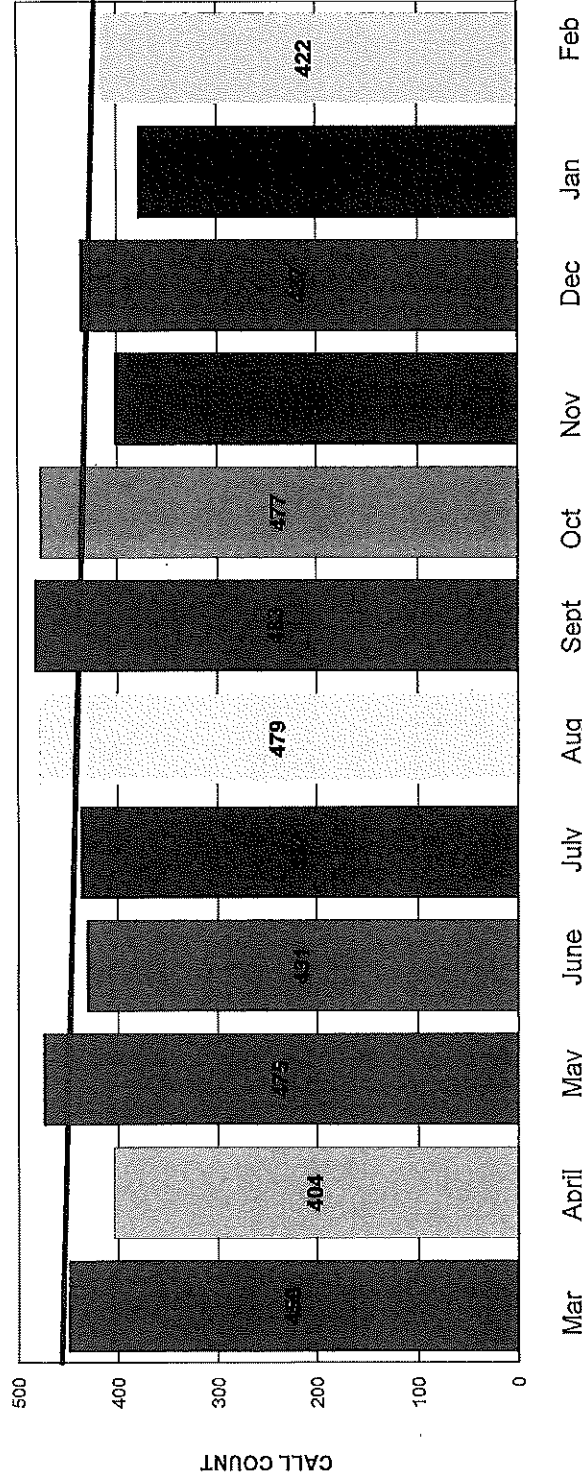
| RURAL HALL                              | ASSIGNED UNITS<br>AVG RESPONSE IN MINS | ASSIGNED UNITS<br>CALL COUNT |
|---|--|------------------------------|
| PRIORITY 2                              |  |                              |
| RURAL HALL ASSIGNED UNITS               | 13.3                                   | 35                           |
| OTHER UNITS                             | 14.5                                   | 42                           |
| PRIORITY 2 OVERALL AVG RESPONSE IN MINS | 13.9                                   |                              |
| PRIORITY 3                              |  |                              |
| RURAL HALL ASSIGNED UNITS               | 27.5                                   | 6                            |
| OTHER UNITS                             | 10.2                                   | 10                           |
| PRIORITY 3 OVERALL AVG RESPONSE IN MINS | 16.7                                   |                              |
| PRIORITY 5                              |  |                              |
| RURAL HALL ASSIGNED UNITS               | 10.5                                   | 4                            |
| OTHER UNITS                             | 7.4                                    | 7                            |
| PRIORITY 5 OVERALL AVG RESPONSE IN MINS | 8.5                                    |                              |
| PRIORITY P                              |  |                              |
| RURAL HALL ASSIGNED UNITS               | 4.0                                    | 5                            |
| OTHER UNITS                             | 3.1                                    | 3                            |
| PRIORITY P OVERALL AVG RESPONSE IN MINS | 3.7                                    |                              |
| TOTAL COUNT OF CALLS                    |  | 112                          |
| OVERALL AVG RESPONSE IN MINS            |  | 13.0                         |

CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE

FORSYTH COUNTY SHERIFF'S OFFICE  
COUNT OF CALLS FOR SERVICE WITH TRENDLINE

03/01/2023 - 02/29/2024

RURAL HALL





# Town of Rural Hall

## License Plate Agency

### LPA Update for March 2024

#### Numbers for the month are as follows:

Compensation from Raleigh: \$22800.00

Notary intake: \$9255.00

Sale items: \$52.00

Wildlife: \$767.50

**Total for March 2024: \$32,874.50**

#### Office Updates:

I completed the budget preparation worksheet and sent it over to Interim Town Manager Homer Dearmin. We made a "soft" start to processing Wildlife to assure the system was working properly. As you can see, the office did have a few people with boat registrations. Currently myself and Lisa Lane are handling the Wildlife processing. I plan on having the entire staff trained on this by September this year. The public announcement for the LPA processing Wildlife went out March 27th. I have also asked Raleigh to add this to the list of things we do here at the Rural Hall LPA. Their site is an information page for all public to use when searching for someone to help them with certain DMV processing. Whether it be IRP, Wildlife, Notary, Instant title or basic transfers and renewals. It gives the location of offices and states what each office offers. It is very helpful to the public and gives LPA's a little advertising.

Thanks everyone for your continued support to the LPA and I hope you all had a wonderful Easter Holiday.

Dawn Tysor/LPA Supervisor

# Public Works Update

April 8, 2024



Spring is blooming and the department has been busy keeping up with the new growth of grass and weeds. Our weekly service pickup rates have increased significantly with residents enjoying the warmer days working in the yard.

Below is a list of highlights that are happening in our department. As always, thanks for your continued support.

## Maintenance

- The fire alarm control panel has been updated at Town Hall. This was a routine and budgeted update to replace an outdated system.

## Covington Park

- We are experiencing electrical issues with the sports field lighting. We hope to have the issue resolved quickly as reservations are increasing.

## Miscellaneous

- We have received the final agreement for mowing and litter pickup from NCDOT that will allow us to receive revenue for services we are currently providing within NCDOT rights-of-ways. The agreement is being presented this date, as an action item for Council review and approval.
- Leaf mulch – deliveries will start, weather permitting, April 15.





## **Department Report: Public Information Officer (PIO) – April 8th, 2024**

### **RuralFest 50th Anniversary Event:**

- See attached docs. outlining update provided to Council on Monday, April 1<sup>st</sup>.

### **4<sup>th</sup> of July Fireworks:**

- Working on finalizing details for this.
- I have vendors who have expressed interest and will be reaching out once we confirm a date.
- Munnerlyn Pyrotechnics is top of the list for supplying fireworks and I am waiting for a quote. The rep said he would have that to me ASAP.

### **New Website:**

- Had initial meeting with Munlbit
- Have a “kick-off” meeting scheduled for Tues., 4/9.
- Transfer from old to new website will take around 4 weeks from the kickoff.
- Looking into making our website a “.gov” vs. the current “.com”. This is positive for a variety of reasons, but most importantly for boosting our reach online and increasing confidence among users. Another good bit of info on this, it's free of charge.
- More exciting things to come!

### **Parks and Recreation Master Plan:**

- PARTF Public Hearing set for Monday, April 8<sup>th</sup>.
- Working with the WithersRavenel Funding & Asset Management team to ensure we are meeting the required criteria for PARTF.
- Application due by May 1<sup>st</sup>.

### **Monthly Garden Spot Newsletter:**

- Shifted to Quarterly Distribution
  - May release, followed by August, and November.

**Community Health Fair/Med and Shred Event:**

- Scheduled for Saturday, May 4th, in collaboration with Forsyth County Health and Human Services.
- Flyer published on social media.

**Rural Hall Area Business Association (RHABA):**

- Keeping up with renewals and promotions.
  - Next meeting on Tuesday, April 16th, a kick-off of the Second Harvest Food Drive
- 

I hope this departmental update is most helpful. If you have any questions, feel free to reach out.

Best,



**Alston H. Brown**

Public Information Officer (PIO)

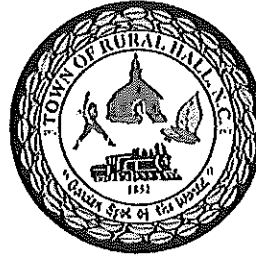
Town of Rural Hall

PO Box 549

Rural Hall NC 27045

Phone 336-969-6856

Email [arown@ruralhall.com](mailto:arown@ruralhall.com)



## RuralFEST Update

### Schedule of Events:

#### Friday, 5/31

- 6 p.m. – 9 p.m. – Car Show with a Musical Performance by “Chasing Daylight”
- Food Vendors on Site
  - See attached document with list
- Location: Town Hall Property
- Tractor Show at Rural Hall Moravian Church (on their property & promoted along with our car show) - **NEW**

#### Saturday, 6/1

- The Rural Hall Train Depot will be OPEN from 10 a.m. to 3 p.m. to help celebrate the 50<sup>th</sup>.
- Time Capsule Opening at Rural Hall License Plate Agency at 11 a.m.
- Fire Department Groundbreaking Ceremony at 8045 Broad Street at 12 p.m.
- 2 p.m. – 9 p.m. activities at Covington Park. Musical Performance by “70s Kids Tribute Band” (3-6 p.m.) and “The Catalinas” (7-9 p.m.)
- 50ft Obstacle Course, Ski Ball, and Basketball Challenge game ordered via Bouncing Bonanza
- 50<sup>th</sup> Anniversary Fireworks Show – 9 p.m. (at conclusion of Catalinas Performance)
- All types of vendors on site this day
  - See attached document with list
- Location: Covington Park

#### Sunday, 6/2

- 1 p.m. – 4 p.m. – Musical Performance by “Alan Bibey and Grasstowne”
- Food vendors on site
  - See attached document with list

- 50ft Obstacle Course, Ski Ball, and Basketball Challenge game ordered via Bouncing Bonanza
- Location: Covington Memorial Park

### In-Progress:

- Following last week's meeting with the 50<sup>th</sup> Anniversary Committee, the group expressed concerns over bathrooms, police presence, and volunteers.
- Originally, I had ordered 2 portajons and 1 handwashing station for Friday night, and 5 portajons and 2 handwashing stations for Saturday and Sunday. Following the concern expressed in the meeting, I have ordered 3 additional portajons for Friday night and 1 additional handwashing station.
- I have attached the form with details on the Extra Duty Deputy Agreement for extra police presence. I plan to fill this out tomorrow but would like Council's thoughts on how many officers we think we could possibly need.
  - This "extra-duty" employment is performed as "work-for-hire" and for security purposes when events are taking place.
  - \$55 per hour/per officer for a minimum of 4 hrs.
  - In addition to this fee, we must pay \$60 per hour/per supervisor when required for the event.
- For volunteers, I have re-shared the Google Forms document on social media each week.
  - So far, we have had seven people sign up. While there is many more needed, this is an improvement on last week when we had two.
  - I announced at the last Rural Hall Area Business Association meeting the need for volunteers.
  - I have also been in contact with Rural Hall Moravian Church Pastor Andrew Craver. He is assisting us with the tractor show as well as a baked good competition (more discussed below). He committed volunteers (unspecified amount) last week on a phone call. He, as well as RHCC Pastor Wesley McCarter have said they will begin getting the word out during their services announcements.
  - On Tuesday, April 30<sup>th</sup>, RHES will be hosting their "Blacktop Bash" event from 5:30 – 7:00 p.m. They will be doing games, crafts, a book fair, a performance by Taylor Vaden, and have reps present from various organizations that focus on family events, recreation, and community. I, along with any other town reps., have been invited to set up a table and promote the 50<sup>th</sup> anniversary

event. This would be a great opportunity to bring some promotional flyers, merch, and a sign-up sheet for volunteers!

- I am looking to create a volunteer policy for the town. With our upcoming festival, this is something we should have in the books. More to come on this.
- During my conversation with RHMC Pastor Andrew Carver, he also noted the Church has interest in heading up a RuralFest Baked Good competition. He said the church had a board meeting last week and that he would have me more information on this later this week (including some promotional flyers).
- I plan to start advertising for the next Time Capsule opening shortly. We will have a box here at town hall where residents can bring miscellaneous items to be opened on June 1<sup>st</sup>, 2074.
- We have new RuralFest merchandise! An announcement has been made on the Facebook page that we have RuralFest t-shirts for \$15 each in sizes SML, 1x, 2x, and 3x, as well as Youth sizes SML.
- Following the Town Council's decision to approve alcohol sales for Friday and Saturday, Midsummer Brewing Company out of Westfield has agreed to be out exclusive beer vendor for both days. I am looking at options for a wine vendor.
- I will be posting a new flyer for the Car Show this week, re-branded as a "Cruise-In". After citizen feedback, I have come to realize that a Car Show implies there will be judges and prizes for "best car" when that is not the case for this event.
- I will be reaching out to the Garden Club to see if we can put together some sort of guided tour on June 1<sup>st</sup>. More to come on this.
- Finally, as a reminder, the stage has been secured for all 3 days of events, the hotel rooms for the bands have been secured, and 10 trash bins have been ordered from WM.. I will probably be ordering an additional 5 at minimum following feedback from the committee.

**Questions, Comments, or Concerns?**

## **RURALFEST 2024 (5/31-6/2)**

### **Vendors:**

#### **Friday night:**

- Shikora Express Japanese Grill - hibachi style food, spring rolls, gyoza, canned drinks
- The Struggle Bus – Coffee Truck/Espresso Bar
- Lakeside Drinks/ The Mad Lemon – Gourmet, handcrafted lemonades
- Benny's Ice Cream Truck – Novelty prepackaged ice creams, chips/drinks/waters
- Hotdog Hideaway – hot dogs, smoked sausage, chips, cookies, soda
- Darn Good Lemonade – Funnel cakes, fresh squeezed lemonade
- Fire Chiefs Grill – hamburgers, hot dogs, chicken tenders
- The Artisan Acre – sweets, lemonades, artisan crafts
- B & D Catering – fish, chicken wings, hush puppies, French fries, and okra

#### **Saturday:**

- Rick Hill – handmade wood crafts, cutting boards, trivets, etc.
- The Gonzalez Shop – hand made crafts and kids toys
- Shikora Express Japanese Grill - hibachi style food, spring rolls, gyoza, canned drinks
- The Struggle Bus – Coffee Truck/Espresso Bar
- The Artisan Acre – sweets, lemonades, artisan crafts
- KJCreations – custom tumblers, shirts, car coasters, etc.
- Davis Backyard Bees – Honey & Lip Balms
- Benny's Ice Cream Truck – Novelty prepackaged ice creams, chips/drinks/waters
- B's Altered Designs – Resin art & beach décor
- B & D Catering – fish, chicken wings, hush puppies, French fries, and okra
- Station 1978 Firehouse Peanuts – roasted peanuts, peanut butter/almond butter
- Hotdog Hideaway – hot dogs, smoked sausage, chips, cookies, soda
- Hannah's Gems – jewelry made with gemstones
- Just Chillin' Frozen Treats and Mini Donuts – shaved ice, mini donuts, soft pretzels
- Darn Good Lemonade – Funnel cakes, fresh squeezed lemonade
- Fire Chiefs Grill – hamburgers, hot dogs, chicken tenders
- Kaleidoscope Chaos – tie dye clothing & accessories
- Zany Flavors – jams, jellies, and pickled condiments
- E 3D Printing – 3D printed products & custom modeling

- The Hook Nook – Crochet items (hats, scarves, gloves, shawls, etc.)
- Kitch’N Stuff – kitchen utensils w/ bling (beads & wire)
- Professor A. Smellintime Soap – handcrafted soaps

**Sunday:**

- The Struggle Bus – Coffee Truck/Espresso Bar
- Lakeside Drinks/ The Mad Lemon – Gourmet, handcrafted lemonades
- The Artisan Acre – sweets, lemonades, artisan crafts
- B & D Catering – fish, chicken wings, hush puppies, French fries, and okra
- Benny's Ice Cream Truck – Novelty prepackaged ice creams, chips/drinks/waters
- Hotdog Hideaway – hot dogs, smoked sausage, chips, cookies, soda
- Just Chillin’ Frozen Treats and Mini Donuts – shaved ice, mini donuts, soft pretzels
- Darn Good Lemonade – Funnel cakes, fresh squeezed lemonade



**FORSYTH COUNTY SHERIFF'S OFFICE  
OFFICE OF THE PEOPLE**

*Sheriff Bobby F. Kimbrough, Jr.*

**EXTRA-DUTY EMPLOYMENT AGREEMENT**

From: \_\_\_\_\_  
 Company/Business Establishment                      Address (Street, City, State & Zip Code)

\_\_\_\_\_                      \_\_\_\_\_  
 Vendor Event Coordinator/Contact Person                      Telephone

Description of Work (location, hours, duties, etc.)

I understand extra-duty employment is performed as "work for hire" and for "security" purposes.

I agree to pay **\$55.00 per hour per officer for a minimum of four (4) hours**. In addition, I agree to pay **\$60.00 per hour per supervisor** when required for the event. If the event is cancelled less than 24 hours prior to start time, I agree to still compensate the officer **\$55 per hour for a minimum of four (4) hours**.

Domestic standby's or any Domestic Violence Order "50B" security related requests shall require that all parties involved be contacted by the Forsyth County Sheriff's Office, prior to this security detail being approved and scheduled.

The number of Forsyth County Sheriff's Office (FCSO) Deputies for each event shall be determined based upon security and safety considerations. I understand that the FCSO reserves the right to not agree to any event deemed to be in violation of agency policy.

Any questions concerning this agreement or FCSO policy may be directed to the Administrative Services Division Commander/Extra-Duty Coordinator at the Forsyth County Sheriff's Office – 336.917.7020 or [edc@feso.us](mailto:edc@feso.us).

I accept the terms of this agreement.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Return completed form to:**  
 Extra-Duty Coordinator  
 301 N. Church St.  
 Winston-Salem, NC 27101  
 Email – [edc@feso.us](mailto:edc@feso.us)  
 Fax – 336.748.3465

**KEEP A COPY FOR YOUR RECORDS**